

# LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

## MINUTES OF THE REGULAR MEETING

Tuesday, January 28, 2014

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 5:30 p.m. in the Conference Room of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on January 28, 2014 to discuss matters of Negotiations, Attorney-Client Privilege, Student Issues, and Personnel. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

The meeting was called to order by the Board President, Mrs. Wasilewski, and the roll call followed. The minutes were recorded by Steven Moran, SBA/Board Secretary.

The following members of the Board of Education were present:

Allyn Kain	representing	Surf City
Kristy Raber	representing	Surf City
Terry Deakyne	representing	Harvey Cedars
Marilyn Wasilewski	representing	Barnegat Light
Bonnie Picaro	representing	Long Beach Township
Steve Evert	representing	Long Beach Township
Jennifer Bott	representing	Ship Bottom
Colette Southwick	representing	Long Beach Township

### ABSENT:

Georgene Hartmann	representing	Long Beach Township
-------------------	--------------	---------------------

### ALSO PRESENT:

Karen T. McKeon, Superintendent  
Anthony Sciarrillo, Esq.  
Steven Moran, Business Administrator

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Let the Board Minutes reflect that the Board returned to the open meeting in the media center at 7:08 p.m.

### OATH OF OFFICE:

Board Solicitor Anthony Sciarrillo administered the oath of office to Board member Terry Deakyne. Mr. Deakyne will be serving a three-year term from January 2014 through December 2016.

### PRESENTATIONS:

Board Solicitor Anthony Sciarrillo presented the Board of Education Code of Ethics as follows:

- I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- I will confine my board action to policymaking, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
- I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
- I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I will support and protect school personnel in proper performance of their duties.
- I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

Mr. Sciarrillo outlined the five “C’s” of the Code of Ethics as follows:

- Commitment
- Confidentiality
- Chain of Command
- Claims – no Board member is to have a claim against the Board.
- Conflict – no Board member is to hold conflict of interest against the Board.

## **BOARD RESOLUTIONS:**

The following items are presented by the Board Secretary for approval:

It was moved by Allyn Kain and seconded by Kristy Raber to approve the following item:

- (a) Minutes of the Regular Meeting of the Board of Education, December 17, 2013

Upon roll call, the motion carried as follows: 8 ayes

It was moved by Allyn Kain and seconded by Jennifer Bott to approve the following item:

- (b) Minutes of the Annual Organizational/Working Meeting of the Board of Education, January 7, 2014

Upon roll call, the motion carried as follows: 8 ayes

It was moved by Allyn Kain and seconded by Colette Southwick to approve the following item(s):

- (b) Bill List for January 2014

Upon roll call, the motion carried as follows: 8 ayes with the following exceptions noted: Kain, Raber and Wasilewski voted no on check #3692, Core Mechanical in the amount of 1,525.71; check #3590, DiCara Architects in the amount of \$21,556.00; and check #1201, Environmental Connection in the amount of \$5,185.

It was moved by Kristy Raber and seconded by Jennifer Bott to approve the following item(s):

- (c) **Appropriation Line Item Transfers**

That the Board of Education approve the following:

**WHEREAS;** N.J.A.C. 6:20-2A.10 “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

**NOW, THEREFORE, BE IT RESOLVED:** That the attached revised revenue and expenditure line item transfers for the period ended December 31, 2013, be approved as attached, and

**BE IT FURTHER RESOLVED;** that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

Upon roll call, the motion carried as follows: 7 ayes, 1 abstention-Collette Southwick

It was moved by Kristy Raber and seconded by Jennifer Bott to approve the following item(s):

- (d) **Financial Report of the Board Secretary**

That the Board of Education approve the following:

**BE IT RESOLVED:** That the Long Beach Island School District Board of Education accepts the Financial Report of the Board Secretary for the period ended December 31, 2013 as attached, and

**BE IT FURTHER RESOLVED:** That pursuant to N.J.A.C. 6:20-2A.10, the Board Secretary’s financial report (appropriations section) did not reflect an over-expenditure in any of the major

accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Upon roll call, the motion carried as follows: 7 ayes, 1 abstension-Collette Southwick

It was moved by Allyn Kain and seconded by Kristy Raber to approve the following item(s):

(e) **Financial Report of the Treasurer of School Funds**

That the Board of Education approve the following:

**RESOLVED**, That the Long Beach Island Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended December 31, 2013.

Upon roll call, the motion carried as follows: 7 ayes, 1 abstension-Collette Southwick

**BOARD COMMITTEE REPORTS:** The next negotiations committee meeting is scheduled for February 20, 2014.

**PRESIDENT'S REMARKS:** The new Board president, Marilyn Wasilewski, proclaimed she looks forward to working with the public's support and input. To that end, Mrs. Wasilewski, announced the formation of a public advisory committee to foster constructive ideas.

**BOARD BUSINESS:** A motion to approve New Jersey School Board Recognition Month resolution was moved by Allyn Kain and seconded by Collette Southwick as follows:

**School Board Recognition Month in New Jersey:** January is School Board Recognition Month in New Jersey. A resolution follows to commend the efforts of colleagues throughout New Jersey and to encourage public support for education.

**WHEREAS**, The New Jersey School Boards Association and the National School Boards Association have declared January 2014 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

**WHEREAS**, The Long Beach Island Board of Education is one of 588 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

**WHEREAS**, The Long Beach Island Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

**WHEREAS**, New Jersey's local school boards help determine community goals for the education of 1.37 million children in Pre-Kindergarten through 12<sup>th</sup> grade; and

**WHEREAS**, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

**WHEREAS**, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

**WHEREAS**, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

**WHEREAS**, The efforts of local boards of education, in partnership with stakeholders ranging from parents to teachers to state education officials, have fostered a public school system that has contributed to New Jersey's status as a leader in academic benchmarks, such as elementary and middle school scores on the National Assessment of Educational Progress, and college preparation through Advanced Placement offerings; Now, therefore, be it

**RESOLVED**, That the Long Beach Island Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2014 as SCHOOL BOARD RECOGNITION MONTH; and be it further

**RESOLVED**, That the Long Beach Island Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

All in favor.

**FINANCE:**

- (a) **2014/2015 Budget Preparation:** The budget preparation process has begun. We will be compiling materials and analyzing this year's expenditures as well as next year's needs. We will not be able to finalize things until we receive our budget data from the state. The budget is due to the County Office on March 20, 2014, and the public hearing will be May 6, 2014.
- (b) **SEMI Waiver:**

A motion to approve the submission of a waiver from participation in the SEMI program for the 2014-2015 school year, a federal reimbursement program through Medicaid for special education students who receive Medicaid was moved by Allyn Kain and seconded by Jennifer Bott. All in favor.

**PERSONNEL:**

- (a) **Substitute Personnel:**

A motion to approve the employment of substitute personnel for the remainder of the 2013-14 school year was moved by Kristy Raber and seconded by Allyn Kain as follows:

Virginia Coll	Teacher (see profile)
Lauren Carlo	Teacher (see profile)
Kaitlyn Bradley	Teacher (see profile)
Nadine Erwin	Transportation Aide (currently employed in the district)

All in favor.

**BUILDINGS & GROUNDS:**

It was moved by Jennifer Bott and seconded by Steve Evert to approve items (a) through (c) as follows:

- (a) **Shorelands Change Orders:** To approve a change order for Shorelands Construction, Inc. as follows:
  - Stripping and Refinishing Floors           \$12,500
  
- (b) **Payment Approval:** To approve payment #3 to Shorelands Construction, Inc. for facility repairs at the Long Beach Island Grade School in the amount of \$501,933.25.
  
- (c) **LBI School Repairs:** To approve repairs at the Long Beach Island Grade School to be completed by Core Mechanical, Inc. as follows:
  - Rooftop Condensing Unit                   \$15,508
  - Univent Replacement (2)                 \$39,142

The motion passed 5 ayes and 3 nays – Kain, Raber and Wasilewski.

It was moved by Jennifer Bott and seconded by Marilyn Wasilewski to approve item (d)

- (c) **Preparation of bid documents for Ethel Jacobsen School projects fund by ROD grants:**  
To authorized the architech DiCara and Rubino to solict bids for two Ethel Jacobsen capital projects, (a) the interior/exterior doors and (b) the security system, both fund by the State at 40% final eligible costs though ROD grants.

All in favor

A motion to approve items (a) through (c) below was moved by Allyn Kain and seconded by Jennifer Bott as follows:

- (a) **Professional Day Requests:** To approve professional day requests as follows:

**Employee(s): Fran Lawlor**

Conference: SRMS Articulation

Location: SRMS

Date: January 16, 2014 (1/2 day)

Rationale: To attend articulation for placement of 6<sup>th</sup> grade students with IEPs.

Cost: Mileage

**Employee(s): Karen McKeon**

Conference: Monitoring and Adjusting SGOs, Conducting SGO Assessments, and Sharing SGPs with Teachers  
Location: Southern Regional Institute & ETTC, Stockton College  
Date: February 4, 2014  
Rationale: To attend workshop with important information on SGOs and SGPs from the Department of Education.  
Cost: Mileage

**Employee(s): Fran Lawlor/Julia Townsend**

Conference: The Importance of Text Dependent Questions and Academic Vocabulary  
Location: West Windsor  
Date: February 10, 2014  
Rationale: To gain information on implementing the ELA Common Core through questioning and development of academic vocabulary.  
Cost: Mileage

**Employee(s): Sharon VonGorski**

Conference: SGOs for the School Nurse  
Location: Monmouth University  
Date: March 10, 2014 (evening)  
Rationale: To get an overview of SGOs and their implementation.  
Cost: \$35 registration and mileage

**Employee(s): Julie Oldham/Karen McKeon**

Conference: NJ ASK District Coordinators Training  
Location: Mt. Laurel  
Date: March 20, 2014 (afternoon session)  
Rationale: To attend training for NJ ASK District Coordinators  
Cost: Mileage

(b) **Building and/or Grounds Usage Requests:** To approve building and/or grounds usage requests as follows pending receipt of proof of insurance and space availability:

➤ LBI PTA, various classrooms, After-school Enrichment Program, Mondays and Wednesdays, January 20<sup>th</sup> through March 21<sup>st</sup>.

(c) **Field Trip Request:** To approve a field trip request as follows:

**Trip:** NASTAR Center  
Location: Southampton, PA  
Grade(s): Sixth  
Teacher(s): Klesitz/Lawlor  
Date: To be determined  
Time: 8:20-2:45  
Objective: Sixth Grade Trip  
Transp: To be determined

Cost: To be paid by Jetty Rock Foundation

Motion passed – all in favor.

**Fire/Security Drills:** Fire and Security drills were held in accordance with State Law as follows:

**Ethel Jacobsen School**

Fire: December 2, 71 sec.  
Security: December 2, (Code Live Out)

**LBI Grade School - N/A**

(f) **Departmental Reports:** Special Education, Nov./Dec. 2013

(g) **Upcoming Events:**

- January 31: End of 2<sup>nd</sup> Marking Period
- February 3: 3<sup>rd</sup> Marking Period Begins
- February 4: Report Cards Issued through Parent Portal, Science Night, EJ School, 6:30-8:00
- February 12: Science Night, EJ School, 6:30-8:00
- February 24-26: Parent/Teacher Conferences, Early Dismissal, 12:45

14. Comments from the Public on agenda items. Return to page 5 for items requiring Board action.

Comments from the public will be heard in accordance with Board of Education Policy #1200, "Public Participation at Board Meetings."

15. Comments from the Public:

Mr. Koons asked the Board president whether the committees will remain the same under the new Board. Marilyn Wasilewski responded that the committee membership will change. The the ad hoc committee will be eliminated and the buildings and grounds committee resurrected with Colette Southwick as the chairperson. The personel committee membership will remain the same for continuity as we are approaching the end of negotiations. Mrs. Wasilewski also announced the formation of an advisory committee. The advisory committee is not a Board committee per se rather a venue whose participants will be composed of concerned members of the public including parents and teachers as well as a few board members. The misson of the committee is to productively foster ideas to help address the District's concerns.

Nancy Minor, Rick McDunough, James Donahower, John Haduish, Dorothy Kolodziej and Bill Koons all had questions and comments regarding the re-opening of the LBI School and the future of the facilities in the district as a whole.

The Board did not return to Executive Session.

It was moved by Kristy Raber and seconded by Steve Evert to adjourn.

The motion carried as follows: 8 ayes



Minutes 01/28/14  
Regular Meeting  
Page 9

The time the meeting adjourned was approximately 8:24 p.m.

Respectfully submitted,

Steven P. Moran  
SBA/Board Secretary