

# LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

## MINUTES OF THE REORGANIZATION MEETING

Thursday, January 3, 2013

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 8:30 p.m. in the Conference Room of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on January 3, 2013, to discuss matters of Personnel, Negotiations, and Attorney-Client Privilege. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

The meeting was called to order by the Board Secretary, Ms. Galvao. The minutes were recorded by Christina M. Galvao, School Business Administrator/Board Secretary.

The following members of the Board of Education were present:

Marilyn Wasilewski	representing	Barnegat Light
Kristy Raber	representing	Surf City
Allyn Kain	representing	Surf City
Bonnie Picaro	representing	Long Beach Township
Terry Deakyne	representing	Harvey Cedars
Georgene Hartmann	representing	Long Beach Township
Steve Evert	representing	Long Beach Township

ABSENT: None

### ALSO PRESENT:

Ms. Karen T. McKeon, Superintendent

Mr. Anthony P. Sciarrillo, Esq.

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Let the Board Minutes reflect that the Board returned to the open meeting in the media center at 7 p.m.

**1.0**     **CALL TO ORDER** – Board Secretary

**1.1**     **PLEDGE OF ALLEGIANCE**

**1.2**     **NOTICE**

The reorganization monthly meeting of the Long Beach Island Board of Education will be held at 7 p.m. on Thursday, January 3, 2013, in the multipurpose room of the Ethel Jacobsen School at 200 South Barnegat Avenue, Surf City, New Jersey.

**1.3 OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 24, 2012. Notice of this meeting was published in The Press of Atlantic City. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom, and Long Beach Township for posting.

**1.4 OATH OF OFFICE**

The Oath of Office will be administered to the newly elected Board members, who represent the following constituent districts: **The Board Attorney, Mr. Sciarrillo, administered the oath of office.**

- A. Long Beach Township (3 years) – Dawn Kennedy-Little
- B. Long Beach Township (3 years) – Steve Evert
- C. Surf City (3 years) – Kristy Raber

**1.5 ROLL CALL OF MEMBERS**

Mrs. Picaro	Mr. Deakayne	Mrs. Wasilewski
Mrs. Raber	Mrs. Kennedy-Little	Ms. Kain
Mrs. Hartmann	Mr. Evert	

**1.6 ACCEPTANCE OF ELECTION RESULTS**

It was moved by Georgene Hartmann and seconded by Marilyn Wasilewski to approve the following item(s):

Motion to have the combined statement of results of the 2012 school election made a part of the reorganization meeting minutes.

<u>Name</u>	<u>Number of Votes</u>
Dawn Kennedy-Little, Long Beach Township	1,180
Steve Evert, Long Beach Township	1,158
Kristy Raber, Surf City	392

Upon roll call, the motion carried as follows: 8 ayes

**1.7 NOMINATIONS AND ELECTION OF OFFICERS**

- A. Chairman pro tem for election of President—Board Secretary
- B. Nominations for President of Board of Education for a one-year term, beginning tonight.

**NOMINATION(S)**    1. Marilyn Wasilewski    2. Bonnie Picaro

**NOMINATED BY:**    Kristy Raber    Dawn Kennedy-Little

**Second**    Allyn Kain    **Second**    Georgene Hartmann

It was moved by Allyn Kain and seconded by Dawn Kennedy-Little to approve the following item(s):

**MOTION TO CLOSE NOMINATIONS:**

Upon roll call, the motion carried as follows: 8 ayes

**VOTE:**

Picaro (Picaro)	Deakyne (Picaro)	Wasilewski (Wasilewski)
Raber (Wasilewski)	Kennedy-Little (Picaro)	Kain (Wasilewski)
Hartmann (Picaro)	Evert (Abstain)	

**RESULTS: (PRESIDENT) (1) Picaro (4 votes) (2) Wasilewski (3 votes) 1 abstention, Evert**

B. Nominations for President of Board of Education for a one-year term, beginning tonight.

**NOMINATION(S) 1. Marilyn Wasilewski 2. Bonnie Picaro**

**NOMINATED BY: Kristy Raber Dawn Kennedy-Little**

**Second Allyn Kain Second Georgene Hartmann**

It was moved by Allyn Kain and seconded by Georgene Hartmann to approve the following item(s):

**MOTION TO CLOSE NOMINATIONS:**

Upon roll call, the motion carried as follows: 8 ayes

**VOTE:**

Picaro (Picaro)	Deakyne (Picaro)	Wasilewski (Wasilewski)
Raber (Wasilewski)	Kennedy-Little (Picaro)	Kain (Wasilewski)
Hartmann (Picaro)	Evert (Picaro)	

**RESULTS: (PRESIDENT) (1) Picaro (5 votes) (2) Wasilewski (3 votes)**

**PRESIDENT TAKES THE CHAIR-**

C. Nominations for Vice President of the Board of Education for a one-year term, beginning tonight.

**NOMINATION(S) 1. Terry Deakyne 2. Marilyn Wasilewski (declined nomination)**

**NOMINATED BY: Marilyn Wasilewski Kristy Raber**

**Second Allyn Kain**

It was moved by Allyn Kain and seconded by Georgene Hartmann to approve the following item(s):

**MOTION TO CLOSE NOMINATIONS:**

Upon roll call, the motion carried as follows: 8 ayes

**VOTE:**

Upon roll call, the motion carried as follows: 7 ayes  
1 abstention (Evert)

**RESULTS: (VICE PRESIDENT) Terry Deakyne**

Mrs. Picaro acknowledged Ms. Kain and Mrs. Wasilewski's service as president and vice president.

It was moved by Dawn Kennedy-Little and seconded by Allyn Kain to approve the following item(s):

**1.8 SHIP BOTTOM VACANCY: To appoint Jennifer Bott to the open Board seat from Ship Bottom.**

Upon roll call, the motion carried as follows: 7 ayes  
1 abstention (Evert)

**1.9 OATH OF OFFICE: Administered to Jennifer Bott by the School Business Administrator/Board Secretary**

Mr. Sciarrillo left the meeting at 7:30 p.m.

It was moved by Dawn Kennedy-Little and seconded by Georgene Hartmann to approve the following item(s):

**1.10 ESTABLISHMENT OF ANNUAL MEETING CALENDAR**

Motion to approve the 2013 Annual Meeting Calendar as presented. All public meetings will begin at 7 p.m. unless otherwise noted. Meetings will generally be on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month with some exceptions. Executive sessions will be held prior to the public meeting beginning at 5:30 p.m. All meetings will be held at the Ethel Jacobsen School.

January 22, 2013	Regular
February 5, 2013	Working
February 19, 2013	Regular
March 5, 2013	Working
*March 26, 2013	Regular/Public Budget Hearing
April 2, 2013	Working
April 16, 2013	Regular
May 7, 2013	Working
May 21, 2013	Regular
*June 11, 2013	Regular
*July 30, 2013	Regular
*August 27, 2013	Regular
September 17, 2013	Regular

*October 29, 2013	Regular
November 19, 2013	Regular
December 17, 2013	Regular
January 7, 2014	Reorganization (7 p.m.)

**\*Denotes change from regular schedule.**

Upon roll call, the motion carried as follows: 9 ayes

It was moved by Georgene Hartmann and seconded by Kristy Raber to approve the following item(s):

**1.11 APPOINTMENTS 2013: Motion to approve items a through gg.**

- A. School Business Administrator/Board Secretary: Christina M. Galvao
- B. Purchasing Agent: Christina M. Galvao
- C. Assistant Board Secretary: Kathy Sheplin
- D. Custodian of School Records: Christina M. Galvao
- E. School Funds Investor: Christina M. Galvao
- F. School Physician: Dr. Harry Larkin, Island Medical Professional Association
- G. Affirmative Action Officer: Frances Meyer
- H. 504 Officer: Julie Oldham
- I. Public Agency Compliance Officer: Christina M. Galvao
- J. AHERA Representative: Christina M. Galvao
- K. Right-to-Know Officer: John Moroli
- L. IPM Coordinator: John Moroli
- M. Basic Skills Improvement Contact: Heidi DeBiasi and Patti Gerety
- N. Safety & Health Designee: Christina M. Galvao and John Moroli
- O. Chemical Hygiene Officer: Christina M. Galvao
- P. Indoor Air Quality Designee: John Moroli
- Q. BioSafety Officers: Bianca Aniski and Sharon VonGorski
- R. Board Attorney: Anthony P. Sciarrillo, Esq.
- S. School Auditor: Jump, Scutellaro & Co.
- T. Insurance Agent of Record: The Van Dyk Agency
- U. Medical, Dental, Prescription Drug and Vision Benefit Programs: Brown & Brown of New Jersey
- V. Treasurer of School Monies: Mary Conroy
- W. ADA Officer: Frances Meyer
- X. Title I/NCLB Coordinator: Karen T. McKeon
- Y. IDEA Coordinator: Frances Meyer
- Z. Attendance Officers:
  - Harvey Cedars Chief Tom Priser
  - Ship Bottom Ptl. Joseph Mury
  - Surf City Chief William Collins
  - Long Beach Township/ Lt. Paul Vereb
  - Barnegat Light
- AA. Organizational Chart as presented. (see attached)
- BB. Payment of bills between meetings: Christina M. Galvao
- CC. Official of Investments and Wires: Christina M. Galvao
- DD. Collection and Maintenance of Pupil Records: Joanne Miller and Linda Ingling
- EE. Homeless Liaison: Julie Oldham

FF. HIB District Coordinator/Specialist: Julie Oldham  
GG. I&RS (Intervention and Referral Services) District Coordinator: Julie Oldham

Upon roll call, the motion carried as follows: 9 ayes  
3 abstentions F only  
(Raber, Kennedy-Little, Evert)

It was moved by Kristy Raber and seconded by Georgene Hartmann to approve the following item(s):

**1.12 OFFICIAL BOARD NEWSPAPER**

Motion to authorize *The Press of Atlantic City* as the official newspaper of the Board.

Upon roll call, the motion carried as follows: 9 ayes

It was moved by Georgene Hartmann and seconded by Jennifer Bott to approve the following item(s):

**1.13 DEPOSITORY**

**Ocean First, Manahawkin**

- Payroll Salary Account
- Payroll Agency Account
- Lunchroom Account
- General Account
- Petty Cash Account
- SUI Account
- Capital Reserve Account

**Account Signers:**

- President
- Superintendent
- Treasurer
- Board Secretary

Upon roll call, the motion carried as follows: 9 ayes

It was moved by Georgene Hartmann and seconded by Jennifer Bott to approve the following item(s):

**1.14 FINANCE**

Motion to authorize maintaining the following petty cash accounts for 2013:

Board Office, \$125

Upon roll call, the motion carried as follows: 9 ayes

It was moved by Georgene Hartmann and seconded by Allyn Kain to approve the following item(s):

**1.15 POLICIES**

Motion to adopt all policies established by the previous Board of Education, with the regulations promulgated thereunder, until such time as this present board might wish to make changes.

Upon roll call, the motion carried as follows: 9 ayes

It was moved by Georgene Hartmann and seconded by Kristy Raber to approve the following item(s):

**1.16 EDUCATIONAL PROGRAMS**

Motion to adopt all educational programs and practices established by the previous Board of Education, with the regulations promulgated thereunder, until such time as this present Board might wish to make changes.

Upon roll call, the motion carried as follows: 9 ayes

**1.17 REAFFIRMATION OF NEW JERSEY SCHOOL BOARD CODE OF ETHICS**

**RESOLVED**, that the New Jersey School Boards Association "Code of Ethics" shall be considered the official Code of Ethics of the Long Beach Island Board of Education:

- *I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.*
- *I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.*
- *I will confine my board action to policymaking, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.*
- *I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.*
- *I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.*
- *I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.*
- *I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.*
- *I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.*

- *I will support and protect school personnel in proper performance of their duties.*
- *I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.*

**ACKNOWLEDGEMENT OF RECEIPT OF CODE OF ETHICS FOR SCHOOL BOARD MEMBERS.** (The Business Administrator will distribute at the meeting for signature.)

**1.18 PUBLIC COMMENT:** Comments from the public will be heard in accordance with Board of Education Policy #0167, "Public Participation at Board Meetings."

Annice Rainone, Little Egg Harbor:

- Thanked Ms. McKeon
- Commented on communication with choice parents
- Curriculum Writing

"Pursuant to the provisions of Chapter 231, Laws of 1975, commonly known as "The Open Public Meetings Act", certain specified items are exempt from the open public meeting. The Board of Education intends to discuss matters which fall under the exclusion of personnel, litigation, negotiations, or attorney-client privilege. Therefore, this meeting will be adjourned and results of the Board discussions will be made public at the earliest possible date. The Board will not return to public session and will not take any action.

Return to closed session to discuss matters of attorney/client privilege.

**1.19 ADJOURNMENT**

It was moved by Allyn Kain and seconded by Kristy Raber to approve the following item(s):

Upon roll call, the motion carried as follows: 9 ayes

**1.20 NEXT MEETING:** Tuesday, January 22, 2013  
Executive Session, 5:30 PM  
Regular Meeting, 7 PM  
EJ School

The time the meeting adjourned was approximately 8:28 p.m.

Respectfully submitted,

Christina M. Galvao  
School Business Administrator/Board Secretary