

# LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

## MINUTES OF THE REGULAR MEETING

Tuesday, April 23, 2013

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 5 p.m. in the Conference Room of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on April 23, 2013, to discuss matters of Negotiations, Attorney-Client Privilege, Student Issues, and Personnel. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

The meeting was called to order by the Board President, Mrs. Picaro, and the roll call followed. The minutes were recorded by Christina M. Galvao, School Business Administrator/Board Secretary.

The following members of the Board of Education were present:

Kristy Raber	representing	Surf City
Allyn Kain	representing	Surf City
Terry Deakyne	representing	Harvey Cedars
Jennifer Bott	representing	Ship Bottom
Marilyn Wasilewski	representing	Barnegat Light
Bonnie Picaro	representing	Long Beach Township
Steve Evert	representing	Long Beach Township
Dawn Kennedy-Little	representing	Long Beach Township
Georgene Hartmann	representing	Long Beach Township

**ABSENT:** None

### ALSO PRESENT:

Karen T. McKeon, Superintendent  
Anthony P. Sciarrillo, Board Attorney

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Let the Board Minutes reflect that the Board returned to the open meeting in the multipurpose room at 7:04 p.m.

**CORRESPONDENCE:** None

### BOARD RESOLUTIONS:

The following items are presented by the Board Secretary for approval:

It was moved by Jennifer Bott and seconded by Marilyn Wasilewski to approve the following item(s):

- (a) Minutes of the Regular Meeting/Public Budget Hearing of the Board of Education, March 26, 2013

Upon roll call, the motion carried as follows:

8 ayes  
1 abstention (Hartmann)

It was moved by Georgene Hartmann and seconded by Jennifer Bott to approve the following item(s):

- (b) Minutes of the Working Meeting of the Board of Education, April 9, 2013

Upon roll call, the motion carried as follows: 9 ayes

It was moved by Marilyn Wasilewski and seconded by Georgene Hartmann to approve the following item(s):

- (c) Bill List for April 2013

Upon roll call, the motion carried as follows: 8 ayes  
1 abstention (Kennedy-Little)

It was moved by Georgene Hartmann and seconded by Kristy Raber to approve the following item(s):

- (e) **Line Item Transfers (Revenue and Expenditure)**

That the Board of Education approve the following:

**WHEREAS;** N.J.A.C. 6:20-2A.10 “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

**NOW, THEREFORE, BE IT RESOLVED:** That the attached revised revenue and expenditure line item transfers for the period ended February 28, 2013, be approved as attached, and

**BE IT FURTHER RESOLVED;** that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

Upon roll call, the motion carried as follows: 9 ayes

It was moved by Georgene Hartmann and seconded by Dawn Kennedy-Little to approve the following item(s):

- (f) **Financial Report of the Board Secretary**

That the Board of Education approve the following:

**BE IT RESOLVED:** That the Long Beach Island School District Board of Education accepts the Financial Report of the Board Secretary for the period ended February 28, 2013, as attached, and

**BE IT FURTHER RESOLVED:** That pursuant to N.J.A.C. 6:20-2A.10, the Board Secretary’s financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Upon roll call, the motion carried as follows: 9 ayes

It was moved by Georgene Hartmann and seconded by Jennifer Bott to approve the following item(s):

- (g) **Financial Report of the Treasurer of School Funds**  
That the Board of Education approve the following:

**RESOLVED**, That the Long Beach Island Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended February 28, 2013.

Upon roll call, the motion carried as follows: 9 ayes

**BOARD COMMITTEE REPORTS:**

- The Negotiations Committee met on April 11, 2013. **Mr. Sciarrillo reported.**
- The Personnel Committee met on April 18, 2013. **Ms. Bott reported.**
- The Building and Grounds Committee met on April 18, 2013. **Mr. Deakyne reported.**
- The Policy Committee will meet on April 23, 2013. **Ms. Kain reported.**
- The Curriculum Committee will meet on May 7, 2013.

**PRESIDENT'S REMARKS:** None

**SUPERINTENDENT'S REPORT:**

- (a) **Congratulations to the following award recipients:**
- **NJ State PTA Reflections Award:**
    - Visual Art, Primary Division, Award of Excellence: Andy Falletta, "The Magic Moments of a 2<sup>nd</sup> Grader"
    - Literature, Primary Division, Award of Merit: Erin Little, "Fairies"
    - Literature, Intermediate Division, Award of Merit: Bryce Reynolds, "The First Raindrop"
  - **Ocean County Office of the County Clerk 2013 My County Poster Contest:**
    - Honorable Mention: Ben Sparks

**PERSONNEL:**

It was moved by Georgene Hartmann and seconded by Marilyn Wasilewski to approve the following item(s):

- (a) **Teacher Mentor:** To approve Sal Colino as a mentor for James La Marco, Physical Education Replacement Teacher, at a cost of \$550.

It was moved by Marilyn Wasilewski and seconded by Terry Deakyne to approve the following item(s):

- (b) **Abolishment of Positions:** To approve abolishment of positions effective June 30, 2013 as follows:

- (1) **WHEREAS, N.J.S.A. 18A:28-9** provides that a board of education has the right to reduce the number of teaching staff members employed in the district whenever, in the judgment of the board, it is advisable to abolish any such positions for reasons of economy or because of reduction in the number of pupils because of change in the administrative or supervisory organization of the District or for other good cause upon compliance with the provisions of this article:

**WHEREAS**, for reasons of economy, change in the number of pupils and change in the administrative and supervisory organization of the District and other good cause, the Superintendent of Schools has recommended that the position of principal be abolished with an effective date of June 30, 2013; and

**NOW, THEREFORE BE IT RESOLVED**, the Board approves the abolishment of the position of principal for reasons of economy, change in the administrative and supervisory organization, reduction in the number of students and for other good cause, effective date of June 30, 2013.

**BE IT FURTHER RESOLVED**, that the employment of Frances Meyer be terminated effective June 30, 2013 due to a reduction in force.

- (2) **WHEREAS, N.J.S.A. 18A:28-9** provides that a board of education has the right to reduce the number of teaching staff members employed in the district whenever, in the judgment of the board, it is advisable to abolish any such positions for reasons of economy or because of reduction in the number of pupils because of change in the administrative or supervisory organization of the District or for other good cause upon compliance with the provisions of this article:

**WHEREAS**, for reasons of economy, change in the number of pupils and change in the administrative and supervisory organization of the District and other good cause, the Superintendent of Schools has recommended that the position of social worker be abolished with an effective date of June 30, 2013; and

**NOW, THEREFORE BE IT RESOLVED**, the Board approves the abolishment of the position of social worker for reasons of economy, change in the administrative and supervisory organization, reduction in the number of students and for other good cause, effective date of June 30, 2013.

**BE IT FURTHER RESOLVED**, that the employment of Frances Meyer be terminated effective June 30, 2013 due to a reduction in force.

- (3) **WHEREAS, N.J.S.A. 18A:28-9** provides that a board of education has the right to reduce the number of teaching staff members employed in the district whenever, in the judgment of the board, it is advisable to abolish any such positions for reasons of economy or because of reduction in the number of pupils because of change in the administrative or supervisory organization of the District or for other good cause upon compliance with the provisions of this article:

**WHEREAS**, for reasons of economy, change in the number of pupils and change in the administrative and supervisory organization of the District and other good cause, the Superintendent of Schools has recommended that the position of school nurse be abolished with an effective date of June 30, 2013; and

**NOW, THEREFORE BE IT RESOLVED**, the Board approves the abolishment of the position of school nurse for reasons of economy, change in the administrative and supervisory organization, reduction in the number of students and for other good cause, effective date of June 30, 2013.

**BE IT FURTHER RESOLVED**, that the employment of Bianca Aniski be terminated effective June 30, 2013 due to a reduction in force.

- (4) **WHEREAS, N.J.S.A. 18A:28-9** provides that a board of education has the right to reduce the number of teaching staff members employed in the district whenever, in the judgment of the board, it is advisable to abolish any such positions for reasons of economy or because of reduction in the number of pupils because of change in the administrative or supervisory organization of the District or for other good cause upon compliance with the provisions of this article:

**WHEREAS**, for reasons of economy, change in the number of pupils and change in the administrative and supervisory organization of the District and other good cause, the Superintendent of Schools has recommended that the position of school psychologist be abolished with an effective date of June 30, 2013; and

**NOW, THEREFORE BE IT RESOLVED**, the Board approves the abolishment of the position of school psychologist for reasons of economy, change in the administrative and supervisory organization, reduction in the number of students and for other good cause, effective date of June 30, 2013.

**BE IT FURTHER RESOLVED**, that the employment of Dia Bell be terminated effective June 30, 2013 due to a reduction in force.

- (5) **WHEREAS, N.J.S.A. 18A:28-9** provides that a board of education has the right to reduce the number of teaching staff members employed in the district whenever, in the judgment of the board, it is advisable to abolish any such positions for reasons of economy or because of reduction in the number of pupils because of change in the administrative or supervisory organization of the District or for other good cause upon compliance with the provisions of this article:

**WHEREAS**, for reasons of economy, change in the number of pupils and change in the administrative and supervisory organization of the District and other good cause, the Superintendent of Schools has recommended that the position of part-time custodian be abolished with an effective date of June 30, 2013; and



- #1000 Community Relations
- #2000 Administration
- #3000 Business and Non-instructional Operations
- #4000 Instructional and Support Personnel
- #5000 Students
- #6000 Instruction
- #7000 Construction, Remodeling, and Renovation
- #9000 Bylaws of the Board

- (b) **Physical Restraint/Seclusion Policy:** To approve the second reading and adopt the Long Beach Island School District's Physical Restraint/Seclusion Policy #5143 as presented.
- (c) **Playground Proposals:** To approve contracts for restoration and improvements to the Ethel Jacobsen School playground as follows:
  - BCI Burke Company (NJ State Contract #A81430) in the amount of \$41,616 for playground equipment (ages 2-5 and 5-12)
  - Guardian Outdoor Surfacing in the amount of \$20,155.28 for mulch, weed control fabric, plastic borders (black) supplied and installed
  - Whirl Construction in the amount of \$10,400 for installation of playground equipment
  - Whirl Construction in the amount of \$1,325 for the replacement of swings and hooks
- (d) **Copier Purchase:** To approve a contract with Atlantic Business Products (NJ State Contract A51464) in the amount of \$13,314 for the purchase of a copier for the Ethel Jacobsen School Office.
- (e) **OnCourse Systems for Education Contract:** To approve the contracts from OnCourse Systems for Education for the following services:
  - OnCourse Enterprise Suite, OnCourse Lesson Planner, and OnCourse SPED in the amount of \$7,692.64
  - OnCourse data implementation and full day on site training in the amount of \$4,160
- (f) **Professional Development Plan 2013-2014:** To approve the 2013-2014 Professional Development Plan as presented.

Upon roll call, the motion carried as follows: 9 ayes

**MISCELLANEOUS:**

It was moved by Marilyn Wasilewski and seconded by Jennifer Bott to approve the following item(s):

(a) **Professional Day Requests:** To approve professional day requests as follows:

**Employee(s):** John Moroli  
**Conference:** NJ School Integrated Pest Management  
Coordinator Training  
**Location:** Tinton Falls  
**Date:** April 12, 2013  
**Rationale:** To attend training on Integrated Pest Management.  
**Cost:** Mileage

**Employee(s):** Karen McKeon  
**Conference:** Education Foundation Training  
**Location:** Trenton  
**Date:** May 2, 2013  
**Rationale:** To receive training.  
**Cost:** Mileage

**Employee(s):** Kathy Sheplin  
**Conference:** School Ethics Online Disclosure Training  
**Location:** Central Regional Middle School, Bayville  
**Date:** May 15, 2013  
**Rationale:** To receive training on the School Ethics Commission's new electronic online reporting for Personal/Relative and Financial Disclosure Statements.  
**Cost:** Mileage

**Employee(s):** Fran Meyer  
**Conference:** NJASA Annual Choice Meeting  
**Location:** Atlantic City  
**Date:** May 20, 2013  
**Rationale:** To obtain most current updates on Choice regulations, issues, trends, etc.  
**Cost:** Mileage

(b) **Field Trip Requests:** To approve field trip requests as follows:

**Trip:** Harvey Cedars Bible Conference  
**Location:** Harvey Cedars  
**Grade(s):** 1<sup>st</sup> and 2<sup>nd</sup> grades  
**Teacher(s):** Esarey/Turner/Sherrier/Yeager  
**Date:** May 6, 7, 8, 9, 13, 14, 16, 2013  
**Time:** 8:45-12:00  
**Objective:** To use their classrooms to provide the necessary space centers for ASK testing for grades 3-6 while continuing their education in an alternate setting.  
**Transp:** 2 buses  
**Cost:** Transportation

**Trip: Cape May Zoo**  
Location: Cape May  
Grade(s): 2<sup>nd</sup> Grade  
Teacher(s): Yeager/Sherrier  
Date: May 22, 2013  
Time: 8:45-2:30  
Objective: To visit the zoo as part of our science studies.  
Transp: One bus  
Cost: Transportation (entrance fee paid by LBI Rotary)

**Trip: Barnegat Light House Park**  
Location: Barnegat Light  
Grade(s): PreK-3  
Teacher(s): Boyd  
Date: June 7, 2013 (alternate dates June 10 or 11)  
Time: 9:00 – 11:15  
Objective: Nature walk and picnic  
Transp: One bus  
Cost: Transportation

- (c) **Building and/or Grounds Usage Requests:** To approve building and/or grounds usage requests as follows pending receipt of proof of insurance:
- Township of Long Beach, 5 buses, LBI Thank You Fest, June 15 and 16, 2013 at a cost to the Township of \$30/hour for drivers and gas. Any additional expenses will be paid by the Township of Long Beach.
  - Long Beach Township Beach Patrol, EJ Gym, Saturday, June 15, 2013, from 9 a.m.-1 p.m. for annual orientation meeting at a cost to the beach patrol of \$35/hr. for custodial services.
  - Camp Noah, EJ School, July 22-26, (rooms needed to be determined)

Upon roll call, the motion carried as follows: 9 ayes

- (d) **Harassment, Intimidation, and Bullying (HIB):** None
- (e) **Principal's Report:** None
- (f) **Fire/Security Drills:** Fire and Security drills were held in accordance with State Law as follows:

**Ethel Jacobsen School**

Fire: March 13, 85 sec.  
Security: March 21, Code Live In

**LBI Grade School** N/A

- (g) **Departmental Reports:** Special Education, April 2013

**COMMENTS FROM THE PUBLIC ON AGENDA ITEMS:**

-Fran Lawlor, Teacher, is there a policy that addresses the evaluation system? Staff were glad that they were able to be brought back together.

**COMMENTS FROM THE PUBLIC:**

- John Puljer, Ship Bottom, LBI Grade School plan and EJ trailers
- Gerard Buonpane, Ship Bottom, renovating LBI Grade School in the meantime until building is sold
- Sam Cicero, Ship Bottom, deadline for bids
- Gary Hibbard, Surf City, LBI School sale
- Rick McDonough, Ship Bottom, new playground time frame
- Stacy Fuessinger, Ship Bottom, would value of property increase if board obtained CAFR permits? Also, questioned reason for Surf City and not Ship Bottom for EJ modular units.
- Cari-Lynn Skipper, Ship Bottom, CST services, will they change?
- Bill Kunz, Long Beach Township, EJ trailers, mediator, personnel, CST services

The Board voted to return to Executive Session at 8:22 p.m.

The motion carried as follows: 9 ayes

The Board returned to open session.

It was moved by Jennifer Bott and seconded by Georgene Hartmann to adjourn.

The motion carried as follows: 9 ayes

The time the meeting adjourned was approximately 8:55 p.m.

Respectfully submitted,

Christina M. Galvao  
School Business Administrator/Board Secretary

**Next Meeting:** Tuesday, May 7, 2013  
Executive Session, 5 PM  
Working Meeting, 7 PM  
EJ School