

LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

MINUTES OF THE REGULAR MEETING

Tuesday, May 17, 2016

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 5:30 p.m. in the Conference Room of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on May 17, 2016, to discuss matters of Attorney-Client Privilege, Litigation, and Personnel. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

Executive Session:

Call to Order: The meeting was called to order by the Board President, Mrs. Bott at 5:33 p.m.

Pursuant to the Resolution passed on May 3, 2016, the Board will open in Executive Session and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7:00 p.m.

Roll Call was taken by Kathy Sheplin.

The following members of the Board of Education were present:

Jennifer Bott	representing	Ship Bottom
Tom Beaty	representing	Long Beach Township
Bonnie Picaro	representing	Long Beach Township
Colette Southwick	representing	Long Beach Township
Georgene Hartmann	representing	Long Beach Township
Kristy Raber	representing	Surf City (arrived at 5:35 p.m.)
Allyn Kain	representing	Surf City
Marilyn Wasilewski	representing	Barnegat Light
James Donahower	representing	Harvey Cedars

Absent: None

Also present:

Peter J. Kopack, Superintendent
Megan C. Gally, SBA/Board Secretary
Dennis McKeever, Esq.

At 6:56 p.m. a motion was made by James Donahower, seconded by Marilyn Wasilewski to adjourn to public session. All in favor.

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Public Session:

Call to Order: The meeting was called to order by the Board President, Mrs. Bott at 7:04 p.m.

Pledge of Allegiance

Roll Call was taken by Kathy Sheplin.

The following members of the Board of Education were present:

Jennifer Bott	representing	Ship Bottom
Tom Beaty	representing	Long Beach Township
Bonnie Picaro	representing	Long Beach Township
Colette Southwick	representing	Long Beach Township
Georgene Hartmann	representing	Long Beach Township
Kristy Raber	representing	Surf City
Allyn Kain	representing	Surf City
Marilyn Wasilewski	representing	Barnegat Light
James Donahower	representing	Harvey Cedars

Absent: None

Also present:

Peter J. Kopack, Superintendent
Megan C. Gally, SBA/Board Secretary
Dennis McKeever, Esq.

Adequate Notice of Meeting: Adequate Notice of Meeting statement was read by Mrs. Bott.

Mission Statement: Mrs. Bott read the Long Beach Island School District Mission Statement.

Correspondence: None

Student Council: Miss Scholey, Connor Gadsby, and Emma Mills reported on Student Council events: "LBI is Alive" spirit day and Relay for Life, raised \$1,000. The class that walked the most laps was rewarded by Dr. Kopack dancing to three songs and getting slimed.

School Consolidation: Mrs. Bott read a prepared statement.

- (a) Architect – Mrs. Bott reported that the Board of Education will be staying with the architectural firm of DiCara/Rubino. A meeting is being scheduled to review prior plans of the EJ School addition. Mrs. Picaro asked what the full cost of the addition will be to the Board of Education. Mrs. Bott said that there should be a cost analysis and the Board won't know until bid process is completed.
- (b) Referendum: Mrs. Bott explained debt service aid.

BOARD RESOLUTIONS:

MINUTES:

A motion was made by Colette Southwick, seconded by Marilyn Wasilewski to approve the following:

- (a) Minutes of the Regular Meeting of the Board of Education, April 19, 2016 as corrected

- (b) Minutes of the Executive Session Meeting of the Board of Education, April 19, 2016
- (c) Minutes of the Working Meeting/Public Budget Hearing of the Board of Education, May 3, 2016
- (d) Minutes of the Executive Session Meeting of the Board of Education, May 3, 2016 as amended
- (e) Minutes of the Special Meeting of the Board of Education, May 12, 2016

Upon a roll call vote, the motion carried: 9 ayes

BILLS/TRANSFERS:

A motion was made by Colette Southwick, seconded by Marilyn Wasilewski to approve the following:

- (a) Bill List for May 2016 totaling \$205,065.82

Mrs. Hartmann asked about purchasing interactive smart tables and how many Chrome Books are being purchased. Dr. Kopack responded that 65 Chrome Books are being purchased and the smart table was a sample.

Mrs. Raber asked if students will be able to take Chrome Books home. Dr. Kopack said at this time, Chrome Books will be for school use.

- (b) Pursuant to 18A:22-8.1, the Business Administrator recommends budgetary transfers as follows:

Transfer #	Account Description	To	From
11-000-211-105-0000	Attendance Secretary Salary	\$4,954.00	
11-120-100-101-1000	Salaries Grades 1-5		\$4,954.00
11-000-219-104-0000	CST Secretary Salary	\$1,699.00	
11-000-221-102-0000	Sup. of Instr.		\$1,699.00
11-000-221-105-0000	Curriculum Secretary Salary	\$1,197.00	
11-000-221-610-0000	Curriculum Supplies		\$1,197.00
11-000-240-105-0000	Secretarial Salaries	\$356.00	
11-000-230-105-0000	Super Sec. Salary		\$356.00
11-000-251-100-2000	Bus office Secretary Salary	\$1,766.00	
11-000-270-160-0000	Transportation		\$1,766.00
11-000-261-105-0000	B&G Secretary Salary	\$1,916.00	
11-000-262-610-2000	Operations supplies		\$1,916.00
11-000-270-161-0000	Trans. Salaries - Spec.	\$14,980.00	
11-000-270-160-0000	Transportation		\$14,980.00

11-105-100-101-0000	Salaries Pre-K	\$629.00	
11-120-100-101-1000	Salaries Grades 1-5		\$629.00

Upon a roll call vote, the motion carried: 9 ayes

FINANCIAL REPORTS:

A motion was made by Colette Southwick, seconded by Kristy Raber to approve the following:

- (a) Report of the Secretary dated April 30, 2016
- (b) Report of the Treasurer dated April 30, 2016

Upon a roll call vote, the motion carried: 9 ayes

Board Committee Reports:

- The Building and Grounds Committee met on May 4, 2016. Mrs. Southwick reported on the following: architects, maintenance, painting of EJ School interior, summer work, parking lot, EJ drop off, and buses.
- The Negotiations Committee met on May 17, 2016. Mrs. Wasilewski reported that the next negotiations meeting will be held on June 16, 2016, at 4 p.m.

President's Remarks: Mrs. Bott read a prepared statement that will be submitted to the paper. She also noted that New Jersey School Board Representative, Kathy Winecoff, will be present at the June 7th meeting for a workshop. Public session will begin at 6:30 p.m.

Comments from the Public on Agenda Items:

- Stacey Fuessinger, Ship Bottom, commented, asked questions, commented about the following:
- 10% Choice cap. Mrs. Bott responded that the cap is for students transferring out of the district.
 - Bond Counsel – Is the BOE looking for counsel? Mrs. Bott responded that the Board has met with Bond Counsel, but has no contract.
 - New architect? Mrs. Bott responded that the Board is remaining with DiCara/Rubino.

- James Loudon, Harvey Cedars, asked questions, commented about the following:
- Asked about architect bid date. Mrs. Bott responded that it is premature.

- Steve Moser, Ship Bottom, commented, asked questions, commented about the following:
- Asked if BOE is abandoning Apple Products donated by Jetty Foundation. Dr. Kopack responded, "No."
 - Asked if Board is entertaining referendum. Mrs. Bott responded that a referendum is the fiscally responsible way to fund the addition.
 - 10% Choice – does state set number? Mrs. Bott said that she will check into it.

Tony Bakum, Brant Beach Taxpayers Association, commented, asked questions, commented about the following:

- Asked if Orton Gillingham is a proven methodology. Dr. Kopack explained the purpose of the training.

Superintendent's Report/Recommendations/Board Action: Dr. Kopack addressed the Board and public as follows: reported on the final PTA meeting of the year and thanked the PTA for all they do, S'more Night and thanked the LBIEA and teachers for their hard work and for making it a wonderful evening for our families.

Essay Contest Winners: Congratulations to the following winners in Manahawkin Elks Lodge #2340 essay contest, "What Can I Do to Promote Americanism and Love of County:"

- 1st Place (5th & 6th Grade): Finn Kiley, Congratulatory letter, Winner Certificate, and check for \$125
- 2nd Place (5th & 6th Grade): Emma Mills, Congratulatory letter, Winner Certificate, and check for \$100

PERSONNEL:

A motion was made by Marilyn Wasilewski, seconded by Kristy Raber to approve the following items:

- Homebound Instructor:** To approve Danielle Saxton as a Homebound Instructor for one regular education student not to exceed 30 hours, at the hourly rate of \$35 beginning May 12, 2016. Ms. Saxton is a substitute teacher in our district.
- Mentor:** To approve payment in the amount of \$550 to Wendy Yeager for mentoring services for Elizabeth Messec, Second Grade Teacher, pending receipt of required documentation.
- Principal/Supervisor of Special Education:** To approve the employment contract of Francis Birney as a Principal/ Supervisor of Special Education beginning July 1, 2016 to June 30, 2017 at the annual salary of \$111,323.
- Basic Skills Teacher:** To approve the employment of Elizabeth Messec as a Basic Skills Teacher from April 20, 2016, to June 30, 2016, (step 2 on the MA salary guide) \$57,014 pro-rated. *NCLB funded.
- Full-time Basic Skills Teacher:** To approve advertising for a full-time Basic Skills Teacher for the 2016-2017 school year.

ADDENDUM ITEM:

- Contract Approval:** To approve the employment contract for Megan Gally, School Business Administrator/Board Secretary, at the annual salary of \$105,000 from July 1, 2016, through June 30, 2017, as approved by the Executive County Superintendent of Schools.

Mrs. Bott welcomed Megan. Ms. Gally thanked the Board of Education.

Upon a roll call vote, the motion carried: 9 ayes

DISTRICT/STATE/FEDERAL:

A motion was made by Kristy Raber, seconded by Colette Southwick to approve the following items:

- (a) **Summer Hours:** To approve summer hours as follows:

Office Staff: 4 days/week (8 a.m. to 2:15 p.m.)
Custodial Staff: 5 days/week (7 a.m. to 3 p.m.)

- (b) **Before and After Care Program:** To approve the continuation of the Long Beach Island School District's before and after care program for the 2016-2017 school year. This is a tuition-based program.

- (c) **Preschool Tuition Rates:** To approve annual tuition rates for Preschool Programs for the 2016-2017 school year as follows:

PreK-3/4: Half-day program, \$2,500 (Transportation is not provided.)

PreK-4: Full day program, \$3,000 (Transportation provided.)

- (d) **Choice Students:** To approve that not more than 10% of a grade level or 10% of the total school population can transfer out of the Long Beach Island School District for Choice Schools in other districts.

- (e) **Attorney Contract:** To approve a contract with Sciarrillo Cornell Merlino, McKeever & Osborne, LLC, Attorneys at Law, 238 St. Paul Street, Westfield, NJ for legal services from July 1, 2016, to June 30, 2017, at the hourly rate of \$165.

Mrs. Picaro asked if there has been a preschool tuition comparison. Mrs. Bott said that there is no increase in preschool tuition from last year.

Mrs. Southwick asked if there are grants available for aftercare.

Upon a roll call vote, the motion carried: 9 ayes, items a, b, d, e
8 ayes, 1 abstention item c (Southwick)

MISCELLANEOUS ITEMS:

A motion was made by Kristy Raber, seconded by Marilyn Wasilewski to approve the following items:

- (a) **Professional Day Request:** To approve a professional day request as follows:

Employee(s): Wendy Yeager/Tracy Sherrier/Elizabeth Messec/Chloe Wiskow/Patti Gerety/Lisa Hattrich
Conference: Orton-Gillingham Training
Location: Clara B. Worth School, Bayville
Date: June 6-10, 2016
Rationale: To receive training and obtain level 1 certification in the Orton-Gillingham approach to reading instruction.
Cost: \$910 each registration and mileage (NCLB Funded: Title II)

- (b) **Building and/or Grounds Usage Requests:** To approve building and/or grounds usage requests as follows pending receipt of proof of insurance and space availability:
- Ocean County Library, EJ Gym, alternate location in case of rain for the RB Express Concert, July 19, 2016, 6:30 to 8:30 p.m. A cost of \$37.50/hour will be charged for services that extend beyond regular custodial hours.
 - Jetty Rock Foundation, Bridge Walk, September 24, 2016, use of 3 buses and the Ethel Jacobsen School parking lot from 8 a.m. to 12:30 p.m. The Jetty Rock Foundation will be responsible for the cost of gas, drivers, and any bus repair and/or maintenance.
 - LBI Chamber of Commerce, LBI Gym, LBI Fly International Kite Festival, Friday, October 7, 2016, 6-9:30 p.m.

Upon a roll call vote, the motion carried: 9 ayes

- (c) **Harassment, Intimidation, and Bullying (HIB):** No incidents/investigations to report.
- (d) **Principal's Report:** Mr. Birney, EJ School Principal, will report at the next meeting.
- (e) **Fire/Security Drills:** Fire and Security drills were held in accordance with State Law as follows:

Ethel Jacobsen School

Fire: April 19th
Security: April 29th, Code Live-out

LBI Grade School

Fire: April 19th
Security: April 25th, Code Live-in

- (f) **Dates to Remember:**

May 16: PTA Meeting – LBI Media Center, 7 p.m.

May 17: 4th Marking Period Progress Reports Due (5/17-5/19)
After-School Chorus
Board of Education Meeting, 7 p.m.

May 18: Grade 2 to Cape May Zoo
Grade 5 to State Museum

May 19: Student Council to O.C. Peace Summit at Ocean Acres School
PK4 to Barnegat Light State Park

May 20: 4th Marking Period Progress Reports on portal
Theme Day –“Hawaiian Day” – Birthdays-Personality of the Month”
PTA Assembly @ EJ – NJ Watershed Ambassadors
Program Visit each grade level

- May 21: PTA Clothing Drive
- May 23: Chorus and Strings Practice
- May 24: Chorus and Strings Practice
- May 25: Grade 4 Science ASK testing
K Classes to Storybook Land
Spring Concert Dress Rehearsal
LBI Spring Concert, 6 p.m.
- May 26: Grade 1 to Cold Springs Village
- May 27: SCHOOL BUS DRIVER APPRECIATION DAY
EJ/LBI FIELD DAY in a.m.
- May 30: SCHOOL CLOSED – MEMORIAL DAY
- May 31: Safety Patrol to Great Adventure

Public Comment:

Tony Bakum, Brant Beach Taxpayers Association, commented, asked questions, commented about the following:

- Asked if Orton Gillingham will increase proficiency. Dr. Kopack and Mrs. Bott responded that it is a proven method.

Steve Moser, Ship Bottom, commented, asked questions about the following:

- LBI School District not rated on Zillow, why?
- Consolidation: Why do all municipalities have to agree in order for Ship Bottom to purchase the LBI School? Mrs. Bott responded that LBI is a consolidated district and all municipalities have paid into the purchase and maintenance of the building and property.
- If private developer purchases LBI School Property, would there be a referendum? Mr. McKeever and Mrs. Bott explained that it would depend on the purchase price.
- Recent appraisal on LBI School property? Mr. McKeever responded that a recent appraisal has not been completed.
- Architect plans reexamined? Mrs. Bott responded that if there is a change to plans the public will be invited to review.
- Sunshine Law update? Mr. McKeever said that insurance company counsel is litigating.
- Will insurance company pay fines? Mr. McKeever responded that it depends on the outcome and deductible. Ms. Gally responded that the deductible is \$5,000.

Richard Vaughan, Long Beach Township, commented, asked questions about the following:

- Would the BOE sell the LBI School to a developer under market value? Members of the Board responded, "No."

Mrs. Bott expanded on the resolution to sell the LBI School to Ship Bottom and why the Board of Education needs the support from all towns.

Stacey Fuessinger, Ship Bottom, commented, asked questions, commented about the following:

- Would each town have an independent referendum? Mrs. Bott responded that the referendum vote is the total of all five towns.
- Would there be two schools during the referendum?
- What is the process for the referendum? Mr. McKeever explained the referendum process.

Board Resolution:

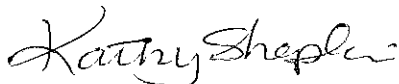
A motion was made by Allyn Kain, seconded by Colette Southwick to approve the following:

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on June 7, 2016, in Executive Session and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 6:30 p.m.

Upon a roll call vote, the motion carried: 9 ayes

At 8:03 p.m., a motion was made by James Donahower and seconded by Allyn Kain to adjourn. The Board did not return to executive session. All in favor.

Respectfully submitted,



Kathy Sheplin, Assistant Board Secretary