

# LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

## MINUTES OF THE REGULAR MEETING

Tuesday, May 21, 2013

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 5 p.m. in the Conference Room of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on May 21, 2013, to discuss matters of Negotiations, Attorney-Client Privilege, and Personnel. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

The meeting was called to order by the Board Member, Mrs. Hartmann, and the roll call followed. The minutes were recorded by Christina M. Galvao, School Business Administrator/Board Secretary.

The following members of the Board of Education were present:

Kristy Raber	representing	Surf City
Allyn Kain	representing	Surf City
Jennifer Bott	representing	Ship Bottom
Marilyn Wasilewski	representing	Barnegat Light
Steve Evert	representing	Long Beach Township
Dawn Kennedy-Little	representing	Long Beach Township
Georgene Hartmann	representing	Long Beach Township

### ABSENT:

Bonnie Picaro	representing	Long Beach Township
Terry Deakne	representing	Harvey Cedars

### ALSO PRESENT:

Karen T. McKeon, Superintendent  
Anthony P. Sciarrillo, Board Attorney  
Joshua Sklarin, Attorney

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Let the Board Minutes reflect that the Board returned to the open meeting in the multipurpose room at 7 p.m.

**CORRESPONDENCE:** Letter – Kelly Turner

### BOARD RESOLUTIONS:

The following items are presented by the Board Secretary for approval:

It was moved by Marilyn Wasilewski and seconded by Steve Evert to approve the following item(s):

- (a) Minutes of the Regular Meeting of the Board of Education, April 23, 2013

Upon roll call, the motion carried as follows:

7 ayes

It was moved by Jennifer Bott and seconded by Kristy Raber to approve the following item(s):

- (b) Minutes of the Working Meeting of the Board of Education, May 7, 2013

Upon roll call, the motion carried as follows: 7 ayes

It was moved by Dawn Kennedy-Little and seconded by Jennifer Bott to approve the following item(s):

- (c) Bill List for May 2013

Upon roll call, the motion carried as follows: 7 ayes

It was moved by Kristy Raber and seconded by Jennifer Bott to approve the following item(s):

- (d) **Line Item Transfers (Revenue and Expenditure)**  
That the Board of Education approve the following:

**WHEREAS;** N.J.A.C. 6:20-2A.10 “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2.”

**NOW, THEREFORE, BE IT RESOLVED:** That the attached revised revenue and expenditure line item transfers for the period ended March 31, 2013, be approved as attached, and

**BE IT FURTHER RESOLVED;** that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

Upon roll call, the motion carried as follows: 7 ayes

It was moved by Dawn Kennedy-Little and seconded by Jennifer Bott to approve the following item(s):

- (e) **Financial Report of the Board Secretary**  
That the Board of Education approve the following:

**BE IT RESOLVED:** That the Long Beach Island School District Board of Education accepts the Financial Report of the Board Secretary for the period ended March 31, 2013, as attached, and

**BE IT FURTHER RESOLVED:** That pursuant to N.J.A.C. 6:20-2A.10, the Board Secretary’s financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Upon roll call, the motion carried as follows: 7 ayes

It was moved by Kristy Raber and seconded by Dawn Kennedy-Little to approve the following item(s):

- (f) **Financial Report of the Treasurer of School Funds**  
That the Board of Education approve the following:

**RESOLVED**, That the Long Beach Island Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended March 31, 2013.

Upon roll call, the motion carried as follows: 7 ayes

**BOARD COMMITTEE REPORTS:**

- The Policy Committee met on May 21, 2013, at 4 p.m.

**PRESIDENT'S REMARKS:** None

**SUPERINTENDENT'S REPORT:**

**PERSONNEL:**

It was moved by Dawn Kennedy-Little and seconded by Kristy Raber to approve the following item(s):

- (a) **Employment of Personnel:** To employ personnel from July 1, 2013 through June 30, 2014, as listed below unless otherwise noted (salaries to be determined at the conclusion of the collective bargaining process):

**Instructional Aides**

Linda DeWitt  
Jeanne Mauermeyer  
Robin Tilton  
Sandra Maglio (retiring effective November 1, 2013)

- (b) **Substitute Personnel:** To approve the employment of the following substitute personnel for the remainder of the 2012-13 school year and for the 2013-14 school year (all are currently employed by the district):

Monica Chanda	Instructional Aide
Gina Ciccone	Certified Instructional Aide
Kathleen Devitt	Certified Instructional Aide
Caroline Labin	Certified Instructional Aide
Amanda Lusk	Certified Instructional Aide
Kathleen McCaffrey	Certified Instructional Aide
Elizabeth Messec	Certified Instructional Aide
Diana Mills	Certified Instructional Aide
Carole Shanley	Certified Instructional Aide
Sandra Smith-Lusk	Certified Instructional Aide/KidsCare Supervisor
Gwen Wasilewski	Instructional Aide

- (c) **Leave of Absence Request:** To approve a leave of absence request from Sarah Esarey, First Grade Teacher, beginning September 3, 2013 through October 21, 2013.
- (d) **Custodian Holidays:** To approve Custodian Holidays for the 2013-14 school year as presented.

Upon roll call, the motion carried as follows: 7 ayes (items c and d)  
 6 ayes (items a and b)  
 1 abstention on items a and b (Wasilewski)

**DISTRICT/STATE/FEDERAL:**

It was moved by Jennifer Bott and seconded by Dawn Kennedy-Little to approve the following item(s):

- (a) **School Bus Purchase:** To approve the purchase a Type D Forward Engine – 54 Passenger School Bus, Middlesex Regional Educational Services Commission Bid #MRESC 11/12-46, from Robert H. Hoover & Sons, Inc., (Hoover Truck Centers) in the amount of \$91,438.29.
- (b) **Contest Application:** To approve participating in the 2<sup>nd</sup> annual “School Garden of the Year” contest sponsored by Edible New Jersey Magazine and the New Jersey Farm to School Network.
- (c) **Mentoring Plan 2012-13:** To approve the 2012-2013 Mentoring Plan as presented.
- (d) **FY2013 Grant Amendments:** To approve the following Fiscal Year 2013 grant amendments for Fiscal Year 2012 carryover:

**IDEA FY13 AMENDMENT**

IDEA Basic	\$72,342
FY12 Carryover	<u>\$ 7,906</u>
TOTAL IDEA BASIC	\$80,248

**NCLB FY13 AMENDMENT**

Title I Part A	\$27,826
FY12 Carryover	<u>\$ 6,657</u>
Total Title IA	\$34,483

Upon roll call, the motion carried as follows: 7 ayes (items a, b, and d)  
 6 ayes (item c)  
 1 abstention item c (Evert)

**POLICY:**

It was moved by Steve Evert and seconded by Jennifer Bott to approve the following item(s):

- (a) **Revised Policies:** To approve the following revised policies as presented:
  - 1120 – Board of Education Meetings
  - 1140 – Distribution of Materials by Pupils and Staff
  - 6151 – Class Size

- (b) **First Reading:** To approve the first reading of policy #4300, Use of Social Networking Sites as presented.

Upon roll call, the motion carried as follows: 7 ayes

**MISCELLANEOUS:**

It was moved by Jennifer Bott and seconded by Dawn Kennedy-Little to approve the following item(s):

- (a) **Professional Day Requests:** To approve professional day requests as follows:

**Employee(s):** Cathy McBride  
**Conference:** Soaring Beyond Expectations  
**Location:** Monroe Twp.  
**Date:** May 23, 2013  
**Rationale:** To attend an afterschool showcase of 21<sup>st</sup> Century Community learning Center Programs and to gain knowledge of STEM programs to increase student engagement.  
**Cost:** \$30 registration and mileage

**Employee(s):** Bianca Aniski  
**Conference:** Watershed Management Session by NOAA  
**Location:** Stone Harbor  
**Date:** June 2, 2013 (Sunday)  
**Rationale:** Connection with rain gardens and storm water management/watershed. This is an extension of rain garden activities/science.  
**Cost:** Mileage

- (b) **Field Trip Requests:** To approve field trip requests as follows:

**Trip:** Washington DC  
**Location:** White House Garden  
**Grade(s):** Six 5<sup>th</sup> grade students  
**Teacher(s):** Ms. McKeon/Bianca Aniski  
**Date:** May 28, 2013  
**Time:** 5:30 a.m. to 9:30 p.m.  
**Objective:** To assist in harvesting the White House Garden and cook with the White House Chef.  
**Transp:** To be determined  
**Cost:** To be determined

**Trip:** 5<sup>th</sup> Grade Band Assistants Lunch  
**Location:** Division Street Boat Ramp, Surf City  
**Grade(s):** Select 5<sup>th</sup> Grade Students  
**Teacher(s):** Mr. Cotov  
**Date:** June 3, 2013 (alternate date 6/5/13)  
**Time:** 12:15-1:15  
**Objective:** To give the 5<sup>th</sup> grade band assistants a lunch and walking trip for their dedication.  
**Transp:** None  
**Cost:** None

**Trip:** 6<sup>th</sup> Grade Bay Day  
**Location:** Harvey Cedars Bay Beach/Sunset Park/LBI Grade School  
**Grade(s):** 6<sup>th</sup> Grade  
**Teacher(s):** Mrs. Klesitz/Mrs. Lawlor  
**Date:** June 7, 2013  
**Time:** 9-2:30  
**Objective:** Outside activities and picnic.  
**Transp:** One bus  
**Cost:** Transportation

- (c) **Building and/or Grounds Usage Requests:** To approve building and/or grounds usage requests as follows pending receipt of proof of insurance:
- Southern Regional High School, EJ School, July 1-31, 2013 from 9-11 a.m., Summer Band Program
- (d) **Donation:** To accept a donation in the amount of \$250 from Princeton University students for the EJ Garden.

Upon roll call, the motion carried as follows: 7 ayes

- (e) **HealthierUS School Challenge Award:** Congratulations to the Long Beach Island School District for its bronze award from the US Department of Agriculture, Food and Nutrition Service, HealthierUS School Challenge (Recognizing Excellence in Nutrition and Physical Activity). An awards ceremony is being planned for June.
- (f) **Harassment, Intimidation, and Bullying (HIB):** Update
- (g) **Principal's Report:** None
- (h) **Fire/Security Drills:** Fire and Security drills were held in accordance with State Law as follows:
- Ethel Jacobsen School**
- |           |                         |
|-----------|-------------------------|
| Fire:     | April 30, 75 sec.       |
| Security: | April 12, Code Live Out |
- LBI Grade School: N/A**
- (i) **Departmental Reports:** Special Education, May 2013

**COMMENTS FROM THE PUBLIC ON AGENDA ITEMS:**

-Bill Kunz, Long Beach Township, board committee reports

**COMMENTS FROM THE PUBLIC:**

-William DeMaio, Ship Bottom, status of modular units  
-John Haddy, Surf City, questioned LBI Grade School renovation  
-Jane O'Brien, Barnegat Light, asked if FEMA knows that LBI Grade School will eventually be closed.  
-Steve Rabbit, Barnegat Light, questioned costs of maintaining LBI Grade School.

- Launa Ruoff, Surf City, concerned about mold and prefers students to be in one location.
- Jane O'Brien, Barnegat Light, asked about Child Study Team services and modular units.
- Bill Kunz, Long Beach Township, any guesstimate for LBI Grade School rehab schedule—suggested that the LBI Grade School renovations can be terminated if modular units are acceptable.
- Bill Kunz, Long Beach Township, status of teacher's contract
- John Puljer, Ship Bottom, vehicle damaged LBI fence and HVAC unit
- Fran Lawlor, LBIEA President, asked about tests at LBI Grade School
- Bill Kunz, Long Beach Township, wants to know how each board member voted on LBI Grade School

The Board did not return to open session.

It was moved by Marilyn Wasilewski and seconded by Kristy Raber to adjourn.

The motion carried as follows: 7 ayes

The time the meeting adjourned was approximately 8:20 p.m.

Respectfully submitted,

Christina M. Galvao  
School Business Administrator/Board Secretary

**Next Meeting:** Tuesday, June 4, 2013  
Executive Session, 5 PM  
Working Meeting, 7 PM  
EJ School