

LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

MINUTES OF THE REGULAR MEETING

Tuesday, September 20, 2016

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 5:30 p.m. in the Conference Room of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on September 20, 2016, to discuss matters of Attorney-Client Privilege, Litigation, Negotiations, and Personnel. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

Executive Session:

Call to Order: The meeting was called to order by Board President, Mrs. Bott at 5:30 p.m.

Pursuant to the Resolution passed on August 23, 2016, the Board opened in Executive Session and suspended opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7:00 p.m.

Roll Call was taken by Kathy Sheplin.

The following members of the Board of Education were present:

Jennifer Bott	representing	Ship Bottom
Tom Beaty	representing	Long Beach Township
Bonnie Picaro	representing	Long Beach Township
Colette Southwick	representing	Long Beach Township
Georgene Hartmann	representing	Long Beach Township
Allyn Kain	representing	Surf City
Marilyn Wasilewski	representing	Barnegat Light
Kristy Raber	representing	Surf City (arrived at 5:35 p.m.)
James Donahower	representing	Harvey Cedars

Absent: None

Also present:

Peter J. Kopack, Superintendent
Megan C. Gally, SBA/Board Secretary
Anthony Sciarrillo, Esq. (left at 6:25 p.m.)
Dennis McKeever, Esq. (arrived at 6:45 p.m.)

At 7:10 p.m. the Board adjourned to public session.

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Public Session:

Call to Order: The meeting was called to order by Board President, Mrs. Bott at 7:23 p.m. in the Media Center of the Ethel Jacobsen School.

Pledge of Allegiance

Roll Call was taken by Kathy Sheplin.

The following members of the Board of Education were present:

Jennifer Bott	representing	Ship Bottom
Tom Beaty	representing	Long Beach Township
Bonnie Picaro	representing	Long Beach Township
Colette Southwick	representing	Long Beach Township
Georgene Hartmann	representing	Long Beach Township
Allyn Kain	representing	Surf City
Marilyn Wasilewski	representing	Barneget Light
Kristy Raber	representing	Surf City
James Donahower	representing	Harvey Cedars

Absent: None

Also present:

Peter J. Kopack, Superintendent
Megan C. Gally, SBA/Board Secretary
Dennis McKeever, Esq.

Adequate Notice of Meeting: Adequate Notice of Meeting statement was read by Mrs. Bott.

Mission Statement: Mrs. Bott read the Long Beach Island School District Mission Statement.

Correspondence: None

Mrs. Picaro read a prepared statement.

School Consolidation: No update

BOARD RESOLUTIONS:

MINUTES:

A motion was made by Colette Southwick, seconded by Marilyn Wasilewski to approve the following:

(a) Minutes of the Regular Meeting of the Board of Education, August 23, 2016

Mrs. Picaro questioned the cost of the School Boards Workshop registration.

(b) Minutes of the Executive Session Meeting of the Board of Education, August 23, 2016

Upon a roll call vote, the motion carried: 7 ayes, 2 abstentions (Donahower/Raber)

BILLS/TRANSFERS:

A motion was made by Colette Southwick, seconded by Marilyn Wasilewski to approve the following:

- (a) Bill List for September 2016 totaling \$185,176.49

There was a brief discussion of bus repair costs.

Upon a roll call vote, the motion carried: 8 ayes, (Kain with the exception of PO#16-00782)
1 abstention (Raber)

Board Committee Reports:

- The Public Relations Committee met on September 16, 2016. Mr. Donahower reported.
- The Curriculum Committee will meet on September 22, 2016. Mrs. Bott reported.
- Building and Grounds will meet on September 28, 2016.
- The Policy Committee is scheduling a meeting.

President's Remarks: Mrs. Bott addressed the Board and public as follows: Thanked everyone for coming out. Thanked district staff for a great start to the school year. Thanked Robert Hoffacker for donating backpacks to students in the Ethel Jacobsen School. Any backpacks that were not used will be donated to a school in Louisiana. Mrs. Bott notified Board Members that she has information on the NJSBA Candidates Briefing if anyone is interested.

Comments from the Public on Agenda Items:

Stacey Fuessinger, Ship Bottom, commented, asked questions about the following:

- Complimented the district on the increase to 45 minute periods

Superintendent's Report/Recommendations/Board Action: Dr. Kopack addressed the Board and public as follows: Thanked the public for attending the meeting, thanked staff for a successful school opening, PTA Bridge Walk, Twitter, Acer Notebooks, Google apps for education, Personal Enrichment Program (PEP) at the LBI Grade School, PTA meeting on September 12, grade level happenings will be posted online.

PERSONNEL:

A motion was made by Colette Southwick, seconded by Kristy Raber to approve the following items:

- (a) **Stipend Positions:** To approve stipend/XCOMP positions for the 2016/17 school year as follows:
- **Choral Instructor:** Spring concert preparation, 10 hrs. max. for a total of \$350: David Gross
 - **EJ and LBI Afterschool Detention Supervisors:** as needed throughout the school year at the XCOMP rate of \$35/hr.: EJ School: Kelly Turner and Lisa Hattrich, LBI School: Lori Daly and Liz Messec
 - **STEAM Night:** 2 teachers, 7 hrs. each for a total of \$245 each: Cathy McBride and Shelley Smith

- **After-School STEM Instructor:** 1 teacher, grades 3-6, 25 hrs. max. for a total of \$875: Cathy McBride
 - **Student Council Advisor:** 25 hrs. max. for a total of \$875: Janelle Scholey
 - **Afterschool Band Instructor:** 1 hour/week for 20 weeks at the XCOMP rate of \$35/hr. for a total of \$700: Tim Cotov
 - **Webmaster:** 3 hrs./week for 20 weeks for a total of \$2,100: Wendy Yeager
 - **Wind Ensemble Instructor:** 30 hrs. max for a total of \$1,050: Tim Cotov
 - **Leaders in Training Supervisor:** 12 hrs. max. for a total of \$420: Julie Oldham
 - **Curriculum Review:** 4 teachers, 5 hrs. each at the XCOMP rate of \$35/hr. for a total of \$175 each to realign district ELA and Math curricula as required by the NJ DOE for submission to the BOE for approval: Chloe Sheplin, Janelle Scholey, and Julia Townsend
 - **After-School Fitness Club (EJ):** 2 teachers, 2 hrs./week for 8 weeks (TBD) for a total of \$560 each: Kelly Turner and James LaMarco
 - **After-School Fitness Club (LBI School):** 2 teachers, 2 hrs./week for 8 weeks (TBD) for a total of \$560 each: Chloe Sheplin and Cathy McBride
- (b) **PARCC Coordinator Stipends:** To approve stipends for PARCC testing coordinators for the 2016/17 school year as follows:
- **PARCC Testing Coordinator:** 2016-17 school year at a stipend of \$1,500: Julie Oldham
 - **PARCC Technology Coordinator:** 2016-17 school year at a stipend of \$1,500: Shelley Smith
- (c) **Mentor:** To approve Julia Townsend, Fifth Grade Teacher, as a mentor for Lauren Rothstein, 6th Grade Teacher, at a cost of \$550.
- (d) **Substitute Personnel:** To approve the employment of substitutes for the 2016-17 school year as follows pending completion of required substitute orientation:
- | | |
|----------------|---|
| Linda Donovan | Teacher (previously a substitute in the district) |
| Susan Panero | Teacher (previously a substitute in the district) |
| Jennifer Swift | KidsCare |
| Linda Mohalley | |
| Joanne Miller | |
| Jill Odell | |
| Julie Oldham | |

BE IT FURTHER RESOLVED, that the Long Beach Island Board of Education does hereby authorize the School Business Administrator to submit the attached Long Range Facility Plan for the Long Beach Island School District to the Commissioner of Education, and;

BE IT FURTHER RESOLVED, that the School Administrator, in accordance with regulation, shall provide an advisory copy of this plan to the local planning boards.

(f) **Proposed Additions and Renovations to the Ethel Jacobsen School:**

WHEREAS, The Board of Education of the Long Beach Island Consolidated School District in the County of Ocean, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

**Proposed Additions and Renovations to the
Ethel A. Jacobsen Elementary School**

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project as a Debt Service Aid Application:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE LONG BEACH ISLAND CONSOLIDATED SCHOOL DISTRICT IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same by DiCara Rubino Architects to the Ocean County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans (SP#2760-020-17-1000) prepared in connection with the Project and the Board further authorizes the submission of same by DiCara Rubino Architects to the Ocean County Superintendent of Schools and the New Jersey Department of Education for approval. The Board further authorizes the submission of the Schematic Plans to the Municipal planning board for its review.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution, including the submission of Information to the New Jersey Department of Education as applicable to the proposed Debt Service Aid Project.

Section 4. This resolution shall take effect immediately.

- (g) **Architect Contract Amendment:** To approve an amendment to the contact with DiCara/Rubino Architects, AIA dated July 20, 2016, for Pre-Referendum Services Project #2202 in the amount of \$20,000.00 plus reimbursable expenses as outlined in the contract as written.

Board discussion/clarification on items e and f prior to vote.

Upon a roll call vote, the motion carried: 9 ayes items a through d
6 ayes, 3 nays item e (Beaty/Hartmann/Picaro)
6 ayes, 3 nays item f (Hartmann/Kain/Picaro)
7 ayes, 1 nay item g (Hartmann), 1 abstention (Donahower)

TRANSPORTATION:

A motion was made by Colette Southwick, seconded by Kristy Raber to approve the following item:

- (a) **Transportation Jointure:** To approve a transportation jointure between the Long Beach Island School District and Brick Township School District to transport one student to Stafford Township School District at a cost to Brick of \$884.

Upon a roll call vote, the motion carried: 9 ayes

CURRICULUM:

A motion was made by Colette Southwick, seconded by Kristy Raber to approve the following items:

- (a) **Sixth Grade Science Curriculum:** To approve and adopt the sixth grade science curriculum in accordance with the approval of the Next Generation Science Standards (NGSS) by the State Board of Education on July 9, 2014, and the subsequent timeline for implementation as aligned with the current version of the NJ Science Content Standards as presented.
- (b) **Curriculum Alignment and Adoption:** To approve the Long Beach Island School District Curricula, which were designed to specifically align with the most recent State Board adopted version of the New Jersey Core Content Standards (NJCCCS) and Core Curriculum Content Standards (CCSS) in the following content areas:
- English Language Arts: CCSS for ELA & Literacy (2014)
 - Math: CCSS for Math (2014)
 - Science: NJCCCS (2014)
 - Social Studies: NJCCCS (2014)
 - Visual and Performing Arts: NJCCCS (2014)
 - Technology: NJCCCS (2014)
 - 21st Century Life and Careers: NJCCCS (2014)
 - Comprehensive Health and Phys. Ed.: NJCCCS (2014)
 - World Languages: NJCCCS (2014)

Upon a roll call vote, the motion carried: 9 ayes

MISCELLANEOUS ITEMS:

A motion was made by Colette Southwick, seconded by Kristy Raber to approve the following items:

- (a) **Professional Day Requests:** To approve professional day requests as follows:

Employee(s):	Lynda Scholey/Joanne Miller
Conference:	Google Drive 101 for Secretaries
Location:	Berkeley Township School District
Date:	August 31, 2016
Rationale:	To gain information on using Google Drive and Google Docs.
Cost:	Mileage

- Employee(s):** **Shelley Smith**
Conference: Ocean County Technology Plan Review Committee
Location: Toms River
Date: September 21, 2016
Rationale: To articulate/discuss local Technology Plans and recommendations for approval to ensure our district Technology Plan reflects best practices as per other Ocean County School Districts.
Cost: Mileage
- Employee(s):** **Bianca Aniski/Karen Beetel/James LaMarco**
Conference: Healthy Schools Steering Committee
Location: Egg Harbor Township
Date: September 29, 2016
Rationale: To improve our garden-based learning curriculum and increase physical activity through school-wide wellness events and explore wellness teams.
Cost: Mileage
- Employee(s):** **Megan Gally**
Conference: Ocean County Association of School Business Officials (OCASBO)
Location: Various locations in Ocean County
Date: September 30, October 21, November 18, December 16, 2016 and January 27, February 24, March 24, April 28, May 19, June 8, and June 23, 2017
Rationale: To attend required monthly meetings.
Cost: Mileage
- Employee(s):** **Peter Kopack**
Conference: Monmouth University: Superintendent's Academy
Location: Monmouth University
Date: October 5, 2016, February 15 and March 29, 2017 (12-2 p.m.)
Rationale: To attend workshop series on the following: Educational Impact of Social Media, Leadership Soup: Balancing Mandates, Accountability, and Still Maintaining a Passion for Education, The New ESSA and Implications for NJ Schools.
Cost: \$350 and mileage
- Employee(s):** **Peter Kopack/Cathy McBride**
Conference: OceanFirst Model Classroom Grant Program
Location: Brielle
Date: October 13, 2016 (evening)
Rationale: As an applicant for the OceanFirst Model Classroom Grant 2016, this program announces the grant recipients.
Cost: Mileage

Employee(s): Peter Kopack/Frank Birney
Conference: 2016 FEA/NJPSA/NJASCD Fall Conference
Location: Long Branch
Date: October 20-21, 2016 (1 day each)
Rationale: To attend annual workshop
Cost: (1 day each) registration Frank Birney \$149 (PSA Member) and registration Peter Kopack \$190 and mileage

Employee(s): Jennifer Bott/Bonnie Picaro
Conference: New Jersey School Boards Association Workshop 2016
Location: Atlantic City
Date: October 25-27, 2016
Rationale: To attend annual workshop and trainings.
Cost: \$1,400 group registration and mileage

Employee(s): Peter Kopack
Conference: NJASA: School Culture and Climate – The Foundation of a Tiered System of Support
Location: Monroe Twp.
Date: November 1, 2016
Rationale: To gain information on improving school culture and climate.
Cost: Registration \$149 and mileage

Employee(s): Frank Birney
Conference: Monmouth University: Principal's Academy
Location: Monmouth University
Date: November 16, 2016 (12-2 p.m.)
Rationale: To attend workshop series on the following: Improving At – Risk Student Outcomes: Strategies for Enhancing I&RS and Special Education Services
Cost: Mileage

Employee(s): Sarah Esarey/Kelly Turner
Conference: The Best STEM Ed Web Resources
Location: Stockton University
Date: November 17, 2016
Rationale: Exploration of the best online websites/resources for STEM lessons, activities, etc.
Cost: 7 ETTC Hours each and mileage

Employee(s): Sarah Esarey/Kelly Turner
Conference: K-5 Technology Centers
Location: Stockton University
Date: December 14, 2017
Rationale: To learn about various technology centers and how to transform the classroom to include technology.
Cost: 4 ETTC Hours each and mileage

Employee(s): Peter Kopack
Conference: NJASA 2nd and 3rd Year Superintendent Institute
Location: Trenton
Date: January 17, 2017 and March 7, 2017
Rationale: This institute is a professional learning experience designed by and for early career Superintendents.
Cost: Registration \$298 and mileage

(b) **Building and/or Grounds Usage Requests:** To approve building and/or grounds usage requests as follows pending receipt of proof of insurance and space availability:

- LBI PTA, EJ Parking Lot (building open if raining), for Used Clothing Drive, October 15, 2016 from 8-3:30.

ADDENDUM ITEMS:

- LBI PTA, LBI Media Center, November 15, 2016 from 5:30-9 p.m., for an Ocean County PTA meeting.
- Girl Scouts of the Jersey Shore, LBI School Gym/Classroom, Thursdays from 3:30-5 p.m. beginning September 29, 2016-April 27, 2017.

Upon a roll call vote, the motion carried: 9 ayes (with the exception of the NJSBA Workshop – Picaro/Bott)

(c) **Harassment, Intimidation, and Bullying (HIB):** No report.

(d) **Principal's Report:** Mr. Birney, EJ School Principal, reported on the following: Opening of school, Patriot Day celebration, Theme Day, Back-to-School Night, PTA Bridge Walk, Picture Day, Smart table training, garden farmers market, foodbank, green bean test, and thank you to summer garden volunteers, thank you to Mrs. Yates and Mrs. Oldham for help with substitute teacher orientation. Congratulations to Mrs. Boyd for achieving tenure.

(e) **Dates to Remember:**

September 16: THEME DAY –“Neon Day” - Birthday Celebrations, Personality of the Month
September 20: Board of Education Meeting, 7 p.m.
September 21: LBI Back-To-School Night, 6 p.m.
September 24: PTA Bridge walk, 8 a.m.
September 26: LBI Picture Day, 8:30 a.m.
September 27: EJ Picture Day, 8:30 a.m.

(f) **New/Old Business:** Board of Education Goals – Discussion by Board of Education

Public Comment:

James Loudon, Harvey Cedars, commented, asked questions, about the following:

- Asked if addendum passed. Mrs. Bott said, “Yes.”

Stacey Fuessinger, Ship Bottom, commented, asked questions, about the following:

- LBI Grade School appraisal
- Sunshine Law lawsuit update

Mayor Huelsenbeck, Ship Bottom, commented, asked questions, about the following:

- Ship Bottom offer/money/transition
- OPRA request and attorney response
- LBI Grade School appraisal

Tony Bakum, Brant Beach Taxpayers Association, commented, asked questions, about the following:

- LBI Grade School appraisal

Steve Moser, Ship Bottom, commented, asked questions, about the following:

- LBI Grade School appraisal

Dawn Kennedy-Little, Long Beach Township, commented, asked questions, about the following:

- LBI Grade School appraisal

Susan Hughes, Ship Bottom, commented, asked questions, about the following:

- LBI Grade School appraisal

Rick McDonough, Ship Bottom, commented, asked questions, about the following:

- Welcome Back Banners
- LBI Grade School appraisal

Diane Buonpane, Ship Bottom, commented, asked questions, about the following:

- LBI Grade School appraisal

Michele Guerriero, Surf City, commented, asked questions, about the following:

- Repairs on LBI Grade School playground

Mr. McKeever said the Board of Education has not accepted the appraisal and; therefore, it is not a public document.

Board Resolution:

A motion was made by Allyn Kain, seconded by Georgene Hartmann to approve the following:

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on October 4, 2016, in Executive Session and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m.

All in favor.

The Board did not return to executive session.

At 9:17 p.m., a motion was made by Colette Southwick and seconded by Marilyn Wasilewski to adjourn. All in favor.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kathy Sheplin". The signature is written in black ink and is positioned above the typed name.

Kathy Sheplin, Assistant Board Secretary