

LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

REGULAR MEETING

March 28, 2017

Ethel Jacobsen School Media Center

Executive (Closed) Session 5:30 PM – Regular (Public) Session 7:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER AND ADEQUATE NOTICE OF MEETING:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on March 28, 2017.

Board President, James Donahower, called the meeting to order at 7:02 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building. The notice was also mailed to *The Press of Atlantic City* and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **ROLL CALL**

PRESENT: Mr. Beaty Mrs. Picaro Mrs. Wasilewski Mrs. Raber
 Mrs. Bott Ms. Kain Mrs. Southwick Mr. Donahower

ABSENT: Mrs. Hartmann

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
 Ms. Megan Gally, School Business Administrator/Board Secretary
 Mr. Dennis McKeever, Esq.

3. **PLEDGE OF ALLEGIANCE**

4. **SPECIAL PRESENTATIONS**

A. Third Grade: Mrs. Sheplin's class gave a presentation on Google Classroom and Google Docs to complete the "Build a Donut" project. Students reported on their creative donut writing pieces, and gave a Google Docs presentation on how they created their individual donuts. The winning donut will be showcased in a local business.

B. EJ Fender Blender: Mr. LaMarco and students gave a presentation on the Fender Blender. Kale and other ingredients were added to the blender, and students took turns peddling the bicycle to make a smoothie. Thank you to Farias for donating the bicycles for the Fender Blenders. EJ students will participate in "Kale-A- Palooza" in April where kale from the EJ garden will be used to make smoothies. Thank you to AtlantiCare for funding this event.

C. DiCara/Rubino Architects: Mr. DiCara, DiCara/Rubino Architects, and Mr. Keenan, civil engineer, from French and Parrello, Associates gave a presentation on the following with regard to the Ethel Jacobsen School addition and renovations:

- Response to letters from the Boroughs of Ship Bottom and Surf City
- Revised cost estimates
- Sife Work
- Additional signage requested by towns

- Storage building
 - FEMA regulations with regard to the addition and improvements and requirement to raise existing building to current flood elevation
 - Conversion from electric to gas
 - Municipal boundary
 - Drainage pipe relocation
 - Paper street
 - Study on impact of addition on Surf City infrastructure
 - Construction management firm
 - Structure of referendum question – Single or two part question: The consensus of the Board was, yes for a two part question.
 - Optional improvements requested by Surf City and Ship Bottom to be included in the cost of the referendum:
 - Cost of a sprinkler system: The Board consensus was, no.
 - Cost of a generator: The Board consensus was, yes.
 - Optional items suggested by the Board of Education to be included in the cost of the referendum:
 - Cost of new furniture for the addition and existing building: The consensus was, no.
 - Cost of new furniture for the addition only to the referendum: The consensus was, yes.
 - Cost of a storage building to the referendum: The consensus was, yes.
 - Optional item suggested by DiCara/Rubino Architects to be included in the cost of the referendum:
 - Cost of a Construction Management firm during construction: The consensus was, yes.
5. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack reported on the following district events:
- Thanked the Long Beach Township Police Department for the donation of pedal carts to the LBI Grade School
 - Congratulated Mr. Birney – recipient of AtlanticCare’s Healthy Educator Award
 - Thanked the LBIEA and Teachers for the Read Across America Day, “Reading Rodeo”
 - Announced that 6th Grade Graduation is June 14th.
6. **REPORT OF THE PRINCIPAL:** Mr. Birney reported on the following EJ School events:
- Gave an update on PreK-2 classroom events
 - Thanked the teachers for Read Across America Day
 - Thanked the PTA for the Spring Dance and Enrichment Program
 - Announced that “Kale-A-Palooza” will be held in April
7. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** Members of the public commented, asked questions as follows:
- Alternate plan if September Referendum fails
 - Outsourcing busing
 - Storage building
8. **BOARD CORRESPONDENCE:** Letter – Mr. Binder, Surf City Resident
9. **APPROVAL OF MINUTES**
Motion by Marilyn Wasilewski, second by Jennifer Bott to approve the following:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

February 21, 2017: Regular and Closed Session
March 16, 2017: Special

Upon a roll call vote, motion carried:

Ayes (8): Mr. Beaty, Ms. Kain, Mrs. Picaro, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Bott,
Mr. Donahower

Nays: 0

Abstain: 0

10. **COMMITTEE REPORTS**

A. **Negotiations**

Committee Report: No report

B. **Personnel/Grievance**

Committee Report: No report

Motion by Bonnie Picaro, second by Jennifer Bott to approve the following:

1. Spanish Translator

Motion to approve Maudy Alvarado as a Spanish Translator for parent conferences in the amount of \$80.

2. **(TABLED)** Merit Criteria

Motion to certify that the Superintendent's qualitative merit criteria has been satisfied for the 2016-2017 school year for submission to the Executive County Superintendent in the amount of \$3,125.

3. Job Description

Motion to approve the revised Elementary School Principal Job Description as presented.

4. Leave Replacement Teacher

Motion to approve the employment of Lisa Leonard as a Second Grade leave replacement teacher beginning approximately April 17, 2017, through approximately June 16, 2017, at the Long Term Substitute Rate of \$110 per day. Benefits are not included. Ms. Leonard is currently a substitute in the district.

5. Letter of Resignation

Motion to accept a letter of resignation from Martina Donahower, Preschool Aide, effective March 25, 2017. Mrs. Donahower has been an employee of the district since 2013.

Accepted resignation with regret by Board of Education Members.

6. Substitute Personnel

Motion to approve the employment of substitute personnel for the remainder of the 2016-17 school year pending receipt of all necessary paperwork as follows:

Jennifer Viteritto	Teacher
Victoria Rose Cook	Teacher
Alfred Iacobucci	Bus Driver

Upon a roll call vote, motion carried:

Ayes (8): Ms. Kain, Mrs. Picaro, Mrs. Southwick, Mrs. Wasilewski, Mrs. Bott, Mr. Beaty,
 Mr. Donahower, Mrs. Raber
 Nays: 0
 Abstain: 0

C. Policy

Committee Report from the March 2nd and March 13th meetings: Ms. Kain reported that the committee continues to review the new policy manual and upon completion of review, will make recommendations for adoption. The next meeting is April 20th.

D. Building/Grounds/Transportation

Committee Report from the March 23rd meeting: Ms. Southwick reported that the committee discussed the temporary shoring of the LBI Grade School, general maintenance, transportation, and playgrounds.

E. Finance

Committee Report: No report

Motion by Jennifer Bott, second by Bonnie Picaro to approve the following:

1. Transfers

Motion to approve budget line item transfers.

Transfer #1	Account Description	To	From
11-120-100-101-3000	Stipends	\$7,300.00	
11-20-100-101-1000	Salaries - Grades 1-5		\$7,300.00
Transfer #2			
12-000-400-331-0000	Legal	\$25,000.00	
12-000-400-334-0000	FA & CS Architectural/Engineering		\$25,000.00
Transfer #3			
11-000-217-106-0000	Extraord serv aide	\$900.00	
11-130-100-101-0000	Salaries - Grade 6		\$900.00
Transfer #4			
11-000-261-105-0000	B&G Sec	\$1,235.00	
11-000-230-105-0000	Super Sec		\$1,235.00
Transfer #5			
11-120-100-101-1000	Salaries - grades 1-5	\$2,500.00	
11-130-100-101-0000	Salaries - grade 6		\$2,500.00
Transfer #6			
11-190-100-106-3000	Kidscare	\$1,000.00	
11-130-100-101-0000	Salaries - grade 6		\$1,000.00

Transfer #7			
11-000-270-420-0000	Cleaning, Repair, Maint.	\$15,000.00	
11-000-270-515-0000	Transp. Joint. Spec		\$15,000.00
Transfer #8			
11-000-230-331-0000	Legal services	\$15,000.00	
11-000-230-331-0000	Tuition - Spec. other		\$15,000.00
Transfer #9			
11-000-270-610-1000	Bus parts	\$2,000.00	
11-000-270-610-2000	Gasoline and Diesel		\$2,000.00
Transfer #10			
11-000-262-100-000	Custodian Salaries	\$18,000.00	
11-000-262-100-0001	Facilities Managers		\$9,000.00
11-000-262-100-0002	Custodian Sub Salary		\$9,000.00

2. Financial Reports

Motion to accept the following financial reports:

- a. Report of the Secretary dated February 28, 2017
- b. Report of the Treasurer dated February 28, 2017

3. Bills List

Motion to approve the March 2017 Bills List, totaling \$299,814.83

Mrs. Southwick asked that Board member conversations be identified on the attorney's bill.

4. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
3/15/17 and 3/16/17	David Yates	Facilities Manager	NJ School Buildings and Grounds Convention	Atlantic City	Mileage
3/29/17 (AM)	Peter Kopack	Superintendent	All-Hazards Continuity of Operations Workshop	Manahawkin	Mileage
3/29/17	Frank Birney	Principal	All-Hazards Continuity of Operations Workshop	Manahawkin	Mileage

4/27/17	Sharon VonGorski	Nurse	Eating Disorders: What You Need to Know	AtlantiCare, Pomona	\$25 registration and mileage
5/12/17	Peter Kopack	Superintendent	Ocean Ed Tech Expo	Bayville	\$50 registration and mileage
5/12/17	Cathy McBride	Teacher	Ocean Ed Tech Expo Presenter	Bayville	\$50 registration and mileage

5. Field Trip
 Motion to approve the following:

Date	Grade	Destination	Teacher in Charge	Trip Objective	Cost
4/6/17	ROV Club	Harvey Cedars Bible Conference Pool	Cathy McBride	To participate in ROV Club competition and showcase student projects	Transportation

Upon a roll call vote, motion carried:

Ayes (8): Ms. Kain, Mrs. Picaro, Mrs. Southwick, Mrs. Wasilewski, Mrs. Bott, Mr. Beaty, Mr. Donahower, Mrs. Raber
 Nays: 0
 Abstain: 0

F. **Curriculum/Technology**
 Committee Report: No report

G. **Public Relations**
 Committee Report from the March 22nd meeting: Mrs. Bott reported on meeting with Laura Bishop, Communication Services.

11. **UNFINISHED/NEW BUSINESS**

A. School Consolidation

1. **(TABLED) Shoring Repair**

Motion to approve a contract with Shore Connections, Inc., 304 Forge Road, Unit 10, West Creek, NJ for temporary shoring repairs at the Long Beach Island Grade School in the amount of \$7,700.

Mr. Beaty asked for a letter from Shore Connections to confirm which items on the estimate are mandatory.

2. Referendum Committee: Mrs. Bott reported that teachers, parents, members of the BOE and administration met on March 28th to discuss: getting the message out, creating a Facebook page, compile a list of frequently asked questions, dates for information, and voter registration.

12. **ANNOUNCEMENTS**

- A. Harassment, Intimidation, and Bullying (HIB)
No incidents/investigations to report.
- B. Donation
Thank you for the following donation to the Long Beach Island School District:

Nissen Family: Snare drum for the LBI music program

Long Beach Township Police Department and DARE Officer Megan Keller: Two pedal carts for the physical education program
- C. Graduation
Kindergarten graduation will be held on June 14th in the morning and sixth grade graduation will be held on June 14th in the evening.
- D. Dates to Remember
March 27: Grade 5 PARCC Testing Mon-Fri.

March 28: Grade 5 PARCC Testing
Grade 6R Swim Program at St. Francis
Grades 3 & 4 Fitness Club, 3:10-4
Board of Education Meeting, EJ School, 7 p.m.

March 29: Grade 5 PARCC Testing
Grade 5T Swim Program at St. Francis

March 30: Grade 5 PARCC Testing
PK-4 class to Insectropolis
Grade 4S Swim Program at St. Francis
DARE Program continues for Grade 5
After School Fitness Club Grades 5 & 6,

March 31: END OF 3RD MARKING PERIOD
Grade 5 PARCC Testing

April 3: 4th Marking Period Begins
PARCC TESTING (AM) – 6th Grade Math (make-ups after lunch)

April 4: PARCC TESTING – 6th Grade Math (make-ups after lunch)
After-School Fitness Club for Grades 3 & 4
After-School Chorus
Board of Education Meeting, EJ School, 7 p.m.

April 5: PARCC TESTING – 6TH Grade Math (make-ups after lunch)
After-School Band

April 6: After School Fitness Club for Grades 5 & 6
After-School Band

April 7: Theme Day – Crazy Hair Day, Birthdays, Personalities of the Month

- April 10-14: School Closed - Spring Recess
- April 17: PTA Assembly @ LBI - "Habitat Heroes"
- April 18: 3rd Grade Marking Period Grade Verifications due
Grade 2 - Skype "Kale Huddle" - Music Room
PK- 2 - PTA Assembly - Eco-Mermaid Show, 10 a.m.
After-School Chorus
Student Council Meeting, 3:10-4:10
- April 19: PARCC Testing - 6TH Grade L.A. (make-ups after lunch)
PK4 & K - Skype "Kale Huddle" - Music Room
After-School Band
- April 20: National D.A.R.E. Day
PARCC Testing - 6TH Grade L.A. (make-ups after lunch)
Grade 1- Skype - "Kale Huddle" - Music Room
After-School Band
- April 21: 3rd Marking Period Report Cards issues via portal
PARCC Testing - 6TH Grade - L .A. (make-ups after lunch)
- April 22: Earth Day
- April 24: PARCC Testing - Grade 4 (make-ups after lunch)
"Fender Blender" Event at EJ: 2S - 10:11, 2F - 10:58, PK4 - 2:21
Grade 6 Graduation Pictures (tentative)
PTA Meeting, 7 p.m.
- April 25: PARCC Testing - Grade 4 (make-ups after lunch)
Family Life Meetings: Grade 6 - 9:00-11:00, Grade 4 - 1:30-2:30
After-School Chorus
Board of Education Meeting - Public Budget Hearing, EJ School, 7 p.m.
- April 26: PARCC Testing - Grade 4 (make-ups after lunch)
Grade 6 - Project Aware at STAC Center
"Fender Blender" Event at EJ: 1T - 9:24, 1E - 10:11, KR - 10:58, KC-1:34
After-School Band
- April 27: Take Your Child to Work Day
PARCC Testing - Grade 4 (make-ups after lunch)
After-School Band
- April 28: ARBOR DAY
PARCC Testing - Grade 4 (make-ups after lunch)

13. **PUBLIC COMMENT:** None

14. **Motion by Jennifer Bott, second by Kristy Raber to approve the following:**

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on April 4, 2017, in Executive Session and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m.

A consensus was taken of the Board as to whether the April 4th meeting should be canceled. The consensus was to hold the April 4th meeting.

Upon a roll call vote, motion carried:

Ayes (8): Ms. Kain, Mrs. Picaro, Mrs. Southwick, Mrs. Wasilewski, Mrs. Bott, Mr. Beaty, Mr. Donahower,
Mrs. Raber

Nays: 0

Abstain: 0

15. **EXECUTIVE SESSION #2:** The Board of Education did not return to Executive Session.

16. **ADJOURNMENT:** At 9:28 p.m., a motion was made by Jennifer Bott, second by Marilyn Wasilewski to adjourn. All in favor.

Respectfully Submitted,



Kathy Shepler
Assistant Board Secretary