

LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

MINUTES OF THE REGULAR MEETING

Tuesday, September 16, 2014

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 5:30 p.m. in the Conference Room of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on September 16, 2014, to discuss matters of Negotiations, Attorney-Client Privilege, Student Issues, and Personnel. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

The regular meeting was called to order by the Board President Mrs. Wasilewski at 7:10 pm.

The following members of the Board of Education were present:

Jennifer Bott	representing	Ship Bottom
Terry Deakyne	representing	Harvey Cedars
Steve Evert	representing	Long Beach Township
Georgene Hartmann	representing	Long Beach Township
Allyn Kain	representing	Surf City
Bonnie Picaro	representing	Long Beach Township
Kristy Raber	representing	Surf City
Colette Southwick	representing	Long Beach Township
Marilyn Wasilewski	representing	Barnegat Light

Also present:

Karen T. McKeon, Superintendent

Anthony Sciarrillo, Esq.

Steven Moran, Business Administrator

Correspondence:

A letter was received from Long Beach Island Township Mayor Joseph Mancini dated September 16, 2014 in which he restates his position regarding the future of the district's two schools. The letter was read in public session.

Public Comment:

Bill Kunz of Long Beach Township inquired if the Buildings and Ground Committee will be the Board's liaison to Frank Little. Board solicitor Anthony Sciarrillo responded that Frank Little will be reporting to the full Board.

Rick McDonough of Ship Bottom questioned an XTel bill for long distance telephone service which appeared on the bills list. The B.A. assured Mr. McDonough the bill represented payment for two months.

Bill Kunz of Long Beach Township commented on the choice program recommending the Board maintain the program. Mr. Kunz suggested the possibility of electronically recording the Board meetings.

Rick McDonough of Ship Bottom asked why the BeSmart Program for pedestrian safety was pulled from the agenda. Marilyn Wasilewski responded the Board must first have the opportunity to review the program and associated literature to be distributed.

Mr. McDonough expressed his disappointment that the iPads donated, in part, by Jetty Rock were not showcased at Back-to-School night. Superintendent McKeon explained the iPads had only been delivered the day prior and had yet to be set up.

Stacey Fuessinger of Ship Bottom expressed her concerns over the 3rd grade class size.

Susan Hughes worried about the class size in the schools' art programs.

Darlene Kowalski asked if special programs were combined in past years.

BOARD RESOLUTIONS:

MINUTES:

- (a) A motion was made by Colette Southwick, seconded by Jennifer Bott, to approve the minutes of the regular meeting of the Board of Education held on May 20, 2014. The motion passed on a roll call vote.
- (b) A motion was made by Georgene Hartmann, seconded by Colette Southwick, to approve the minutes of the working meeting of the Board of Education held on June 3, 2014. The motion passed on a roll call vote.
- (c) A motion was made by Jennifer Bott, seconded by Colette Southwick, to approve the minutes of the regular meeting of the Board of Education held on or June 17, 2014. The motion passed on a roll call vote.
- (d) A motion was made by Colette Southwick, seconded by Kristy Raber, to approve the minutes of the special meeting of the Board of Education held on August 14, 2014. The Board accepted and read into the minutes a letter from Long Beach Township Joseph Mancini dated September 16, 2014 regarding the August 14th meeting. The motion passed on a roll call with Steve Evert, Georgene Hartmann and Bonnie Picaro voting 'no.'

FINANCE:

- (e) A motion was made by Georgene Hartmann, seconded by Kristy Raber, to approve the bills list for September 2014 in the amount of \$343,023.42. The motion passed on a roll call vote.
- (f) A motion was made by Jennifer Bott, seconded by Georgene Hartmann, to approve the August 2014 line item transfers in the amount of \$4,000. The motion passed on a roll call vote.

- (g & h) A motion was made by Kristy Raber, seconded by Jen Bott, to approve the August 2014 Board Secretary's Report and Treasurer's Report. The motion passed on a roll call vote.
- (i) A motion was made by Allyn Kain, seconded by Colette Southwick, to approve the sale of a 1999 Bluebird 54-passenger bus through GovDeals.

Committee Reports:

Anthony Sciarrillo reported on the Policy Committee meeting which met late this afternoon. Mr. Sciarrillo described the policies that were discussed in the meeting.

Colette Southwick reported on the Buildings and Grounds Committee which also met late this afternoon. Mrs. Southwick spoke of continuing general maintenance needs and of assorted transportation issues.

Board president and Superintendent's remarks:

Both Marilyn Wasilewski and Karen McKeon praised the smooth start of the new school year. Mr. Frank Birney was recognized as Ethel Jacobsen School's new Principal and as the District's Supervisor of Special Education.

PERSONNEL:

A motion was made by Kristy Raber, seconded by Colette Southwick, to approve personnel items (a) through (g) as follows:

- (a) Stipend/extra compensation positions for the 2014/15 school year as follows:
- AM/PM Tutoring/Early Bird Academy: 6 teachers for Language Arts Literacy, Grades 1-6, 2 mornings/week, 7:30 a.m. to sign-in and from dismissal to 4 p.m. beginning October 2014 through April 2015, at the extra compensation rate of \$35 per hour: Wendy Yeager (1 morning/week)
 - AM/PM Tutoring/Early Bird Academy: 6 teachers for Math, Grades 1-6, 2 mornings/week, 7:30 a.m. to sign-in and from dismissal to 4 p.m. beginning October 2014 through April 2015, at the XCOMP rate of \$35/hr.: Wendy Yeager (1 morning/week)
 - Choral Instructor for the Spring concert preparation, 10 hrs. max. for a total of \$350: David Gross
 - Science and Math Service Learning Grades 3-6: 30 hrs. for a total of \$1,050: Cathy McBride
 - After-School STEM Instructor: 1 teacher, grades 3-6, 25 hrs. max. for a total of \$875: Cathy McBride
- (b) Additional Summer Hours: To approve an additional 4½ hours for Shelley Smith at the extra compensation rate of \$35 for summer tech work.

- (c) The employment of Martina Donahower as a part-time classroom aide for the 2014-2015 school year at the annual salary of \$14,391 prorated. Benefits are not included. Ms. Donahower was previously employed by the district.
- (d) The addition of substitute personnel for the 2014-15 school year: Shane Lupinetti as a bus driver and Anthony Gentile as a custodian.
- (e) The payment of eighteen graduate credits earned to Kelly Turner in the amount of \$720 (\$40/credit).
- (f) The addition of substitute personnel for the 2014-15 school year;

Debra Richardson	Secretary/Classroom Aide/Transportation Aide
Kathleen Cochrane	Secretary
Susan Kraus Ungar	Teacher/Classroom Aide
Marilyn Miller	Classroom Aide
Susan Panero	Teacher
- (g) The designation of part-time status as up to 29.5 hours for classroom aides.

The motion carried on a roll call vote.

SPECIAL EDUCATION:

A motion was made by Kristy Raber, seconded by Colette Southwick, to approve/accept

- (a) A contract with Monmouth-Ocean Educational Services Commission for an Occupational Therapy evaluation at a cost of \$305.00.
- (b) Special education out-of-district placements for the 2014-2015 school year as follows:
2 students to the Stafford Township School District's multiple disabilities program at \$13,905.00 each for tuition, \$10,888.50 each for a shared aide for a total of \$49,587.00 (there may be additional charges of \$15 per session for any related services if required by the IEP). Transportation will be provided by the Long Beach Island School District.
- (c) A letter was received from the NJ Department of Education informing the district that it has been determined to "meet requirements" with regard to implementation of special education requirements for the 2012-13 school year.
- (d) The addition of Aniela (Peggy) Fagan, Spanish Interpreter, to the 2014-15 Child Study Team Consultant List.

The motion carried on a roll call vote.

CURRICULUM:

A motion was made by Kristy Raber, seconded by Georgene Hartmann, to approve Studies Weekly as a curriculum supplement for Health, Character Education, Science and Social Studies in grades K-6 as follows:

Kindergarten:	Character Education
First Grade:	Character Education
Second Grade:	Character Education
EJ PE:	K-2 Health Studies
Third Grade:	New Jersey Studies, Science Studies- Discovery, Character Education
Fourth Grade:	Democracy Studies, Science Studies- Exploration, Character Education
Fifth Grade:	USA Studies, Character Education
Sixth Grade:	World History Studies, Character Education
LBI PE:	3-6 Health Studies

Bonnie Picaro questioned the necessity of this expenditure. The motion carried on a roll call vote.

POLICY

A motion was made by Allyn Kain, seconded by Colette Southwick, to approve the first reading of Long Beach Island School District policies as listed below:

#1331 Defibrillator Policy
#4116 Evaluation

The motion carried on a roll call vote.

DISTRICT/STATE/FEDERAL:

A motion was made by Kristy Raber, seconded by Colette Southwick, to approve items (a) through (g) as follows:

- (a) The purchase of 3 additional bundles of professional development hours at a cost of \$2,700 from SRI (Southern Regional Institute for Professional Development) & ETTC (Educational Technology Training Center).
- (b) A contract with NJ Commission for the Blind and Visually Impaired for educational services from September 1, 2014 to June 30, 2015 in the amount of \$1,800.
- (c) Annual field trip requests.
- (d) Participation in edConnectNJ an instructional improvement system that provides educators with a suite of tools designed to improve their practice and their students' achievement through organization and efficiencies at a cost of \$3.83 per student for two years.
- (e) Participation in Project CONVERGE, a year-long partnership between the science classroom and a science team conducting research in Antarctica. This program will align with our current science program.
- (f) The annual appointments of Julie Oldham as Section 504 Officer and I&RS Coordinator.

- (g) A contract with Frank Little, principal of the engineering firm of Owen, Little & Associates, to assess the status of both the LBI Grade School and the Ethel Jacobsen School.

The motion carried on a roll call vote.

MISCELLANEOUS:

A motion was made by Kristy Raber, seconded by Colette Southwick, to approve the following:

- (a) Professional day requests as follows:

Employees: Karen McKeon/Kathy Sheplin
Conference: NJ SMART TA Workshop
Location: Lacey School District
Date: September 17, 2014
Rationale: To attend new data workshop regarding teacher assistant data.
Cost: Mileage

Employee: Karen McKeon
Conference: 2014 FEA/NJPSA/NJASCD Fall Conference
Location: Long Branch
Date: October 16 and 17, 2014
Rationale: To attend a variety of workshops pertaining to PARCC, curriculum and student achievement.
Cost: \$275 registration and mileage

Employee: Karen Beetel
Conference: Low Vision/Large Print Preschool-Grade 1
Location: West Windsor
Date: October 17, 2014
Rationale: To gain knowledge in the area of CVI and implementation of modifications in the classroom.

Employee: Karen McKeon
Conference: Commissioner's Regional Convocations
Location: Hammonton
Date: November 10, 2014
Rationale: To attend convocation with NJDOE Acting Commissioner, David Hesse.
Cost: Mileage

Employees: Cathy McBride/Nadine Erwin
Conference: Right to Know Workshop
Location: MOESC, Tinton Falls
Date: November 13, 2014
Rationale: To attend Hazard Communication/Right-to-Know Training Programs.
Cost: \$55 each registration and mileage

Employee: Julie Oldham
Conference: CIACC (Children's Interagency Coordinating

Council)
Location: Lacey High School
Date: October 24, November 21, December 19, 2014
and January 23, February 20, March 20 and May
15, 2015
Rationale: To represent the district as Homeless Liaison, DCPD (Division of Child
Protection and Permanency) Coordinator and mental health service
provider and to receive updates on state policies and available resources
for helping our students and families.
Cost: Mileage
Employee: Steven Moran
Conference: Ocean County Association of School Business
Officials Monthly Roundtables
Location: Toms River, Manahawkin, Little Egg Harbor,
Bayville, Brick, Atlantic City
Date: September 26, October 17, November 21, December 19, 2014 and January
23, February 27, March 27, April 24, May 15, June 26, 2015
Rationale: To attend monthly meetings.
Cost: Mileage

- (b) Building and/or grounds usage requests as follows pending receipt of proof of insurance and space availability:
- PBA 175 (Ship Bottom PD), LBI School Gym, for basketball games, Tuesday nights from September 23, 2014 until April 2015.
 - Stafford Soccer, LBI or EJ Gym, soccer practice, two nights per week, 5:30-6:45, December 2014 to March 2015.
 - Stafford Soccer Club/NJ Youth Soccer, LBI Grade School Gym, February 20, February 22, March 6, March 13, March 20, March 27, April 3, 2015

The motion carried on a roll call vote.

Informational items:

- (c) Harassment, Intimidation, and Bullying (HIB) Update
- (d) Students enrolled as of 9/11/14 was as follows:

Preschool (3) ½ day	7
Preschool (4)	15
Kindergarten	35
First Grade	26
Second Grade	26
Third Grade	28
Fourth Grade	29

Fifth Grade	40
Sixth Grade	<u>30</u>
Total	<u>236</u>

(e) Upcoming Events:

September 15: THEME DAY – Birthday Celebrations, Personality of the Month
LBI Faculty Meeting, 3:20
PTA Meeting, 7 p.m.

September 16: EJ School Picture Day, 8:30
LBI School Picture Day, 1:00
Board of Education Meeting, 7 p.m.

September 26: PTA Beach Pictures – reservation only, 4:30

September 27: PTA Bridge Walk

A motion was made by Kristy Raber, seconded by Colette Southwick, to return to executive session at 8:22 p.m. to discuss the superintendent's evaluation.

At 9:20 p.m. a motion was made by Kristy Raber and seconded by Jennifer Bott to adjourn. All in favor.

Respectfully submitted,

Steven P. Moran
School Business Administrator/Board Secretary