

## LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

### PUBLIC MEETING MINUTES

#### MINUTES OF THE REGULAR MEETING

Tuesday, November 15, 2016

The Board of Education of the Long Beach Island School District, Ocean County, met at 7 p.m. in the Media Center of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on November 15, 2016. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

### PUBLIC MEETING MINUTES

Pursuant to the Resolution passed on October 18, 2016, the Board opened in Executive Session to discuss Personnel, Attorney Client Privilege, and Negotiations and suspended opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opened in Public Session at 7:00 p.m.

Call to Order: The meeting was called to order by Board President, Mrs. Bott at 7:04 p.m. in the Media Center of the Ethel Jacobsen School.

Pledge of Allegiance

Roll Call was taken by Kathy Sheplin.

The following members of the Board of Education were present:

Jennifer Bott	representing	Ship Bottom
Tom Beaty	representing	Long Beach Township
Bonnie Picaro	representing	Long Beach Township
Colette Southwick	representing	Long Beach Township
Georgene Hartmann	representing	Long Beach Township
Allyn Kain	representing	Surf City
Marilyn Wasilewski	representing	Barnegat Light
Kristy Raber	representing	Surf City

Absent:

James Donahower	representing	Harvey Cedars
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Also present:

Peter J. Kopack, Superintendent  
Megan C. Gally, SBA/Board Secretary  
Dennis McKeever, Esq.

**Adequate Notice of Meeting:** Adequate Notice of Meeting statement was read by Mrs. Bott.

Adequate notice of this meeting of the Long Beach Island Board of Education was posted as required by the Open Public Meetings Act and by having the date, time, and place thereof published in *The Press of Atlantic City*.

**Mission Statement:** Mrs. Bott read the Long Beach Island School District Mission Statement.

**Correspondence:** None

**School Consolidation:** Mrs. Bott gave an update:

- A resolution was received from the Borough of Harvey Cedars in support of the sale of school and referendum.
- A letter was received from Surf City
- No other resolutions were received from the towns. The deadline was October 31<sup>st</sup>.

**BOARD RESOLUTIONS:**

**MINUTES:**

A motion was made by Colette Southwick, seconded by Kristy Raber to approve the following:

- (a) Minutes of the Regular Meeting of the Board of Education, October 18, 2016
- (b) Minutes of the Executive Session Meeting of the Board of Education, October 18, 2016

Upon a roll call vote, the motion carried: 8 ayes

**BILLS/TRANSFERS:**

A motion was made by Colette Southwick, seconded by Kristy Raber to approve the following:

- (a) Bill List for November 2016 totaling \$247,016.55

Mr. Beaty questioned the cost of bus repairs.

Upon a roll call vote, the motion carried: 8 ayes (Hartmann with the exception of PO# 17-00239)

**Board Committee Reports:**

- The Policy Committee will meet on November 17, 2016.

Mrs. Picaro and Mrs. Southwick reported on workshops attended at the NJ School Boards Convention.

**President's Remarks:** Mrs. Bott addressed the Board and public as follows: Reported on workshops attended at the NJ School Boards Convention.

**Comments from the Public on Agenda Items:** None

**Superintendent's Report/Recommendations/Board Action:** Dr. Kopack addressed the Board and public as follows: Thanked students and staff for participation in Veteran's Day programs, thanked the PTA for "Pollyanna" and Rich Sobel assemblies, and reviewed November Happenings in the district.

**PERSONNEL:**

A motion was made by Colette Southwick, seconded by Marilyn Wasilewski to approve the following items:

- (a) **Tuition Reimbursement:** Resolved to approve a Memorandum of Agreement for tuition reimbursement between the Long Beach Island Board of Education and the Long Beach Island Education Association as presented.
- (b) **Swim Program Aide:** To approve the employment of Jennifer Swift as a swim program aide for the duration of the 2016/17 swim program at the hourly rate of \$14. Benefits are not included.
- (c) **Non-bargaining Staff Terms and Conditions:** To approve the Non-Bargaining Staff Terms and Conditions as presented.
- (d) **Letter of Resignation:** To accept a letter of resignation from Virginia Conner, School Bus Driver, effective immediately.
- (e) **School Bus Driver:** To approve the employment of Paul Scholey as a school bus driver for the 2016/2017 school year at the annual salary of \$14,912 prorated (step 1 on the Bus Driver salary guide). Benefits are not included.
- (f) **Unpaid Leave Request:** To approve an unpaid leave request for Kelly Turner, First Grade Teacher, on January 2-6, 2017.
- (g) **Employee Salaries:** To approve employee salaries for the 2016/2017 school year as follows:

<b>TEACHERS-Tenured</b>	<b>SALARY</b>	<b>CUSTODIANS</b>	<b>SALARY</b>
ANISKI, B	\$69,894.00	ERWIN, N.	\$45,599.00
BENJAMIN, L.	\$90,319.00	MATTNER, K.	\$47,399.00
BOYD, L.	\$57,574.00	MORITZ, S. (PT)	\$21,649.50
COLINO, S.	\$79,524.00	MOROLI, J.	\$51,254.00
CONRAD, C	\$91,269.00	REILLY, T.	\$44,149.00
COOK, M.E.	\$90,569.00		
		<b>FACILITIES</b>	
		<b>MANAGER</b>	
COTOV, T.	\$65,354.00	DAVID YATES	\$56,375.00
D'ARCANGELO, S.	\$89,569.00		
DALY, L.	\$88,479.00	<b>BUS DRIVERS</b>	
DEBIASI, H.	\$83,304.00	BOYLE, C. (PT)	\$ 9,445.00
EINSELEN, A.	\$90,819.00	CALABRESE, J.	\$15,112.00
ESAREY, S.	\$63,494.00	DICKMAN, F.	\$19,075.00
GERETY, P.	\$89,269.00	MORITZ, W.	\$19,075.00
GROSS, D. (PT)	\$35,641.60	SWIFT, J.	\$18,765.00
HATTRICH, L.	\$89,104.00		
KAPPY, R.	\$89,569.00	<b>PARAPROFESSIONALS</b>	
McBRIDE, C.	\$62,654.00	DEWITT, L.	\$24,876.00
OLDHAM, J.	\$77,194.00	DONHOWER, M. (PT)	\$12,186.72
SHERRIER, T.	\$57,294.00	FRANKS, C. (PT)	\$12,356.87
SMITH, S.	\$90,789.00	MAUERMEYER, J.	\$21,800.00
TABBACCHINO, D.	\$88,604.00	ODELL, J. (PT)	\$13,560.00
TOWNSEND, J.	\$57,594.00		

TURNER, K.	\$59,844.00
VON GORSKI, S.	\$87,729.00
WARFEL, R.	\$69,894.00
YEAGER, W.	\$87,979.00

SCHULZE, M. (PT)	\$11,665.50
SPINNER, J. (PT)	\$14,987.50
TILTON, R.	\$21,100.00

**TEACHERS**

**Non-Tenured**

BEETEL, K.	\$56,254.00
FERRER, A.	\$60,354.00
GRABOSKY, A. (PT)	\$37,702.83
SCOTTO DiCARLO, K.	\$57,544.00
LaMARCO, J. (PT)	\$39,213.21
MESSEC, E.	\$57,544.00
RAMILO, J.	\$55,954.00
ROTHSTEIN, L.	\$57,544.00
SCHOLEY, J.	\$56,674.00
SHEPLIN, C.	\$57,844.00

**SECRETARIES**

MILLER, J.	\$51,143.64
SCHOLEY, L.	\$31,500.00
TUMULTY, G. (PT)	\$18,200.00
YATES, M.	\$36,450.00
MOFFITT, M.	\$51,843.48
Transportation Differential	\$15,000.00
Salary	\$66,843.48
SHEPLIN, K.	\$51,843.58
Superintendent Sec.	
Differential	\$ 5,000.00
Salary	\$56,843.58

**TREASURER**

CONROY, M.	\$ 4,760.00
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(PT) denotes Part-time employee

Upon a roll call vote, the motion carried: 8 ayes items a-d  
 7 ayes, 1 abstention (Picaro) item e  
 7 ayes, 1 abstention (Raber) items f and g

**DISTRICT/STATE/FEDERAL:**

A motion was made by Colette Southwick, seconded by Kristy Raber to approve the following items:

- (a) **Annual Maintenance Worksheet M-1 and Comprehensive Maintenance Plan FY 16-17:** To approve the Long Beach Island School District Annual Maintenance Budget Worksheet, M-1 and the District's Three-Year Comprehensive Maintenance Plan 2016-2018 as presented.
- (b) **Grant Application:** To approve a grant application from Cathy McBride in the amount of \$710 through SeaPerch for the purchase of five Remotely Operated Vehicle (ROV) kits without batteries. The ROV kits will be used for After School STEM Club students.

Upon a roll call vote, the motion carried: 6 ayes, 2 nays (Beaty/Picaro) item a  
 8 ayes, item b

**MISCELLANEOUS ITEMS:**

A motion was made by Colette Southwick, seconded by Kristy Raber to approve the following items:

(a) **Professional Day Requests:** To approve professional day requests as follows:

**Employee(s):** Amanda Grabosky/Lisa Boyd  
**Conference:** Building Self-Regulation in children with ADHD, Autism and Sensory Disorders  
**Location:** Cherry Hill  
**Date:** December 1, 2016  
**Rationale:** To discover new tools and technology for helping children with ADHD, Autism and sensory disorders.  
**Cost:** \$199 each and Mileage

**Employee(s):** Wendy Yeager  
**Conference:** Making the Best Use of Technology in Your School Library Program to Support Instruction and Enrich Student Learning  
**Location:** Cherry Hill  
**Date:** December 5, 2016  
**Rationale:** To incorporate the newest technology equipment for the school library to strengthen student literary skills.  
**Cost:** \$245 registration and mileage

**Employee(s):** David Yates  
**Conference:** EPA – Lead RRP Certification  
**Location:** Waretown  
**Date:** December 9, 2016  
**Rationale:** To obtain a EPA lead renovation, repair, and painting certificate.  
**Cost:** Mileage

**Employee(s):** Peter Kopack  
**Conference:** Techspo 2017  
**Location:** Atlantic City  
**Date:** January 27, 2016  
**Rationale:** To attend annual technology workshop.  
**Cost:** \$275 registration and mileage

**Employee(s):** Shelley Smith  
**Conference:** Techspo 2017  
**Location:** Atlantic City  
**Date:** January 26 and 27, 2016  
**Rationale:** To attend annual technology workshop.  
**Cost:** \$425 registration and mileage

(b) **Field Trip Requests:** To approve the following annual field trip requests:

**PK- AM:**

- Ship Bottom Park in the Spring- free admission + 1 bus

**PK- Full-Day:**

- Barnegat Lighthouse- free admission + 1 bus
- Insectropolis: Bugseum of NJ- \$140 + 1 bus

**Kindergarten:**

- Rotary luncheon at the Ship Bottom Fire Station in December-free admission + 1 bus
- Storybook Land-\$743 + 1 bus

**1st Grade:**

- Southern Regional High School Holiday Program- free admission + 1 bus
- Fernbrook Farms- \$330 + 1 bus
- Bay Blitz- free admission + 1 bus

**2nd Grade:**

- Southern Regional High School Holiday Program- free admission + busing cost (2 buses)
- Harvey Cedars Municipal building- free admission + busing cost (2 buses)
- Cape May Zoo in the Spring- The Rotary Club of LBI makes a donation on our behalf + 1 bus

**3rd grade:**

- Tuckerton Seaport - \$12 per person + gas. The total should be \$348 + 1 bus
- Algonquin Theater- ½ Day Trip \$288 + 1 bus

**4th grade:**

- Allaire State Park- \$574.00 + 1 bus
- Barnegat Light Coast Guard Station- free admission + 1 bus

**5th Grade:**

- Constitution Center- Philadelphia- \$420 + 1 bus
- DARE Trip- free admission + 1 bus

**6th Grade:**

- Franklin Institute \$870 (PTA contributes \$870)
- Bay Day (Harvey Cedars Beach and Sunset Park)

**Miscellaneous Trips:**

- **Grades K-2:** LBI School for PTA/School Programs
- **Grades 3-6:** EJ School for PTA/School Programs
- **Grades K-2-** walking trip to library- no cost
- **Grades 3-6:** PARCC Testing to EJ
- **Grade 4:** Dune Grass Planting, Long Beach Twp. (Ms. McBride)
- **Grade 5/6 Band:** Walking trip to 19th Street & Bay- no cost
- **Student Council-** Peace Summit, Stafford
- **Grade 6: Ship Bottom Bay Beach** (Ms. McBride)
- **Grade 6 Safety Patrol:**
- **Grade 6 Band** side-by-side concert from 9:30-12:30 one morning in January. No cost. One bus.

- (c) **Show Us Your Grades Program:** To approve participation in the Jack Frost/Big Boulder “Show Us Your Grades” program for the 2016/17 season. All students that achieve all A’s and B’s in the first quarter will be honored with a free snow pass (\$45 value) to Jack Frost/Big Boulder to be used during the 16/17 season.

Upon a roll call vote, the motion carried: 8 ayes

- (d) **Harassment, Intimidation, and Bullying (HIB):** One investigation, not confirmed as HIB.
- (e) **Principal’s Report:** Mr. Birney, EJ School Principal, reported on the following: Programs and events during the month of November at the Ethel Jacobsen School.
- (f) **Choice Program:** The Board discussed the Choice Program.
- (g) **Fire/Security Drills:** Fire and Security drills were held in accordance with State Law as follows:

**Ethel Jacobsen School**

**Fire:** October 20, 2016  
**Security:** October 27, 2016

**LBI Grade School**

**Fire:** October 12, 2016  
**Security:** October 28, 2016

- (h) **Dates to Remember:**

November 14: AMERICAN EDUCATION WEEK  
LBI Student Council Election Posters displayed 11/14 - 11/18

November 15: LBI Student Council Officer Speeches  
LBI parents invited to classrooms for American Education Week  
Ocean County PTA Meeting – LBI Media Center, 6 p.m.  
Board of Education Meeting, 7 p.m.

November 16: EJ Parents invited to classrooms for American Education Week

November 17: LBI Student Council Officer Elections  
After-School Band

November 18: End of 1<sup>st</sup> Marking Period  
THEME DAY – “Red, White & Blue Day” – POM- Birthday Celebrations  
LBI Student Council Elections for Classroom Representatives

November 21: Beginning of 2<sup>nd</sup> Marking Period

November 22: LBI Student Council Installation of Officers and Representatives – LBI Gym, 2-2:45

November 23: Early Dismissals – Thanksgiving Recess, EJ School: 1:00 and LBI Grade School: 1:15

- November 24-25: SCHOOL CLOSED – Thanksgiving Recess
- November 28: PTA Meeting, 7 p.m.
- November 29: Grade 6S Swim Program begins at St. Francis  
LBI - PEP Session B starts
- November 30: Report Cards issued via portal  
Grade 5K Swim Program begins at St. Francis

**Public Comment:**

Mayor Huelsenbeck, Ship Bottom, commented, asked questions, about the following:

- Board action on Ship Bottom offer
- Resolution from the Borough of Ship Bottom – a copy will be sent to the BOE

Tennent McGee, Ship Bottom Attorney, asked questions, about the following:

- Requirement of a resolution from all towns. Mrs. Bott explained the purpose of resolutions: LBI School was purchased and maintained by all towns and the Board needs the support of the other towns if selling to Ship Bottom at a lesser cost.
- 4 million dollar solid offer – no Tidelands, etc.

**Board Resolution:**

A motion was made by Allyn Kain, seconded by Colette Southwick to approve the following:

**RESOLUTION:** Resolved that the Board of Education will open its next scheduled meeting on December 13, 2016, in Executive Session and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m.

All in favor.

The Board did not return to executive session.

At 7:59 p.m., a motion was made by Colette Southwick and seconded by Marilyn Wasilewski to adjourn. All in favor.

Respectfully submitted,

  
Kathy Sheplin, Assistant Board Secretary