

LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

MINUTES OF THE REGULAR MEETING

Tuesday, July 14, 2015

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 5:30 p.m. in the Media Center of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on July 14, 2015, to discuss matters of Attorney-Client Privilege and Personnel. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

The working meeting was called to order by the Board President, Mrs. Bott at 7:08 p.m.

The following members of the Board of Education were present:

Jennifer Bott	representing	Ship Bottom
Marilyn Wasilewski	representing	Barnegat Light
Allyn Kain	representing	Surf City
Kristy Raber	representing	Surf City (arrived at approx. 7:25 p.m., left at approx. 8:05 p.m.)
Colette Southwick	representing	Long Beach Township
Georgene Hartmann	representing	Long Beach Township
Bonnie Picaro	representing	Long Beach Township
James Donahower	representing	Harvey Cedars
Steve Evert	representing	Long Beach Township

Absent: None

Also present:

Frank Birney, Acting Superintendent
Enrico Siano, Interim SBA/Board Secretary
Dennis McKeever, Esq.

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Let the Board Minutes reflect that the Board returned to the open meeting in the media center at 7:08 p.m.

Pledge of Allegiance

Roll Call: Roll call was taken by Mr. Siano.

Adequate Notice of Meeting: Adequate Notice of Meeting statement was read by Mrs. Bott.

Mission Statement: Mrs. Bott read the Long Beach Island School District Mission Statement.

Correspondence: Thank you from the Sixth Grade Class for their class trip.

Board Resolutions:

MINUTES:

A motion was made by Colette Southwick, seconded by Marilyn Wasilewski to approve the following:

- (a) Minutes of the Regular Meeting of the Board of Education, June 16, 2015
- (b) Minutes of the Executive Session Meeting of the Board of Education, June 16, 2015

Upon a roll call vote, the motion carried: 7 ayes, 1 abstention (Evert)

BILLS/TRANSFERS:

A motion was made by Colette Southwick, seconded by Marilyn Wasilewski to approve the following:

- (a) Supplemental bill list for June 2015
- (b) Bill List for July 2015 (**withdrawn: payment on PO #1500673 in the amount of \$16,741.40**)

- (c) **Line Item Transfers (Revenue and Expenditure)**

That the Board of Education approve the following:

WHEREAS: N.J.A.C. 6:20-2A.10 "Over expenditure of Funds" states "A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;"

NOW, THEREFORE, BE IT RESOLVED: That the attached revised revenue and expenditure line item transfers for the period ended June 30, 2015, be approved as attached, and

BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

Upon a roll call vote, the motion carried: 7 ayes, 1 abstention (Donahower)

FINANCIAL REPORTS:

(Withdrawn, items a and b)

- (a) **Financial Report of the Board Secretary**

That the Board of Education approve the following:

BE IT RESOLVED: That the Long Beach Island School District Board of Education accepts the Financial Report of the Board Secretary for the period ended June 30, 2015, as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6:20-2A.10, the Board Secretary's financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

- (b) **Financial Report of the Treasurer of School Funds**
That the Board of Education approve the following:

RESOLVED, That the Long Beach Island Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended June 30, 2015.

ELECTION 2015:

- (a) **School Board Elections:** The following seats will be available in the fall: Steve Evert, Long Beach Township; Kristy Raber, Surf City; Colette Southwick, Long Beach Township, Vacancy (one-year unexpired term), Harvey Cedars. Candidate petitions can be picked up at the Ocean County Clerk's office, 179 South Main Street, Manahawkin. Petitions must be submitted to the Ocean County Clerk's Office in Manahawkin. The deadline for petition submission is July 27, 2015, at 4 p.m. The Annual School Election will be held on November 3, 2015.

Mrs. Southwick announced that she submitted a petition for her seat on the board.

Board Committee Reports:

- The Building and Grounds Committee met on July 14, 2015. **Mrs. Southwick reported.**

President's Remarks: Mrs. Bott addressed the public.

Public Comment on Agenda Items:

Rick McDonough, Ship Bottom, asked questions/commented on the following:

- Application to the Ocean County Land Trust
- Food Service fees of \$55,000—any other costs to district?

Bill Kunz, Long Beach Township, asked questions/commented on the following:

- Bid for structural shoring of the LBI Grade School: Mr. Siano responded.

Stacey Fuessinger, Ship Bottom, asked questions/commented on the following:

- Attorney bills and researching other firms: Mrs. Bott responded.

Fran Lawlor, Teacher/LBIEA President, asked questions/commented on the following:

- Asked when classrooms would be available for the teachers: Mr. Siano responded.

Bonnie Picaro, Board Member, asked when during a meeting can Board Members express their opinions to the public and that her opinion of the timeline differs from the majority of the Board. Mrs. Picaro asked to read a written statement. Mr. McKeever responded and cautioned Mrs. Picaro.

Public comment on agenda items ended.

PERSONNEL:

A motion was made by Colette Southwick, seconded by Marilyn Wasilewski to approve the following personnel items:

- (a) **(Withdrawn) Preschool/Special Education Teacher:** To approve the employment of _____ as a full-time Preschool/Special Education Teacher for the 2015-2016 school year at the annual salary of \$_____ (step ____ on the __ salary guide).
- (b) **Summer Employment:** To approve summer employment at the XCOMP rate of \$35/hr. as follows:
- **NJKEA Training:** up to 10 additional hours for training: Lisa Boyd, Ellen Cook, Anne Einselen, Patti Gerety
- (c) **(Withdrawn) Stipend Positions:** To approve stipend/XCOMP positions for the 2015/16 school year as follows:
- **PARCC Testing Coordinator:** 1 teacher for the 2015-16 school year at a stipend of \$5,000: Julie Oldham
 - **PARCC Technology Coordinator:** 1 teacher for the 2015-16 school year at a stipend of \$1,000: Shelley Smith
- (d) **School Business Administrator/Board Secretary:** To approve advertising for a full time School Business Administrator/ Board Secretary.
- (e) **Interim SBA Contract Extension:** To approve the extension of the employment contract of Enrico Siano, Interim School Business Administrator/Board Secretary, for the period of August 1, 2015, through September 30, 2015.

Mrs. Bott thanked Mr. Siano for extending his contract.

- (f) **Unpaid Leave Request:** To approve an unpaid leave request for Frances Lawlor, Sixth Grade Teacher, on February 18 and 19, 2016.

Upon a roll call vote, the motion carried: 9 ayes

DISTRICT/STATE/FEDERAL:

A motion was made by Colette Southwick, seconded by Georgene Hartmann to approve the following items:

- (a) **Application Submission Authorization:** To approve authorizing the Business Administrator/Board Secretary to complete and submit an application to the Ocean County Natural Land Fund, Department of Planning, Toms River, NJ.

- (b) **Legal Services Contract:** To approve a contract with Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC (“Sciarrillo”) for legal services effective July 1, 2015-June 30, 2016 as presented.
- (c) **Professional Services:** To approve professional service contracts for the 2015-16 school year as follows:
- Michelle Fontana, Physical Therapist, \$45/session
 - Laura Say, Physical Therapist, SURE Rehab, \$75/session
 - Kathy Hopkins, Occupational Therapist, Pinelands Occupational Therapist Services, \$26.25/30 minute session and \$52.50/hr. for paperwork
 - Dr. Laura Kenneally, Advance Learning Center, \$150/hr.
 - Dr. Larkin, Medical Inspector, Island Medical, P.A. as needed
- (d) **Food Service Agreement 15-16:** To approve a Shared Services Agreement for the 2015/16 school year for Food Services with Stafford Township Board of Education in the amount of \$55,000.
- (e) **ETTC Hours:** To approve the purchase of an additional bundle of 50 ETTC (Educational Technology Training Center) hours at the cost of \$900 for professional development.
- (f) **STEM Partnership Application:** To approve submission of the 2015 NJDOE STEM Partnership application to the New Jersey Department of Education.
- (g) **Contract Approval:** To approve a contract with Strategic Environmental Consulting, Inc. for waste disposal at the proposed rates as presented.
- (h) **Subscription Renewal:** To approve renewal of the subscription for Stronge and Associates Educational Consulting, LLC from July 1, 2015 through June 30, 2016 in the amount of \$150.
- (i) **Contract Approvals:** To approve contracts for improvements to the Ethel Jacobsen School playground area as follows:
- GameTime #115644 \$10,313.12
 - GameTime #115646 \$ 2,565.00
 - Whirl Construction, Inc. \$ 900.00
- (j) **Flexible Spending Account Amendment:** To approve amending the Flexible Spending Account for the period of November 1, 2014 to June 30, 2015 and any subsequent years to adhere to the IRS regulations allowing employees to roll over up to \$500 into the following year’s plan. The plan will also be amended to allow the maximum deduction to adhere to the maximum allowed by the IRS. This will allow the plan to change with future IRS limits.

Additional Items added:

- (k) **Contract Approval:** To approve a contract with Direct Floors in the amount of \$14,932 to strip the floors and clean carpets at the LBI Grade School.
- (l) **Bid Advertisement:** To approve readvertising for bids for structural repairs at the Long Beach Island Grade School.

Mrs. Southwick questioned the Food Service Program.
Mrs. Picaro questioned the STEM application.

Upon a roll call vote, the motion carried: 7 ayes, 2 nays item a (Picaro, Hartmann)
9 ayes, items b through l

MISCELLANEOUS ITEMS:

A motion was made by Colette Southwick, seconded by Marilyn Wasilewski to approve the following miscellaneous items:

(a) **Professional Day Request:** To approve the following professional day request:

Employee(s): Kathy Sheplin
Conference: Certification and Licensing Annual Training
Location: Sewell
Date: July 28, 2015
Rationale: Mandatory training to receive information from the Department of Education on updates in certification, mentoring and licensing.
Cost: Mileage

(b) **Building and/or Grounds Usage Request:** To approve a building and/or grounds usage request as follows pending receipt of proof of insurance and space availability:

- LBI PTA, Bridge Walk, September 26, 2015, 3 buses, 8:30 a.m. to 12:30 p.m. and the Ethel Jacobsen School parking lot. The LBI PTA will be responsible for the cost of gas, drivers, and any bus repair and/or maintenance.
- LBI PTA, LBI School Gym, Children's Stage Adventures rehearsals, performances and workshops, January 25-30, 2016.
- Southern Regional High School, LBI School, July 1-29, 2015 from 9-11 a.m., Summer Band Program

Upon a roll call vote, the motion carried: 9 ayes

(c) **Harassment, Intimidation, and Bullying (HIB):** There were no confirmed HIB incidents for the second reporting period of January 1, 2015 through June 30, 2015. EVVRS (Electronic Violence and Vandalism Report System) annual data has been verified and transmitted to the state. Also, HIB-ITP Report for Investigations, Trainings, and Programs for report periods 1 and 2 have been submitted to the NJDOE.

(d) **Principal's Report:** Mr. Birney reported that school closings went well and that he is looking forward to a smooth superintendent transition.

(e) **Fire/Security Drills:** Fire and Security drills were held in accordance with State Law as follows:

Ethel Jacobsen School

Fire: June 17, 49 sec.
Security: June 19, Code Live Out

LBI Grade School

Fire: June 12, 53 sec.
Security: June 12, Code Live Out

(f) **Departmental Reports:** Special Education, May/June 2015

Public Comment:

Tom Beaty, Holgate and PTA President, asked questions/commented on the following:

- Water fountain in the EJ gym is not working (water is warm)
- Emailed parents for opinions on consolidation options and discussed results. Mrs. Lawlor, teacher, noted that teachers did not receive the survey.
- Discuss the LBI School building with the Land Trust? Mr. Siano responded.

Fran Lawlor, Teacher, asked questions/commented on the following:

- Thanked the Board for approval of leave request.

James Loudon, Harvey Cedars, asked questions/commented on the following:

- Decision on consolidation
- Architect and architectural plans: Mrs. Bott and Mr. Birney responded.
- Asked if plans were available to review. Mr. Siano responded.

Rick McDonough, Ship Bottom, asked questions/commented on the following:

- Thanked the BOE for extra effort with the sale of the LBI School

Bill Kunz, Long Beach Township, asked questions/commented on the following:

- BOE knowledge of Ship Bottom resolution on sale of building. Mrs. Bott responded.
- Petition to Ship Bottom homeowners regarding the sale of the LBI School (majority oppose). Mr. Kunz presented the petition to the Board President, Mrs. Bott. Mrs. Bott noted that the petition was not circulated to all Ship Bottom residents.
- Asked if the Board Members speak to their elected officials from the towns they represent regarding consolidation. Various Board Members responded.
- Asked about Land Trust and purchase price. Mrs. Bott responded that the Trust will do an appraisal.

Mr. Evert noted that the latest, “fly in the ointment,” was from town leaders regarding consolidation preferences.

Stacey Fuessinger, Ship Bottom, asked questions/commented on the following:

- Asked Mr. Evert to elaborate. Mr. Evert responded.

Kelley Nasti, Ship Bottom, asked questions/commented on the following:

- Asked about the structural work on the LBI School: Mrs. Bott and Mrs. Siano responded.

Susan Gadsby, Long Beach Township, asked questions/commented on the following:

- Land Trust and purchase of the LBI Grade School. Mr. Siano responded.

Dawn Kennedy-Little, Long Beach Township, asked questions/commented on the following:

- LAN re-evaluation of LBI School building after Sandy and structural damage. Ms. Kain and Mrs. Bott responded.

Mr. Evert announced that he will not be running for re-election.

Public comment ended.

Mrs. Picaro read a statement.

Mrs. Hartmann read a statement.

At 8:43 p.m. a motion was made by Allyn Kain, seconded by Marilyn Wasilewski to adjourn. All in favor.

Respectfully submitted,



Kathy Sheplin, Assistant Board Secretary