

# LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

## MINUTES OF THE REGULAR MEETING

Tuesday, October 30, 2012 and Tuesday, November 20, 2012 (**Due to Superstorm Sandy, both meetings were held on November 20, 2012.**)

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 5:30 p.m. in the Conference Room of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on November 20, 2012, to discuss matters of Personnel, Negotiations, Litigation, and Attorney-Client Privilege. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

The meeting was called to order by the Board President, Ms. Kain, and the roll call followed. The minutes were recorded by Christina M. Galvao, School Business Administrator/Board Secretary.

The following members of the Board of Education were present:

Marilyn Wasilewski	representing	Barnegat Light
Allyn Kain	representing	Surf City
Kristy Raber	representing	Surf City
Lloyd Little	representing	Ship Bottom
Jennifer Bott	representing	Ship Bottom
Georgene Hartmann	representing	Long Beach Township
Dawn Kennedy-Little	representing	Long Beach Township
Bonnie Picaro	representing	Long Beach Township
Terry Deakyne	representing	Harvey Cedars

ABSENT: None

### ALSO PRESENT:

Ms. Karen T. McKeon, Superintendent  
Mr. Anthony P. Sciarrillo, Esq.  
Mr. Joshua Sklarin, Esq.

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Let the Board Minutes reflect that the Board returned to the open meeting in the media center at 7:15 p.m.

**CORRESPONDENCE:** None

### BOARD RESOLUTIONS:

The following items are presented by the Board Secretary for approval:

It was moved by Georgene Hartmann and seconded by Kristy Raber to approve the following item(s):

- (a) Minutes of the Regular Meeting of the Board of Education, September 25, 2012

Upon roll call, the motion carried as follows:

9 ayes

It was moved by Marilyn Wasilewski and seconded by Jennifer Bott to approve the following item(s):

- (b) Minutes of the Working Meeting of the Board of Education, October 9, 2012

Upon roll call, the motion carried as follows: 8 ayes  
1 abstention (Hartmann)

It was moved by Georgene Hartmann and seconded by Terry Deakyne to approve the following item(s):

- (c) Bill List for October 2012

Upon roll call, the motion carried as follows: 9 ayes

It was moved by Georgene Hartmann and seconded by Dawn Kennedy-Little to approve the following item(s):

- (d) **Line Item Transfers (Revenue and Expenditure)**  
That the Board of Education approve the following:

**WHEREAS;** N.J.A.C. 6:20-2A.10 “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

**NOW, THEREFORE, BE IT RESOLVED:** That the attached revised revenue and expenditure line item transfers for the period ended September 30 2012, be approved as attached, and

**BE IT FURTHER RESOLVED;** that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

Upon roll call, the motion carried as follows: 9 ayes

It was moved by Georgene Hartmann and seconded by Dawn Kennedy-Little to approve the following item(s):

- (e) **Financial Report of the Board Secretary**  
That the Board of Education approve the following:

**BE IT RESOLVED:** That the Long Beach Island School District Board of Education accepts the Financial Report of the Board Secretary for the period ended August 31, 2012, and September 30, 2102, as attached, and

**BE IT FURTHER RESOLVED:** That pursuant to N.J.A.C. 6:20-2A.10, the Board Secretary’s financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Upon roll call, the motion carried as follows: 9 ayes

It was moved by Georgene Hartmann and seconded by Dawn Kennedy-Little to approve the following item(s):

(f) **Financial Report of the Treasurer of School Funds**

That the Board of Education approve the following:

**RESOLVED**, That the Long Beach Island Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended August 31, 2012 and September 30, 2012.

Upon roll call, the motion carried as follows: 9 ayes

**BOARD COMMITTEE REPORTS:**

- The Negotiations Committee will meet on November 29, 2012.
- The Curriculum Committee will meet on November 29, 2012.

**PRESIDENT'S REMARKS:** Ms. Kain complimented Ms. McKeon for her efforts in reopening school.

**SUPERINTENDENT'S REPORT/RECOMMENDATIONS/BOARD ACTION:** Ms. McKeon reported on school reopening and donation of backpacks for all students from Montgomery Township Schools. She also reported on work completed for school to reopen.

**PERSONNEL:**

It was moved by Kristy Raber and seconded by Dawn Kennedy-Little to approve the following item(s):

- (a) **Stipend/XCOMP:** To approve stipend/XCOMP positions for the 2012/2013 school year at the XCOMP rate of \$35/hr. as follows:
- **Choral Instructor:** Spring concert preparation, 10 hrs. max. for a total of \$350: David Gross
  - **AM Band Instructor:** 1 hour/week for 20 weeks at the XCOMP rate of \$35/hr. for a total of \$700: Tim Cotov
- (b) **Mentor:** To approve Fran Lawlor as a mentor for Julia Townsend, Resource/Language Arts Teacher, at a cost of \$550.
- (c) **Substitute Personnel:** To approve the employment of substitute personnel for the 2012/2013 school year pending criminal history approval as follows:
- |                |                          |
|----------------|--------------------------|
| Danielle Corso | Teacher (see profile)    |
| Maureen Nugent | Bus Driver (see profile) |
- (d) **Leave of Absence Request:** To approve a leave of absence request from Suzanne Humenik, Speech/Language Pathologist, beginning approximately January 28, 2013 for an anticipated length of 10-12 weeks.

Upon roll call, the motion carried as follows: 9 ayes

**DISTRICT/STATE/FEDERAL:**

It was moved by Kristy Raber and seconded by Dawn Kennedy-Little to approve the following item(s):

- (a) **2011/2012 Violence and Vandalism Report Public Hearing:** To approve the submission of the Long Beach Island School District's Violence and Vandalism data as submitted to the New Jersey Department of Education for school year 2011/2012 to the County Superintendent as required by 18A:17-46 and N.J.A.C. 6A:16-5.3 (f). There were two incidents to report. Discussion. (see attached)
- (b) **QSAC (New Jersey Quality Single Accountability Continuum) Statement of Assurance:**  
**WHEREAS**, N.J.A.C 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district's QSAC Statement of Assurance; and,  
**WHEREAS**, the Long Beach Island Board of Education has reviewed the district's QSAC Statement of Assurance and hereby approves the document,  
**NOW THEREFORE BE IT RESOLVED**, that the Long Beach Island Board of Education does hereby authorize the Superintendent of Schools to submit the QSAC Statement of Assurances to the Commissioner of Education in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f).
- (c) **QSAC (New Jersey Quality Single Accountability Continuum) District Performance Review:** To approve submission of the District Performance (DPR) scores and the Statement of Assurance from the District Performance Reviews to the NJ Department of Education.
- (d) **Three-Year Comprehensive Maintenance Plan:** To approve the Long Beach Island School District's Three-Year Comprehensive Maintenance Plan 2011-2014 as presented. (see attached)
- (e) **Annual Maintenance Worksheet:** To approve the Annual Maintenance Budget Amount Worksheet, M-1, as presented. (see attached)
- (f) **Semi-Annual Bus Evacuation Drills:** As required by the state, our semi-annual bus drills were conducted on October 22, 2012.
- (g) **Exposure Control Plan:** To approve the Long Beach Island School District's Exposure Control Plan for the 2012/2013 school year.
- (h) **Nursing Services Plan:** To approve the 2012/2013 Nursing Services Plan as presented.
- (i) **School Alliance Insurance Fund (SAIF):** The district has qualified for the 2011/2012 fund year Tier #1 Safety Incentive Program Award. The district was credited \$3,500 on our 2012/2013 insurance premium.
- (j) **Grant Application:** To approve applying for The Barnegat Bay Partnership 2013 Communication and Education Grant Program.
- (k) **Grant Application:** To approve applying for the Annie's School Garden Grant.

- (l) **School Nutrition Policy Revision:** To approve the revision of the Long Beach Island School District's School Nutrition Policy #8505 as presented.

Upon roll call, the motion carried as follows: 9 ayes

**CURRICULUM:**

It was moved by Marilyn Wasilewski and seconded by Kristy Raber to approve the following item(s):

- (a) **Five-Year Curriculum Plan:** To approve the Long Beach Island School District's Five-Year Curriculum Plan as presented.
- (b) **Curriculum Textbooks:** To approve curriculum textbooks for the Long Beach Island School District as presented.

Upon roll call, the motion carried as follows: 9 ayes

**MISCELLANEOUS:**

It was moved by Marilyn Wasilewski and seconded by Kristy Raber to approve the following item(s):

**Employee(s):** Bianca Aniski  
**Conference:** Communities and Schools in Motion: Working Together for Healthy, Active Kids  
**Location:** Hamilton  
**Date:** October 25, 2012  
**Rationale:** To gain information on exploring a potential partnership with the LBI Health Department in promoting increased activity.  
**Cost:** Mileage

**Employee(s):** Cathy McBride/Dawn Little  
**Conference:** STEM Academy Training Program  
**Location:** Rutgers University Eco Complex in Bordentown  
**Date:** November 1, 2012 6:30 p.m. **(To Be Rescheduled)**  
**Rationale:** To learn about the STEM initiative, what it is and what it means to our school district and what the role is as a board member.  
**Cost:** (XCOMP rate of \$35/hr., Cathy McBride) and Mileage

**Employee(s):** John Moroli/David Yates  
**Conference:** PEOSH Designated Persons Indoor Air Quality Training Course  
**Location:** Waretown  
**Date:** February 15, 2013  
**Rationale:** To gain assistance in meeting Designated Persons Training requirements contained in the PEOSH Indoor Air Quality Standard.  
**Cost:** Mileage

- (b) **Field Trip Request:** To approve the following field trip request:

<b>Trip:</b>	<b>Music in Schools</b>
Location:	Stafford STAC
Grade(s):	6 <sup>th</sup> Grade Band
Teacher(s):	Mr. Cotov
Date:	November 14, 2012 ( <b>New Date To Be Determined</b> )
Time:	8:30-12:00
Objective:	To gain information on becoming better musicians.
Transp:	One bus
Cost:	Transportation

- (c) **Building and/or Grounds Usage Requests:** To approve building and/or grounds usage requests as follows pending receipt of proof of insurance:

- Stafford Soccer Club, EJ School Gym, for soccer practice, December 6, and 13, 2012, January 3, 10, 17, 24, 31, and February 7, 14, 21, 28, 2013.
- LBI PTA, EJ School Gym, Little Zoo for Preschool and Zoo on Wheels grades K-6, November 28, 2012.
- LBI PTA, EJ School Gym, Bright Star Theatre Company, “Gift of the Magic Show,” December 21, 2012.
- Tiger Scouts, EJ School Classroom, den meetings January 3, February 7, March 7, April 4, and May 2, 2013.

- (d) **Donation:** To accept the donation of an original water color painting by Howard L. Worner from his grandson, Lee Major. The painting is hanging in the hallway across from the front office in the Long Beach Island Grade School.

Upon roll call, the motion carried as follows: 9 ayes

- (e) **Harassment, Intimidation, and Bullying (HIB):** Update
- (f) **Principal’s Report:** Mrs. Meyer reported on activities at the EJ School.
- (g) **91<sup>st</sup> Annual American Education Week:** Classroom visitations will be held on November 13-15 for American Education Week. The theme is “Great Public Schools: A Basic Right and Our Responsibility.” **Postponed**
- (h) **FYI:** Attached are newspaper articles about recent events in our district.
- (i) **Fire/Security Drills:** Fire and Security drills were held in accordance with State Law as follows:

**Ethel Jacobsen School**

Fire:	September 14, 74 sec.
Security:	September 20

**LBI Grade School**

Fire: September 14, 65 sec.

Security: September 25

- (j) **Departmental Reports:** Special Education, September 2012  
October 2012

**COMMENTS FROM THE PUBLIC ON AGENDA ITEMS:** None

**November 20, 2012 agenda continued from October agenda, 7:50 p.m.:**

**BOARD RESOLUTIONS:**

The following items are presented by the Board Secretary for approval:

It was moved by Georgene Hartmann and seconded by Dawn Kennedy-Little to approve the following item(s):

- (a) Bill List for November 2012

Upon roll call, the motion carried as follows: 9 ayes

**SUPERINTENDENT'S REPORT/RECOMMENDATIONS/BOARD ACTION:**

- **Exemplary Educator Award Presentation:** Lisa Benjamin

**PERSONNEL:**

It was moved by Jennifer Bott and seconded by Dawn Kennedy-Little to approve the following item(s):

- (a) **Leave of Absence Request:** To approve a leave of absence request from Amy Ferrer, TIPP Aide, beginning February 19, 2013 through June 2, 2013.

Upon roll call, the motion carried as follows: 9 ayes

**DISTRICT/STATE/FEDERAL:**

It was moved by Kristy Raber and seconded by Dawn Kennedy-Little to approve the following item(s):

- (a) **Agreement:** To approve the attached agreement with Archway Programs, Inc. in the amount of \$280.74 for student tuition reimbursement.
- (b) **Structural Engineer:** To authorize the Board Attorney to negotiate a contract with LAN Associates for structural engineering services to provide a structural engineering analysis on the LBI Grade School building.
- (c) **Purchase of Portable Classrooms:** To authorize the Superintendent to research and order the appropriate portable classrooms to meet the district's needs and in accordance with the guidelines set forth by the Board.

Upon roll call, the motion carried as follows: 9 ayes

**MISCELLANEOUS ITEMS:**

It was moved by Marilyn Wasilewski and seconded by Jennifer Bott to approve the following item(s):

- (a) **Professional Day Requests:** To approve professional day requests as follows:

**Employee(s):** Julie Oldham  
**Conference:** Emergency Meeting of Ocean County  
**Location:** Neptune High School  
**Date:** November 30, 2012  
**Rationale:** To get an update on homeless students due to Hurricane Sandy.  
**Cost:** Mileage

**Employee(s):** Karen McKeon  
**Conference:** Curriculum Focus Group Articulation  
**Location:** SR Administration Building  
**Date:** January 16, 2013  
**Rationale:** To articulate with other districts.  
**Cost:** Mileage

**Employee(s):** Dia Bell/Fran Meyer/Fran Lawlor/Michelle Klesitz  
**Conference:** SRMS Special Education Articulation Meeting  
**Location:** SRMS  
**Date:** January 17, 2013  
**Rationale:** To share valuable information with SRMS staff regarding the educational programs of our graduating 6<sup>th</sup> graders.  
**Cost:** Mileage

**Employee(s):** Lisa Hattrich  
**Conference:** WRS (Wilson Reading) Introduction/Applied  
**Location:** New Grange Education Center, Princeton  
**Date:** January 15-17, 2013  
**Rationale:** To learn a phonetic approach in improving reading and spelling and to utilize the Wilson Reading System in our school district.  
**Cost:** \$650 registration and mileage

Upon roll call, the motion carried as follows: 9 ayes

- (b) **Harassment, Intimidation, and Bullying (HIB):** Update
- (c) **Principal's Report:** Mrs. Meyer will report.
- (d) **FYI:** Attached are newspaper articles about recent events in our district.



**COMMENTS FROM THE PUBLIC:**

- Karen Beetel, North Beach, thanked the board/superintendent for keeping the students together and for all their efforts to open school.

It was moved by Kristy Raber and seconded by Dawn Kennedy-Little to adjourn.

The motion carried as follows: 9 ayes

The time the meeting adjourned was approximately 8:10 p.m.

Respectfully submitted,

Christina M. Galvao  
School Business Administrator/Board Secretary

**Next Meeting:** Tuesday, December 18, 2012  
Executive Session, 5:30 PM  
Regular Meeting, 7 PM  
EJ Media Center