

LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

MINUTES OF THE WORKING MEETING

Tuesday, June 7, 2016

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 5:30 p.m. in the Media Center of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on June 7, 2016, to discuss matters of Attorney-Client Privilege and Personnel. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

Executive Session:

Call to Order: The meeting was called to order by the Board President, Mrs. Bott at 5:35 p.m.

Pursuant to the Resolution passed on May 17, 2016, the Board will open in Executive Session and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 6:30 p.m.

Roll Call was taken by Kathy Sheplin.

The following members of the Board of Education were present:

Jennifer Bott	representing	Ship Bottom
Tom Beaty	representing	Long Beach Township
Bonnie Picaro	representing	Long Beach Township
Colette Southwick	representing	Long Beach Township
Georgene Hartmann	representing	Long Beach Township
Kristy Raber	representing	Surf City (left at 9:30 p.m.)
Allyn Kain	representing	Surf City
Marilyn Wasilewski	representing	Barnegat Light
James Donahower	representing	Harvey Cedars (excused from executive session at 5:40 p.m. Spouse is employee of the district--returned at 6:28 p.m. Left at 9:30 p.m.)

Absent: None

Also present:

Peter J. Kopack, Superintendent (excused from the meeting at 5:35 p.m.—returned at 6:28 p.m.)

Megan C. Gally, SBA/Board Secretary (excused from the meeting at 5:35 p.m.—returned at 6:28 p.m.)

Anthony Sciarrillo, Esq.

Kathy Winecoff, NJSBA Representative

At 6:52 p.m. a motion was made by Colette Southwick, seconded by Kristy Raber to adjourn. All in favor.

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Public Session:

Call to Order: The meeting was called to order by the Board President, Mrs. Bott at 6:54 p.m.

Pledge of Allegiance

Roll Call was taken by Kathy Sheplin.

Jennifer Bott	representing	Ship Bottom
Tom Beaty	representing	Long Beach Township
Bonnie Picaro	representing	Long Beach Township
Colette Southwick	representing	Long Beach Township
Georgene Hartmann	representing	Long Beach Township
Kristy Raber	representing	Surf City
Allyn Kain	representing	Surf City
Marilyn Wasilewski	representing	Barnegat Light
James Donahower	representing	Harvey Cedars

Absent: None

Also present:

Peter J. Kopack, Superintendent
Megan C. Gally, SBA/Board Secretary
Anthony Sciarrillo, Esq.
Kathy Winecoff, NJSBA Representative (left at 7:45 p.m.)

Adequate Notice of Meeting: Adequate Notice of Meeting statement was read by Mrs. Bott.

Mission Statement: Mrs. Bott read the Long Beach Island School District Mission Statement.

New Jersey School Boards Association Workshop: Roles and Responsibilities. At 7 p.m. Kathy Winecoff from NJSBA conducted a workshop for Board of Education members. The workshop ended at 7:45 p.m.

Correspondence: Thank you and plaque was received from Stafford Lacrosse.

Board Committee Reports:

- The Personnel Committee met on May 19, 2016. Mrs. Hartmann reported.
- The Curriculum Committee met on June 2, 2016. Mrs. Bott reported.

Ms. Kain asked if 6th grade math is aligned with SRMS.

Correspondence: Thank you note and plaque was received from Stafford Lacrosse.

School Consolidation: Mrs. Bott reported that the Board of Education is still in discussions with Ship Bottom.

Board Resolutions

The following item is presented by the Board Secretary for approval:

FINANCE:

A motion was made by Colette Southwick, seconded by Marilyn Wasilewski to approve the following items:

(a) **Reservation of Fund Balance:**

WHEREAS, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve account(s) year-end; and

WHEREAS, The aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution; and,

WHEREAS, the Long Beach Island Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from General Fund into Capital, Emergency, and Maintenance Reserve accounts at year end; and

WHEREAS, the Long Beach Island Board of Education has determined that an amount not to exceed the below mentioned is available for such purpose of transfer:

<u>Account</u>	<u>Reserve Amount</u>
Capital Reserve	\$200,000
Maintenance Reserve	\$200,000
Emergency Reserve	\$100,000

NOW, THEREFORE, BE IT RESOLVED by the Long Beach Island Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Upon a roll call vote, the motion carried: 9 ayes

ELECTION 2016:

- (a) **School Board Elections:** The following seats will be available in the fall: Bonnie Picaro, Long Beach Township; Marilyn Wasilewski, Barnegat Light; and James Donahower, Harvey Cedars. The deadline for filing petitions is July 25, 2016, at 4 p.m. at the Office of the County Clerk. The Annual School Election will be held on November 8, 2016

President's Remarks: Mrs. Bott thanked the public for staying through the NJSBA workshop.

Comments from the Public on Agenda Items:

Kelly Turner, Teacher, commented, asked questions about the following:

- Excited to have Ms. Messec as a teacher in the Long Beach Island School District

Steve Moser, Ship Bottom, commented, asked questions about the following:

- Architects/revision of plans. Mrs. Bott said there is a meeting with the architect tomorrow.
- Requested that consolidation savings of \$400,000 be re-evaluated by new business administrator. Mrs. Bott responded that the numbers are based on square footage and is confident that numbers presented are correct.
- What is the rationale requiring approval from all towns for Ship Bottom to purchase the LBI Grade School? Mrs. Bott responded that LBI is a consolidated district and all municipalities have paid into the building and property.
- If school sold to private developer, is approval from all towns required? Mr. Sciarrillo responded, "No."
- School door project. Mrs. Bott explained that the architect is closing out the ROD Grant.

Ron Kraft, Ship Bottom, commented, asked questions about the following:

- Topics for discussion between BOE and Mayors. Mr. Sciarrillo said the document requested from the Board of Education to Ship Bottom was not received. The Board is responding to what was presented by Ship Bottom.
- If the school is not sold to Ship Bottom, can the Board pick the private bidder? Mr. Sciarrillo explained the process—Board is not bound to the highest bidder.

Superintendent's Report/Recommendations/Board Action: Dr. Kopack addressed the Board and public as follows: Thanked the public for attending the meeting, thanked the PTA for the end of year dinner, congratulated Fran Lawlor and Michelle Klesitz on their retirement, acknowledged that Ms. Daly and Miss Scholey's fourth grade classes were featured in *Echos* magazine, thanked the Kiwanis for the Bike Rodeo, and thanked Mr. Cotov and Mr. Gross for the wonderful band and chorus concerts.

PERSONNEL:

A motion was made by Kristy Raber, seconded by Marilyn Wasilewski to approve the following items:

- (a) **Employment of Personnel:** To employ personnel from July 1, 2016, through June 30, 2017, as listed below: (Salaries to be determined at the conclusion of the collective bargaining process.)

Instructional Aides

Jeanne Mauermeyer
Robin Tilton
Linda DeWitt
Jill Odell (Part-time)
Martina Donahower (Part-time)
Marguerite Schulze (Part-time)
Jackie Spinner (Part-time)
Cathy Franks (Part-time)

- (b) **Basic Skills Teacher:** To approve the employment of Elizabeth Messec as a Basic Skills Teacher for the 2016-2017 school year (step 2 on the MA salary guide) \$57,014. Salary to be determined at the conclusion of the collective bargaining process. *NCLB funded.
- (c) **Special Education Position:** To approve establishing a full-time Special Education position for the 2016-17 school year.

- (d) **Fire and Security Contract:** To approve a 2-year agreement with Surf Fire & Security, Inc., 509 Parkwood Avenue, Toms River, NJ 08753 for preventative maintenance and inspection services for the automatic fire detection system at the Long Beach Island Grade School and bus garage in the amount of \$4,530 annually.
- (e) **NJSDA ROD Grants:** To approve a proposal from DiCara-Rubino Architects, 30 Galesi Drive, Wayne, NJ 07470 to assist the Long Beach Island School District in processing New Jersey School Development Authority (NJSDA) ROD Grants as follows:
 - D/R Project #2544-B Door Replacement and Security Hardware at the Ethel Jacobsen School
 - D/R Project #2595 New Security System at Long Beach Island Grade School
 - D/R Project #2601 Security Cameras & Access Control at Ethel Jacobsen School

Cost of projects in accordance with hourly fee schedule provided.

- (f) **Grant Application:** To approve submission of a grant application by Bianca Aniski to Lowe's Toolbox for Education for shade materials for the Ethel Jacobsen School garden.
- (g) **Educational Cooperative Pricing System:**

**RESOLUTION FOR MEMBERSHIP PARTICIPATION IN THE
EDUCATIONAL COOPERATIVE PRICING SYSTEM**

A RESOLUTION AUTHORIZING THE LONG BEACH ISLAND SCHOOL BOARD OF
EDUCATION TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11 (5) authorizes contracting units to enter into Cooperative pricing Agreements; and

WHEREAS, the Educational Services Commission of Morris County, hereinafter referred to as the "Lead Agency," has offered voluntary participation in a Cooperative Pricing System known as the "Educational Cooperative Pricing System" for the purchase of work, materials and supplies; and

WHEREAS, the Long Beach Island Board of Education within the County of Ocean, New Jersey desires to participate in the Educational Cooperative Pricing System.

NOW, THEREFORE BE IT RESOLVED, on the 7th day of June 2016 by the said Board of Education as follows:

AUTHORITY

As directed by N.J.S.A. 18A:-18A-11 et. Sq. and pursuant to the provisions of N.J.S.A. 40A11-11(5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

- (b) **Monmouth-Ocean Educational Services Commission:** To approve a contract with Monmouth-Ocean Educational Services Commission (MOESC) to provide Child Study Team Services from July 1, 2016, to June 30, 2017. Rates as per fee schedule.

Upon a roll call vote, the motion carried: 9 ayes

TECHNOLOGY:

A motion was made by Kristy Raber, seconded by James Donahower to approve the following item:

- (a) **Technical Support Agreement:** To approve a contract with Morris Computer Systems LLC for on-site technical support from July 1, 2016, through June 30, 2017, at a cost of \$2,200/month (8, 4-hour days/month).

Upon a roll call vote, the motion carried: 9 ayes

MISCELLANEOUS ITEMS:

A motion was made by Colette Southwick, seconded by Kristy Raber to approve the following items:

- (a) **Professional Day Request:** To approve a professional day request as follows:

Employee(s):	Frank Birney
Conference:	NCLB Workshop
Location:	Central Regional
Date:	June 14, 2016
Rationale:	Mandatory workshop by County Office for NCLB Grant.
Cost:	Mileage

- (b) **Building and/or Grounds Usage Request:** To approve a building and/or grounds usage request as follows pending receipt of proof of insurance and space availability:

➤ Southern Regional High School District, LBI Media Center, June 27 and 29, 2016 and July 6, 11, 13, 18, 20, 25, 27, 2016 for summer band and flutophone ensemble, 9 a.m. to 12 p.m.

Upon a roll call vote, the motion carried: 9 ayes

- (c) **Donations:** Thank you to the following families for their donations to the Ethel Jacobsen School Garden:

- Two umbrellas from the Beetel Family
- Tomato plants from the Myles Family
- Project ASPIRE donated plants to the EJ Garden

- (d) **Dates to Remember:**

June 7: O.C. Library - Summer Reading Program with Carly Shilling at LBI School Board of Education Meeting, 6:30 p.m.

- June 8: EJ Bike and Water Safety Presentation by
Kiwanis Club
State Police Assembly at LBI
S.R.H.S. Chorus at LBI School
- June 9: Grade 6 Bay Day
- June 10: END OF 4TH MARKING PERIOD – Grade 6
Theme Day – Beach Day - Birthday Celebrations
D.A.R.E. Day at LBI Grade School
- June 13: Grade 2 to LBI Grade School for Grade 3 Orientation
EJ Bike Parade
- June 14: Flag Day
LBI Education Foundation - Toast the Teacher Presentation at Calloways,
5-8 p.m.
- June 17: END OF 4TH MARKING PERIOD – GRADES K-5
SRHS Graduation, 6 p.m.
- June 19: Father's Day
- June 20: Summer begins
Early Dismissal – LBI: 12:30, EJ: 12:45
Kindergarten Graduation, 10 a.m.
6th Grade Graduation, 6 p.m.
- June 21: Last Day of School for Students
Early Dismissal, LBI: 12:30, EJ: 12:45
Grades 3 & 4 – LBI Awards Assembly, 8:30 a.m.
Grades 5 & 6 – LBI Awards Assembly, 9:45 a.m.
Board of Education Meeting, 7 p.m.

Public Comment:

Steve Moser, Ship Bottom, commented, asked questions about the following:

- Can consolidation/referendum be put on ballot for public to decide?
- Questioned \$500,000 revenue. Ms. Gally explained the purpose of the resolution.
- Sunshine Violation. Mr. Sciarrillo responded that there is no update.
- Who is paying deductible? Mr. Sciarrillo responded, BOE.
- PreK 3/4 and after school program free? Mrs. Bott responded, "No."

Stacey Fuessinger, Ship Bottom, commented, asked questions about the following:

- Architect update (not looking for new architect)? Mr. Sciarrillo that the Board is not looking for a new architect and that they are in conversations with the current architect.

Board Resolution:

A motion was made by Colette Southwick, seconded by Marilyn Wasilewski to approve the following:

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on June 21, 2016, in Executive Session and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m.


Upon a roll call vote, the motion carried: 9 ayes

The Board returned to executive session for matters of Personnel and Attorney/Client Privilege. No action will be taken.

At 8:52 p.m. a motion was made by Colette Southwick and seconded by Marilyn Wasilewski to adjourn to executive session. All in favor.

At 9:50 p.m. a motion was made by Marilyn Wasilewski, seconded by Allyn Kain to adjourn. All in favor.

Respectfully submitted,



Kathy Sheplin, Assistant Board Secretary