

LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

MINUTES OF THE REGULAR MEETING

Tuesday, July 19, 2016

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 5:30 p.m. in the Media Center of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on July 19, 2016, to discuss matters of Attorney-Client Privilege, Litigation, and Personnel. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

Executive Session:

Call to Order: The meeting was called to order by Board Vice-President, Mrs. Southwick at 5:35 p.m.

Pursuant to the Resolution passed on June 21, 2016, the Board opened in Executive Session and suspended opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7:00 p.m.

Roll Call was taken by Kathy Sheplin.

The following members of the Board of Education were present:

Tom Beaty	representing	Long Beach Township
Bonnie Picaro	representing	Long Beach Township
Colette Southwick	representing	Long Beach Township
Georgene Hartmann	representing	Long Beach Township
Allyn Kain	representing	Surf City
Marilyn Wasilewski	representing	Barnegat Light
James Donahower	representing	Harvey Cedars (arrived at 5:40 p.m.)

Absent: None

Jennifer Bott	representing	Ship Bottom
Kristy Raber	representing	Surf City

Also present:

Peter J. Kopack, Superintendent
Megan C. Gally, SBA/Board Secretary
Anthony Sciarrillo, Esq.
Nicholas Savio, Esq.

At 6:51 p.m. a motion was made by Tom Beaty, seconded by Allyn Kain to adjourn to public session. All in favor.

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Public Session:

Call to Order: The meeting was called to order by Board Vice-President, Mrs. Southwick at 7:08 p.m.

Pledge of Allegiance

Roll Call was taken by Kathy Sheplin.

The following members of the Board of Education were present:

Tom Beaty	representing	Long Beach Township
Bonnie Picaro	representing	Long Beach Township
Colette Southwick	representing	Long Beach Township
Georgene Hartmann	representing	Long Beach Township
Allyn Kain	representing	Surf City
Marilyn Wasilewski	representing	Barnegat Light
James Donahower	representing	Harvey Cedars

Absent:

Jennifer Bott	representing	Ship Bottom
Kristy Raber	representing	Surf City

Also present:

Peter J. Kopack, Superintendent
Megan C. Gally, SBA/Board Secretary
Anthony Sciarrillo, Esq.
Nicholas Savio, Esq.

Adequate Notice of Meeting: Adequate Notice of Meeting statement was read by Mrs. Southwick.

Mission Statement: Mrs. Southwick read the Long Beach Island School District Mission Statement.

Correspondence: Thank you notes from Fran Lawlor and Michelle Klesitz were read aloud by Mrs. Southwick.

School Consolidation:

Joseph DiCara, DiCara/Rubino Architects: Dr. Kopack introduced Mr. DiCara. Mr. DiCara presented the modified schematic (Options C and C.1) from the June 21st meeting. The presentation began at 7:10 p.m.

The Board discussed the following:

- Mrs. Hartmann questioned what the broken line was on the plan. Mr. DiCara said that it is shown on existing site plans but is not clear on what the line represents.
- Mrs. Picaro asked if there are windows in the rooms in the addition. Mr. DiCara said that every space has windows.

- Mrs. Hartmann asked about access to the 4th grade classrooms. Mr. DiCara said that there are steps and a ramp. He noted that there is also a ramp by the gym. Mrs. Hartmann asked about the space labeled “s” east of the STEM Lab. Mr. DiCara said that it is school storage.
- Mr. Beaty asked if the plan was the same as the plan presented last June. Mr. DiCara said that it is a similar plan with similar square footage and cost per sq. ft. Mr. DiCara said there may be slight increase in expenditure due to revised location of the buses and the need for macadam and curbing. Mr. Beaty questioned the safety of the bus location and safety for students loading and unloading. Dr. Kopack explained that all students load and unload buses at the same time once all buses have arrived.
- Ms. Kain noted that new location of buses is farther from the building in case of inclement weather and it takes space away from the playground area.
- Mrs. Picaro asked about a covered area for the buses and snow removal.
- Mrs. Wasilewski mentioned the possibility of a solar canopy. Ms. Kain also noted that a canopy can provide outlets to plug in the diesel buses. Mr. Beaty agreed with Ms. Kain.
- Ms. Picaro asked if by moving the main entrance, is there a need for all remaining entrances and exits and should some be closed off? Mr. Birney said that for fire safety, that may not be feasible.
- Mrs. Southwick explained that the public will have an opportunity to ask questions at the next meeting.

The presentation ended at 7:33 p.m.

Tony Solimine, McManimon, Scotland & Baumann, LLC: Mr. Solimine was introduced by Board Vice-President, Colette Southwick. He handed out a referendum schedule and spoke briefly to the Board and public about bond counsel. Mr. Solimine reviewed special election dates. The Board discussed the following:

- Mr. Beaty asked about the November deadline. Mr. Solimine responded November 25th.
- Mrs. Southwick said the board is looking at March for the referendum.
- Mrs. Picaro asked who in the county gets the bond information. Mr. Solimine said the County Clerk.
- Mrs. Picaro asked if the referendum can be denied. Mr. Solimine said, “No.”
- Mr. Solimine explained the responsibility of County Board of Elections.

Jennifer Edwards, Acacia Financial Group, Inc.: Ms. Edwards was introduced to the public.

BOARD RESOLUTIONS:

MINUTES:

A motion was made by Georgene Hartmann, seconded by Marilyn Wasilewski to approve the following:

- (a) Minutes of the Regular Meeting of the Board of Education, June 21, 2016
- (b) Minutes of the Executive Session Meeting of the Board of Education, June 21, 2016

Ms. Kain asked for clarification on timeline for receipt of resolutions from the towns in response to a question asked by Mrs. Buonpane at the last meeting. Mr. Sciarrillo responded that two letters were sent to the Mayors and the timeline was not met.

Mr. Beaty wanted it noted that on page 3 of the June 21st minutes, he was opposed to the addition of a hallway loop on the drawing from DiCara/Rubino Architects at an additional cost he estimates to be approximately \$500,000.00

Upon a roll call vote, the motion carried: 7 ayes

BILLS/TRANSFERS:

A motion was made by Georgene Hartmann, seconded by Tom Beaty to approve the following:

- (a) Supplemental bill list for June 2016 totaling \$75,985.24
- (b) Bill List for July 2016 totaling \$129,532.85

(ADDENDUM ITEM)

(c) Pursuant to 18A:22-8.1, the Business Administrator recommends budgetary transfers as follows:

Transfer #	Account Description	To	From
11-000-291-270-0000	Employee Insurance	\$54,000.00	
11-000-270-515-0000	Trans. Joint - Spec.Ed.		\$54,000.00
11-000-262-622-2000	Electric	\$13,500.00	
11-000-262-621-1000	Natural Gas		\$13,500.00
11-000-230-331-0000	Legal Services	\$15,000.00	
11-000-100-566	Tuition to Private Sch.		\$15,000.00
11-000-270-420-0000	Cleaning, Repair, Maint.	\$12,000.00	
11-000-270-515-0000	- Spec. Ed		\$12,000.00

Upon a roll call vote, the motion carried: 7 ayes

FINANCIAL REPORTS:

A motion was made by Marilyn Wasilewski, seconded by Tom Beaty to approve the following:

- (a) Report of the Secretary dated June 30, 2016
- (b) Report of the Treasurer dated June 30, 2016

Upon a roll call vote, the motion carried: Item a: 7 ayes
Item b: 5 ayes, 2 nays (Hartmann/Picaro)

ELECTION 2016:

- (a) **School Board Elections:** The following seats will be available in the fall: Bonnie Picaro, Long Beach Township; Marilyn Wasilewski, Barnegat Light; and James Donahower, Harvey Cedars. The deadline for filing petitions is July 25, 2016, at 4 p.m. at the Office of the County Clerk. The Annual School Election will be held on November 8, 2016.

Board Committee Reports:

- The Negotiations Committee met on July 19, 2016. Mrs. Wasilewski reported that the BOE and LBIEA are in the beginning stages of a contract agreement. There will be more information closer to September.
- The Policy Committee will meet on July 27, 2016.
- The Building and Grounds Committee will meet on August 2, 2016.

President's Remarks: None

Comments from the Public on Agenda Items:

Stacey Fuessinger, Ship Bottom, commented, asked questions, commented about the following:

- Said it would be helpful if Summer Reading information could be sent home at the end of the school year. Dr. Kopack said that was a good suggestion, and we will do that next year.

Superintendent's Report/Recommendations/Board Action: Dr. Kopack addressed the Board and public as follows: He spoke about the Summer Reading Program scheduled for July 21st from 10-12 at the Ocean County Library in Surf City. He thanked Mrs. Beetel for her work in the EJ Garden. Mrs. Beetel reported that produce from the EJ Garden is being sold at Surf City's Farmer's Market on Monday's and that this past week's produce was purchased by Black Eyed Susan's Restaurant in Harvey Cedars.

PERSONNEL:

A motion was made by Marilyn Wasilewski, seconded by Tom Beaty to approve the following items:

- (a) **Preschool Teacher:** To approve the employment of Amanda Grabosky as a part-time Preschool Teacher for the 2016-2017 school year at the annual salary of \$56,714 prorated (step 1 on the MA salary guide). Benefits are not included. Salary to be determined at the conclusion of the collective bargaining process.
- (b) **Fourth Grade Teacher:** To approve the employment of Kelly Hansen as a Fourth Grade Teacher for the 2016-2017 school year at the annual salary of \$56,714 (step 1 on the MA salary guide). Salary to be determined at the conclusion of the collective bargaining process.
- (c) **Unpaid Leave Request:** To approve an unpaid leave request for Chloe Wiskow, Third Grade Teacher, on November 16, 17, and 18, 2016.
- (d) **Summer Hours:** To approve two hours each at the XCOMP rate of \$35/hour for the following teachers to complete the Long Beach Island School District's Technology Plan for submission to the NJ Department of Education:

Shelley Smith
Amy Ferrer

Julie Oldham
Wendy Yeager

Cathy McBride

- (e) **Summer Hours:** To approve two hours at the XCOMP rate of \$35/hour for Julie Oldham to update NJ ASK information for the 2016/2017 school year.

(ADDENDUM ITEM)

- (f) **Summer Work:** To approve an additional 88 hours at the hourly rate of \$17.50 (\$1,540) for Joseph Calabrese for stockroom/inventory work in both buildings. Benefits are not included.

Upon a roll call vote, the motion carried: 7 ayes

DISTRICT/STATE/FEDERAL:

A motion was made by Marilyn Wasilewski, seconded by James Donahower to approve the following items:

- (a) **IDEA Grant Application:** To approve submission of the application for the IDEA Grant FY 2017 to the Department of Education in the following amounts:

Preschool	\$ 4,219
Basic	<u>\$70,342</u>
Total Allocation	\$74,561

- (b) **Contract Approval:** To approve a contract with NJ Commission for the Blind and Visually Impaired for educational services from September 1, 2016 to June 30, 2017 in the amount of \$1,900.
- (c) **District Technology Plan:** To approve the Long Beach Island School District Three-Year Local Technology Plan 2016-2019 as presented.
- (d) **Demographic Study Update:** To approve an update to the District's Demographic Study which was completed in February 2015 by Statistical Forecasting LLC, Secaucus, NJ in the amount of \$1,700.

Mr. Beaty questioned why the Live Birth Data from 2002-2013 is used to update the demographic study instead of using data through 2015. Ms. Gally said she can check with the company to see if it can be withdrawn. Mr. Beaty said he has a problem with the current statics reflecting declining enrollment.

Mrs. Wasilewski said the updated demographic study is needed by the state.

Ms. Kain said that projected enrollment are statistics the state is requesting.

Mrs. Picaro said the process used in the past to determine future enrollment was helpful.

(ADDENDUM ITEMS)

- (e) **Long Range Facilities Plan:** The Board resolves to make major amendments to the Long Range Facility Plan for the Long Beach Island Consolidated School District.

Mr. Beaty asked what the major amendments are to the Long Range Facilities Plan. Ms. Gally said that a resolution will be made when the plan is complete. This resolution is necessary to start the process of creating the amendments.

Employee(s): Julie Oldham
Conference: Connecting the Dots: Identifying and Serving Children and Youth Experiencing Homelessness
Location: Princeton
Date: October 21, 2016
Rationale: To attend training by NJ DOE regarding homeless families and updates on policies and procedures for serving them.
Cost: Mileage

Employee(s): Peter Kopack
Conference: Ocean County Association of School Administrators Roundtable Meetings for 2016-17
Location: Various locations in Ocean County
Date: August 29, September 27, November 15, December 13, 2016 and January 24, February 21, March 21, April 25, June 6, 2017
Rationale: To attend monthly meetings.
Cost: Mileage

Employee(s): Frank Birney
Conference: Special Education Directors' Roundtable meetings for 2016-2017
Location: Various locations in Ocean County
Date: September (TBD), October 18, November 16, December (TBD), 2016 and January 17, February 7, March 14, April 18, May (TBD), June 13, 2017
Rationale: To attend monthly meetings.
Cost: Mileage

(b) **Building and/or Grounds Usage Requests:** To approve building and/or grounds usage requests as follows pending receipt of proof of insurance and space availability:

- Borough of Ship Bottom Parks and Recreation, LBI School Gym, July 14, 21, 28, August 4, 11, 18, 2016 for alternate concert location only in the event of inclement weather.
- LBI PTA, LBI Media Center, to conduct membership meetings: September 12, October 10, November 28, 2016 and January 9, April 24, and May 22, 2017 from 6:45 p.m. to 8 p.m.

Upon a roll call vote, the motion carried: 7 ayes

(c) **Donation:** Thank you to Mr. Buonpane for donating a Dell projector to the Long Beach Island School District's Technology Department.

(d) **Harassment, Intimidation, and Bullying (HIB):** There were no confirmed HIB incidents for the second reporting period of January 1, 2016 through June 30, 2016. EVVRS (Electronic Violence and Vandalism Report System) annual data has been verified and transmitted to the state. Also, HIB-ITP Report for Investigations, Trainings, and Programs for report periods 1 and 2 have been submitted to the NJDOE.

(e) **Principal's Report:** Mr. Birney, EJ School Principal, will report at the next meeting.

Public Comment:

Tony Bakum, Brant Beach Taxpayers Association, commented, asked questions, about the following:

- Asked if the Board has hired bond counsel and financial advisor. Mrs. Southwick responded, "No." She said that this was just a presentation at tonight's meeting.
- Asked for an update on sale of school. Mr. Sciarrillo responded that letters were sent to all Mayors requesting a resolution by October 30th. A letter was sent to Ship Bottom requesting a bona fide offer by September 23rd.

Stacey Fuessinger, Ship Bottom, commented, asked questions, about the following:

- Asked if an email will be sent to parents about the August 2nd second meeting. Dr. Kopack said an email will be sent.
- Asked for an update on the Sunshine Law lawsuit. Mr. Sciarrillo responded that he is not handling it directly but the next conference is scheduled for mid-September.
- Asked if the Ship Bottom offer goes forward will bond counsel be approved? Mr. Sciarrillo responded that we first need to determine the sale of the building.

Nancy Spark, Barnegat Light, commented, asked questions, about the following:

- Questioned the practice of the BOE automatically having executive session for every meeting. Mr. Sciarrillo responded that since he has been Board Attorney, there is a history of Board planned executive sessions. Agendas include personnel updates, litigation updates, and negotiation updates. He noted that the August 2nd meeting will not have an executive session. Mrs. Bott said that the annual meeting notice that is advertised reflects the executive session schedule.

Board Resolution:

A motion was made by Georgene Hartmann, seconded by James Donahower to approve the following:

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on August 23, 2016, in Executive Session and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m.

Upon a roll call vote, the motion carried: 7 ayes

Mrs. Southwick announced that there will be a Special Board of Education meeting on Tuesday, August 2, 2016, at 6 p.m. at the Ethel Jacobsen School.

At 8:21 p.m., a motion was made by Georgene Hartmann and seconded by James Donahower to adjourn. The Board did not return to executive session. All in favor.

Respectfully submitted,



Kathy Sheplin, Assistant Board Secretary