

**LONG BEACH ISLAND BOARD OF EDUCATION**

Long Beach Island, New Jersey

**MINUTES OF THE REGULAR MEETING**

Tuesday, May 20, 2014

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 5:30 p.m. in the Conference Room of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on May 20, 2014 to discuss matters of Negotiations, Attorney-Client Privilege, Student Issues, and Personnel. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

The regular meeting was called to order by the Board President Mrs. Wasilewski at 7:08 pm.

The following members of the Board of Education were present:

Jennifer Bott	representing	Ship Bottom
Terry Deakyne	representing	Harvey Cedars
Steve Evert	representing	Long Beach Township
Georgene Hartmann	representing	Long Beach Township
Allyn Kain	representing	Surf City
Bonnie Picaro	representing	Long Beach Township
Kristy Raber	representing	Surf City
Colette Southwick	representing	Long Beach Township
Marilyn Wasilewski	representing	Barnegat Light

Also present:

- Karen T. McKeon, Superintendent
- Anthony Sciarrillo, Esq.
- Steven Moran, Business Administrator

**CORRESPONDENCE:**

Mrs. Hartmann reads a letter regarding the school properties.

**BOARD RESOLUTIONS:**

**MINUTES:**

A motion was made by Steve Evert, seconded by Georgene Hartmann, to approve the February 18, 2014 minutes of the regular meeting of the Board of Education. The motion passed. Georgene Hartmann abstained.

**FINANCE:**

A motion was made by Jen Bott, seconded by Georgene Hartmann, to approve the bills list for May 2014 in the amount of \$255,751.21. Ms. Kain cast a 'no' vote on the following payments: Consolidated Plastics, Core Mechanical, Guardian Outdoor Surfacing, Hertz Furniture & Walt McCollum Plumbing. Mrs. Southwick abstained from voting on the Hertz Furniture payment for the art room cabinets. Mrs. Raber voted no on Black Eyed Susan Florist, Consolidated Plastics, Cooper Electric, Core Mechanical, Hertz Furniture for the art room cabinets, Lindabury McCormick et al and Potts Excavating. Mrs. Wasilewski voted no the Walt McCollum Plumbing payments. The motion passed on a roll call vote.

A motion was made by Kristy Raber, seconded by Georgene Hartmann, to approve the April 2014 line item transfers in the amount of \$237,587.50. The motion passed on a roll call vote.

A motion was made by Jen Bott, seconded by Kristy Raber, to approve the April 2014 Board Secretary's Report and Treasurer's Report. The motion passed on a roll call vote.

**Board Committee Reports:**

- The Personnel Committee met on May 19, 2014 as reported by committee chairperson Jen Bott.
- The Building and Grounds Committee met on May 19, 2014 as reported by committee chairperson Colette Southwick.

**Public Comment:**

Bill Kunz of Long Beach Township:

- Attended Bayview Park grand opening ceremonies. The school was well represented, the event came off well.
- July 28, 2014 is the filing deadline for candidates interested in running for a seat on the Board. Petitions are filed with the county clerk.
- Going forward, when discussing State aid figures, Choice Aid should be delineated.
- The Long Beach Township mayor received a proposed tax levy spreadsheet detailing all the district's constituent municipalities in light of the 2014/15 school budget adoption. Mr. Kunz requested a copy; Steven Moran will ensure he receives one.
- The Advisory Committee is going well.
- The P.T.A. is a valuable resource and should be utilized more.
- The Beach Haven School with approximately 45 students currently enrolled should be a part of the L.B.I. Consolidated School District. Mr. Kunz would like the Board to focus on attracting Beach Haven School to the L.B.I. School District. He would like our P.T.A. to reach out to the Beach Haven P.T.A. He feels the Beach Haven's potential loss of a seat on Southern Regional's Board is irrelevant. Ms. Allyn Kain responds to Mr. Kunz's Beach Haven School concerns.
- School Business Administrator, Steven Moran, was approved by the Board at its May 6, 2014 meeting for employment through the 2014/2015 school year. Mr. Kunz asks if he has yet been presented a contract.

Stacey Fuessinger of Ship Bottom speaks of the L.B.I. Education Foundation and its "Toast to the Teachers" scheduled for June 11, 2014 honoring Lisa Benjamin.

Launa Ruoff of Surf City questions the Board's voting procedures. Ms. Ruoff asks if the Ethel Jacobsen School's roof project will go over budget. Mrs. Ruoff also questions whether Mrs. Hartmann and Mrs. Picaro were against the Advisory Committee. Mrs. Hartmann responds, "No."

**PERSONNEL:**

A motion was made by Georgene Hartmann, seconded by Jen Bott, to approve the personnel items (a) through (h):

- (a) The employment of substitute personnel for the remainder of the 2013-14 school year as follows:  
Gwen Wasilewski                      Secretary (currently a substitute in the district)
- (b) Custodian Holidays for the 2014-15 school year as presented.
- (c) A stipend for head bus driver in the amount of \$1,500 for the 2014/2015 school year to be paid to Bill Moritz.
- (d) A stipend for transportation coordination in the amount of \$15,000 for the 2014/2015 school year to be paid to Lyn Moffitt.
- (e) A stipend for assistant board secretary in the amount of \$5,000 for the 2014/2015 school to be paid to Kathy Sheplin.
- (f) Posting of summer positions at the extra compensation rate of \$35 per hour as follows:
  - Summer Technology Positions: 2 teachers, 20 days, 6 hours per day for a total of \$4,200 each.
  - Summer Webmaster: To update and maintain the district website, 3 days, 5 hours per day for a total of \$525.
- (g) A salary increase for the unaffiliated personnel (secretaries/aides) of 2% per year including the increment where applicable for the following school years: 2012-13, 2013-14, 2014-15, 2015-16.
- (h) The implementation of a health benefits waiver in the amount of \$5,000 for full-time employees that can provide documentation that they are insured by another provider.

On a roll call vote, the motion passed. Marilyn Wasilewski abstained on item (a).

**DISTRICT/STATE/FEDERAL:**

A motion was made by Georgene Hartmann, seconded by Jen Bott, to approve the following items (a) through (g):

- (a) Incurring a membership fee for SRI (Southern Regional Institute for Professional Development) & ETTC (Educational Technology Training Center) for professional development from July 1, 2014 through June 30, 2015 in the amount of \$744.25.

- (b) The administration of free vision screenings for students in grades PreK-3 to First Grade by “Project BEST: Reducing the Incidence of Blindness in NJ,” NJ Department of Human Services, Commission for the Blind and Visually Impaired.
- (c) Preschool tuition rates for the 2014/2015 school year for both resident and nonresident students as follows:
  - PreK-3 Program (1/2 day) \$2,500
  - PreK-4 Program (full day) \$3,000
- (d) Limiting the transferring out of students to attend school choice programs in other districts to no more than 10% of a grade level or 10% of the total school population.
- (e) Entering into a 2-year contract through broker Brown & Brown Benefit Advisors for dental coverage beginning July 1, 2014 and ending June 30, 2016. The carrier will remain Blue Cross/Blue Shield.
- (f) Ethel Jacobsen School Roof Replacement Project:
  1. The recording of bids received for the Ethel A. Jacobsen Elementary School Roof Replacement Project, DOE Project #2760-020-13-3001 opened on May 15, 2014 at 2:00 pm as follows:
    - A. Roof Management Inc.  
615 Wayside Road  
Neptune, NJ 07753  
  
Base bid: \$817,000  
  
Unit prices:  
Deck Repair \$74.00 per square foot  
6” Roof Drain \$3,250 each  
6” diameter PVC drain pipe \$26.50 per linear foot
    - B. Strober-Wright Roofing Inc.  
1483 Route 179  
Lambertville, NJ 08530  
  
Base bid: \$737,000  
  
Unit prices:  
Deck Repair \$ 5.50 per square foot  
6” Roof Drain \$1,200 each  
6” diameter PVC drain pipe \$ 4.25 per linear foot

2. The acceptance of the lowest responsible and responsive bid as per bid scope of work/specifications for the Ethel A. Jacobsen Elementary School Roof Replacement Project, DOE Project #2760-020-13-3001 as follows:

Strober-Wright Roofing Inc.  
1483 Route 179  
Lambertville, NJ 08530

Base bid: \$737,000

Unit prices:  
Deck Repair \$ 5.50 per square foot  
6" Roof Drain \$1,200 each  
6" diameter PVC drain pipe \$ 4.25 per linear foot

Account #: 30-000-400-450-003-8040

- (g) The Long Beach Island School District's Bilingual/ESL Three-Year Program Plan for school years 2014-2017 as presented for submission to the State Department of Education, Office of Title I's Bilingual/ESL Education Bureau.

On a roll call vote, items (a) through (g) above passed. Steve Evert abstained on item (a); Terry Deakyne and Colette Southwick abstained on item (c).

#### **FOOD SERVICE:**

A motion was made by Bonnie Picaro, seconded by Georgene Hartmann, to approve a revised Shared Services Agreement with Stafford Township Board of Education for Food Services for the remaining of the 2013/14 school year starting March 18, 2014 with the reopening of the Long Beach Island Grade School in the amount of \$27,996 prorated. The motion passed on a roll call vote.

#### **MISCELLANEOUS:**

A motion was made by Kristy Raber, seconded by Colette Southwick, to approve items (a) and (b) below:

- (a) Two professional day requests as follow:

Employee:	Shelley Smith
Conference:	Streamlining SGOs for 2014-15
Location:	Palmyra
Date:	June 3, 2014
Rationale:	To gain information on streamlining SGOs for the 2014-15 school year.
Cost:	Mileage

Employee: Bianca Aniski  
Conference: NJ FamilyCare Training  
Location: Atlantic Cape Community College  
Date: June 10, 2014  
Rationale: This training is designed to enhance knowledge about the NJ FamilyCare program and to be informed and better equipped to assist with the application process.  
Cost: Mileage

(b) The following field day request:

Trip: Bayview Park Playground  
Location: Brant Beach  
Grades: PreK-4 and 6<sup>th</sup> grade Safety Patrol  
Teachers: Ms. Conrad  
Date: May 20, 2014  
Time: 10 a.m. – 2 p.m.  
Objective: End of year trip for students.  
Transportation: One bus  
Cost: Transportation

The Board did not return to executive session.

At 8:05 p.m. a motion was made by Allyn Kain and seconded by Georgene Hartmann to adjourn. All in favor.

Respectfully submitted,

Steven P. Moran  
School Business Administrator/Board Secretary