

LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

MINUTES OF THE WORKING MEETING

Tuesday, March 1, 2016

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 5:30 p.m. in the Media Center of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on March 1, 2016, to discuss matters of Attorney-Client Privilege and Personnel. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

The meeting was called to order by the Board President, Mrs. Bott at 7:24 p.m.

The following members of the Board of Education were present:

Jennifer Bott	representing	Ship Bottom
Tom Beaty	representing	Long Beach Township
Kristy Raber	representing	Surf City (arrived at 5:37 p.m.)
Colette Southwick	representing	Long Beach Township
Marilyn Wasilewski	representing	Barnegat Light
James Donahower	representing	Harvey Cedars (arrived at 5:40 p.m.)
Bonnie Picaro	representing	Long Beach Township
Allyn Kain	representing	Surf City

Absent:

Georgene Hartmann	representing	Long Beach Township
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Also present:

Peter J. Kopack, Superintendent
Megan C. Gally, SBA/Board Secretary
Nicholas Savio, Esq.
Tony Sciarrillo, Esq. (arrived at 7:40)

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Call to Order

Pledge of Allegiance

Roll Call: Roll call was taken by Kathy Sheplin.

Adequate Notice of Meeting: Adequate Notice of Meeting statement was read by Mrs. Bott.

Mission Statement: Mrs. Bott read the Long Beach Island School District Mission Statement.

Correspondence: None

Board Committee Reports:

- The Building and Grounds Committee met on February 25, 2016. Mrs. Southwick reported.
- The Curriculum Committee will meet on March 3, 2016.
- The Finance Committee needs to schedule a meeting.

President's Remarks: Mrs. Bott addressed the public regarding the following topics: Thanked the public for waiting for the meeting to start, Read Across America Day Celebration, and Assemblywoman DiAnn Gove read to 3rd and 4th grade students.

Comments from the Public on Agenda Items:

Rick McDonough, Ship Bottom, asked questions/commented on the following:

- Asked for addendum: Mrs. Bott read addendum item aloud.

Superintendent's Report/Recommendations/Board Action: Dr. Kopack addressed the Board and public as follows: PTA Carnival, March 4th, Read Across America Day—thanked the teachers and support staff, and thanked Mrs. Oldham for scheduling Assemblywoman Gove to read to 3rd and 4th grade students.

PERSONNEL:

A motion was made by Colette Southwick, seconded by Marilyn Wasilewski to approve the following items:

- (a) **Salary Adjustments:** To approve salary adjustments for secretarial personnel for the 2015-2016 school year retroactively effective July 1, 2015, as follows:

Joanne Miller	\$3,981.96
Lyn Moffitt	\$5,805.54
Kathy Sheplin	\$ 905.54

- (b) **Annual Appointments 2016:** To approve annual appointments for Megan Gally, School Business Administrator/Board Secretary as follows:

- Qualified Purchasing Agent
- Custodian of School Records
- School Funds Investor
- Public Agency Compliance Officer
- AHERA Representative
- Right-to-Know Officer
- IPM Coordinator
- Safety & Health Designee
- Chemical Hygiene Officer
- Indoor Air Quality Designee
- Payment of bills between meetings
- Official of Investments and Wires

Upon a roll call vote, the motion carried:

7 ayes, 1 abstention (Kain) item a
8 ayes item b

DISTRICT/STATE/FEDERAL:

A motion was made by Colette Southwick, seconded by Thomas Beaty to approve the following item:

- (a) **SRI & ETTC:** To approve purchasing one additional bundle of professional development hours (50) at a cost of \$900 from SRI (Southern Regional Institute for Professional Development) & ETTC (Educational Technology Training Center).

Upon a roll call vote, the motion carried: 8 ayes

MISCELLANEOUS ITEMS:

A motion was made by Colette Southwick, seconded by James Donahower to approve the following items:

- (a) **Professional Day Requests:** To approve professional day requests as follows:

Employee(s): Peter Kopack
Conference: Transitional Leadership: The Role of the Superintendent
Location: Monroe Twp., NJ
Date: March 17, 2016
Rationale: To gain information on becoming a transformational leader.
Cost: \$149 registration and mileage

Employee(s): Cathy McBride
Conference: OceanFirst Foundation Model Classroom Grant
Location: Toms River
Date: March 14, 2016
Rationale: To gain information on grants available (15 grants in the amount of \$10,000 each) for schools interested in developing model classrooms for learning.
Cost: Mileage

Employee(s): Cathy McBride
Conference: NJ Earth Science Teachers Association Conference
Location: Rowan University
Date: March 19, 2016
Rationale: To gain knowledge of Earth Science and geologic time and to be able to implement lessons integrated with meaningful geologic concepts.
Cost: \$40 registration and mileage

Employee(s): District Administrator (TBD)
Conference: All-Hazards Continuity of Operations
Location: Jackson
Date: April 7, 2016
Rationale: To discuss how to plan, develop, implement, and test a Continuity of Operations (COOP) Plan.
Cost: Mileage

Employee(s): Patti Gerety/Lisa Hattrich
Conference: Helping Your Struggling Readers
Location: Cherry Hill
Date: May 25, 2016
Rationale: To gain strategies for struggling readers.
Cost: \$239 each registration and mileage

(ADDENDUM ITEM)

Employee(s): Bianca Aniski
Conference: Healthy Schools, Healthy Children Steering Committee
Location: Egg Harbor Township
Date: March 2, 2016 (PM)
Rationale: To gain knowledge regarding resources available for school health and wellness for students and staff.
Cost: Mileage

(b) Field Trip Requests: To approve field trip requests as follows:

Trip: Ocean County Peace Summit
Location: Ocean Acres School, Manahawkin
Grade(s): LBI Student Council
Teacher(s): Miss Scholey
Date: May 19, 2016
Time: 8:30-2:45
Objective: To collaborate with young leaders from other school districts in our surrounding area.
Transp: One Bus
Cost: Transportation

Trip: Cold Springs Village
Location: Cape May
Grade(s): First
Teacher(s): Ms. Esarey/Ms. Turner
Date: May 26, 2016
Time: 8:30-2:45
Objective: To take a trip back in time and experience first-hand what life was like during the 19th century.
Transp: One Bus
Cost: None (All expenses to be paid by Target Grant.)

Trip: Barnegat Bay Blitz
Location: Barnegat Light
Grade(s): First
Teacher(s): Ms. Esarey/Ms. Turner
Date: June 3, 2016
Time: 8:30-TBD
Objective: To better understand the environment and the community in which we live.
Transp: One Bus
Cost: Transportation

- (c) **Building and/or Grounds Usage Requests:** To approve building and/or grounds usage requests as follows pending receipt of proof of insurance and space availability:
- Long Beach Township Beach Patrol annual orientation meeting, LBI School Gym and five classrooms, Saturday, June 18, 2016. A cost of \$37.50/hour will be charged for services that extend beyond regular custodial hours (estimated 4 hours at a cost of \$150).
 - Lighthouse International Film Festival, LBI School Gym and hallway, Friday, June 10, 2016 (4-11 p.m.), Saturday, June 11, 2016 (10 a.m. to 11 p.m.) and Sunday, June 12, 2016(11 a.m. to 3 p.m.). A cost of \$37.50/hour will be charged for services that extend beyond regular custodial hours (estimated 19 hours at a cost of \$712.50).

Upon a roll call vote, the motion carried: 8 ayes

- (d) **Harassment, Intimidation, and Bullying (HIB):** No report.

- (e) **Dates to Remember:**

- March 1:** 5T Swim Program at St. Francis
Student Council Meeting
Board of Education Meeting, 7 p.m.
- March 2:** READ ACROSS AMERICA – DR. SEUSS DAY
D.A.R.E. Program continues: 5K and 5T
Grade 6L Swim Program at St. Francis
- March 3:** Grade 4S Swim Program at St. Francis
- March 4:** PTA- Carnival at LBI School, 6-8 p.m.
- March 8:** 5T Swim Program at St. Francis
- March 9:** D.A.R.E. Program continues: 5K and 5T
6L Swim Program at St. Francis
- March 10:** 4S Swim Program at St. Francis
- March 11:** Progress Reports on Portal
- March 13:** Daylight Savings Time Begins – Spring forward
- March 14:** 2016/2017- Kindergarten Registration (3/14-3/17), 12-3 p.m.
PTA Meeting – LBI Media Center, 7 p.m.
- March 15:** 5T Swim Program at St. Francis
Board of Education Meeting, 7 p.m.

- March 16:** D.A.R.E. Program at LBI
6L Swim Program at St. Francis
- March 17:** St. Patrick's Day
4S Swim Program at St. Francis
- March 18:** Theme Day –“Hat Day”– Birthdays-Personality of the Month
PTA Assembly at EJ School - “Brain Challenge”
- March 20:** Spring Begins
- March 22:** 5T Swim Program at St. Francis
- March 23:** 6L Swim Program at St. Francis
D.A.R.E. Program at LBI: 5K and 5T
- March 24:** Early Dismissal – Spring Break
LBI School: 12:30, EJ School: 12:45
No Swim Program
- March 25-April 1:** SCHOOL CLOSED – SPRING BREAK

Public Comment:

Stacey Fuessinger, Ship Bottom, commented, asked questions about the following:

- Sixth grade graduation date

Rick McDonough, Ship Bottom, commented, asked questions about the following:

- Ship Bottom officials exiting executive session meeting
- Building project update
- Consolidation benefits/detriments to LBI
- Fiscal responsibility—cost to taxpayers to keep both buildings operating

William Mills, Ship Bottom, commented, asked questions about the following:

- Loss of playground space for children if LBI School sold. Mrs. Bott responded.

The Board returned to executive session. No action will be taken.

At 7:43 p.m. a motion was made by Kristy Raber and seconded by Allyn Kain to adjourn. All in favor.

Respectfully submitted,



Kathy Sheplin, Assistant Board Secretary