

LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

MINUTES OF THE WORKING MEETING

Thursday, February 7, 2013

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 5:30 p.m. in the Conference Room of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on February 7, 2013, to discuss matters of Personnel, Negotiations, and Attorney-Client Privilege. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

The meeting was called to order by the Board President, Mrs. Picaro, and the roll call followed. The minutes were recorded by Christina M. Galvao, School Business Administrator/Board Secretary.

The following members of the Board of Education were present:

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|--------------------|--------------|---------------------|
| Kristy Raber | representing | Surf City |
| Allyn Kain | representing | Surf City |
| Terry Deakyne | representing | Harvey Cedars |
| Jennifer Bott | representing | Ship Bottom |
| Marilyn Wasilewski | representing | Barnegat Light |
| Bonnie Picaro | representing | Long Beach Township |
| Steve Evert | representing | Long Beach Township |

ABSENT:

| | | |
|---------------------|--------------|---------------------|
| Georgene Hartmann | representing | Long Beach Township |
| Dawn Kennedy-Little | representing | Long Beach Township |

ALSO PRESENT:

Karen T. McKeon, Superintendent

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Let the Board Minutes reflect that the Board returned to the open meeting in the multipurpose room at 7:05 p.m.

CORRESPONDENCE: None

BOARD COMMITTEE REPORTS: Negotiations met on January 30, 2013. The next meeting will be in April.

PRESIDENT'S REMARKS: None

-Ms. McKeon presented a report on test scores.

SUPERINTENDENT'S REPORT:

- (a) **Comprehensive Annual Financial Report (CAFR):** Kathy Perry from Jump, Scutellaro and Co., school auditors will be present at the February 19th meeting to present the 2011/2012 Comprehensive Annual Financial Report and school audit.

PERSONNEL:

It was moved by Kristy Raber and seconded by Jennifer Bott to approve the following item(s):

- (a) **Substitute Personnel:** To approve the employment of substitute personnel for the remainder of the 2012-2013 school year pending receipt of criminal history approval as follows:

| | |
|------------------|--|
| Eileen Moon | Teacher (see profile) |
| Elizabeth Messec | Teacher (see profile) |
| Heather Schutt | Teacher (see profile) |
| Linda Mohalley | Noncertified Classroom Aide (currently employed by the district) |

- (b) **Instructional Aide:** To approve the employment of Linda Mohalley as an instructional aide at the hourly rate of \$12.66, not to exceed 3 hours/week for the duration of the swim program.

Upon roll call, the motion carried as follows: 7 ayes

DISTRICT/STATE/FEDERAL:

It was moved by Marilyn Wasilewski and seconded by Kristy Raber to approve the following item(s):

- (a) **(TABLED) Policy Book:** That the Board of Education approve the second reading and adopt the policy book as presented which is comprised of policies mandated by the state of New Jersey as well as those contained in the Board's prior manual as follows:

- #1000 Community Relations
- #2000 Administration
- #3000 Business and Non-instructional Operations
- #4000 Instructional and Support Personnel
- #5000 Students
- #6000 Instruction
- #7000 Construction, Remodeling, and Renovation
- #9000 Bylaws of the Board

- (b) **SEMI Waiver:** To approve submission of a waiver to the county for participation in SEMI for the 2013-2014 school year, a federal reimbursement program through Medicaid for special education students who receive Medicaid. A waiver will protect against noncompliance for QSAC.

- (c) **School Improvement Panel:** To approve participation of personnel on the School Improvement Panel for the 2012-2013 school year as follows:

Fran Meyer Karen McKeon Shelley Smith
Julie Oldham
- (d) **Mellon Contract:** To approve a contract with Mellon Certified Restoration for storm restoration at the Long Beach Island Grade School in the amount of \$35,795.
- (e) **Swim Contract:** To approve a revised swim contract with St. Francis Center in the amount of \$6,300 for our swim program from February 6, 2013 through April 30, 2013.
- (f) **Grant Application Submission:** To approve the submission of the Educational Leadership Foundation of New Jersey Grant application.
- (g) **Plan Review Fee:** To approve payment in the amount of \$2,280.88 for modular classroom plan review to the New Jersey Department of Education.
- (h) **District Evaluation Advisory Committee:** To approve Kristy Raber, Board of Education Member and Marc Ruff, District Parent as members of the District Evaluation Advisory Committee (Board of Education Member alternates: Jennifer Bott and Marilyn Wasilewski).
- (i) **Acceptance of Grant:** To accept \$2,500 from the LBI PTA from a grant that they received for playground equipment at the Ethel Jacobsen School.

Upon roll call, the motion carried as follows: 7 ayes

MISCELLANEOUS:

It was moved by Jennifer Bott and seconded by Kristy Raber to approve the following item(s):

- (a) **Professional Day Request:** To approve a professional day request as follows:

| | |
|---------------------|---|
| Employee(s): | Julie Oldham |
| Conference: | Crisis Disaster Response |
| Location: | Spring Lake |
| Date: | February 7 and 8, 2013 |
| Rationale: | To gain help in how to assist our families on a long-term basis who have been displaced or affected by Sandy. |
| Cost: | Mileage |
- (b) **Building and/or Grounds Usage Requests:** To approve building and/or grounds usage requests as follows pending receipt of proof of insurance:
 - LBI Chapter of Deborah Hospital, EJ Gym, Feb. 6, April 3, May 1, June 5, October 2, and December 4, 2013, 6-9 p.m.
 - LBI PTA, EJ parking lot, Clothing Fundraiser, June 1, 2013, 8:30 a.m. – 4 p.m.

- Southern Ocean County Chamber of Commerce Jersey Shore Arts Festival, EJ School Field, June 7, 2013 through June 10, 2013. Setup will begin at 3:15 p.m. on June 7th. June 10th will be the final clean-up.

Upon roll call, the motion carried as follows: 7 ayes

- (c) **Harassment, Intimidation, and Bullying (HIB):** None
- (d) **Principal's Report:** Mrs. Meyer reported on school activities.

COMMENTS FROM THE PUBLIC ON AGENDA ITEMS:

- Stacey Fuessinger, Ship Bottom, inquired about Mellon Restoration work.
- Bill Kunz, Long Beach Township, asked about the Mellon Restoration contract.

COMMENTS FROM THE PUBLIC:

- Stacey Fuessinger, Ship Bottom, thanked everyone for being so helpful.

It was moved by Marilyn Wasilewski and seconded by Kristy Raber to return to Executive Session to discuss: project manager and sale of building at 8:05 p.m.

Upon roll call, the motion carried as follows: 7 ayes

It was moved by Steve Evert and seconded by Kristy Raber to return to open session at 9:37 p.m.

Upon roll call, the motion carried as follows: 7 ayes

ADDENDUM ITEMS:

DISTRICT/STATE/FEDERAL:

It was moved by Kristy Raber and seconded by Marilyn Wasilewski to approve the following item(s):

- (j) **School Facilities Project:**

WHEREAS, The Board of Education of Long Beach Island Consolidated School District in the County of Ocean, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

**INSTALLATION OF NEW MODULAR BUILDINGS AT
ETHEL A. JACOBSEN ELEMENTARY SCHOOL**

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the project:

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE LONG BEACH ISLAND CONSOLIDATED SCHOOL DISTRICT IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Ocean County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Ocean County Superintendent of Schools and the New Jersey Department of Education for approval. The Board further authorizes the submission of the Schematic Plans to the Municipal planning board for its review.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 5. This project is being funded as an “other capital project” and will not require state funding and the District is not seeking a Grant.

Section 6. This resolution shall take effect immediately.

- (k) **Project Manager:** To approve entering into a contract with DiCara/Rubino Architects as Project Manager for the Long Beach Island Consolidated School District.

Upon roll call, the motion carried as follows: 7 ayes

It was moved by Marilyn Wasilewski and seconded by Kristy Raber to adjourn.

The motion carried as follows: 7 ayes

The time the meeting adjourned was approximately 9:40 p.m.

Respectfully submitted,

Christina M. Galvao
School Business Administrator/Board Secretary

Next Meeting: Tuesday, February 19, 2013
Executive Session, 5 PM
Regular Meeting, 7 PM
EJ School