

# LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

## MINUTES OF THE REGULAR MEETING

Tuesday, June 18, 2013

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 5 p.m. in the Conference Room of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on June 18, 2013, to discuss matters of Negotiations, Attorney-Client Privilege, and Personnel. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

The meeting was called to order by the Board President, Mrs. Picaro, and the roll call followed. The minutes were recorded by Kathy Sheplin, Assistant Board Secretary.

The following members of the Board of Education were present:

Kristy Raber	representing	Surf City
Allyn Kain	representing	Surf City
Marilyn Wasilewski	representing	Barnegat Light
Steve Evert	representing	Long Beach Township
Dawn Kennedy-Little	representing	Long Beach Township
Georgene Hartmann	representing	Long Beach Township
Bonnie Picaro	representing	Long Beach Township
Terry Deakyne	representing	Harvey Cedars

### ABSENT:

Jennifer Bott	representing	Ship Bottom
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### ALSO PRESENT:

Karen T. McKeon, Superintendent  
Anthony P. Sciarrillo, Board Attorney  
Dennis McKeever, Attorney (left meeting at 7:10 p.m.)

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Let the Board Minutes reflect that the Board returned to the open meeting in the multipurpose room at 7:15 p.m.

**CORRESPONDENCE:** None

### BOARD RESOLUTIONS:

The following items are presented by the Board Secretary for approval:

It was moved by Dawn Kennedy-Little and seconded by Georgene Hartmann to approve the following item(s):

- (a) Minutes of the Regular Meeting of the Board of Education, May 21, 2013

- (b) Minutes of the Special Meeting of the Board of Education, May 31, 2013 (with corrections as noted)
- (c) Minutes of the Working Meeting of the Board of Education, June 4, 2013
- (d) Bill List for June 2013
- (e) **Capital Reserve Deposit:** To approve depositing up to \$350,000 into the capital reserve account for capital projects identified in the district's Long Range Facilities Plan.

- (f) **Line Item Transfers (Revenue and Expenditure)**  
That the Board of Education approve the following:

**WHEREAS;** N.J.A.C. 6:20-2A.10 "Over expenditure of Funds" states "A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;"

**NOW, THEREFORE, BE IT RESOLVED:** That the attached revised revenue and expenditure line item transfers for the period ended April 30, 2013, be approved as attached, and

**BE IT FURTHER RESOLVED;** that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

- (g) **End-of-the-Year Budget Transfers:** To authorize Christina M. Galvao, School Business Administrator/Board Secretary, to make the transfers necessary to balance the 2012/2013 school budget to be approved at the July 30, 2013 Board meeting.
- (h) **Supplemental Bill List:** To authorize Christina M. Galvao, School Business Administrator/Board Secretary, to prepare a supplemental bill list on June 30, 2013, to pay any outstanding invoices for the 2012/2013 school year to be approved at the July 30, 2013, Board meeting.

- (i) **Financial Report of the Board Secretary**  
That the Board of Education approve the following:

**BE IT RESOLVED:** That the Long Beach Island School District Board of Education accepts the Financial Report of the Board Secretary for the period ended April 30, 2013, as attached, and

**BE IT FURTHER RESOLVED:** That pursuant to N.J.A.C. 6:20-2A.10, the Board Secretary's financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

- (j) **Financial Report of the Treasurer of School Funds**  
That the Board of Education approve the following:

**RESOLVED**, That the Long Beach Island Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended April 30, 2013.

Upon roll call, the motion carried as follows: 8 ayes items a, c, d, e, f, g, h, i, j  
1 nay item b only (Kain)

**BOARD COMMITTEE REPORTS:**

- The Policy Committee needs to schedule a meeting, possibly July 9<sup>th</sup> prior to Board meeting.

**PRESIDENT'S REMARKS:** Mrs. Picaro recognized staff.

- **Recognition:** The Board would like to recognize Carol Laird (1983), Linda Ingling (1977), and Fran Meyer (1987) for their years of service to the Long Beach Island School District.

**SUPERINTENDENT'S REPORT:** Ms. McKeon reported on graduation, professional development and closeout procedures. Ms. McKeon recognized students that achieved high honor roll and perfect attendance for the 2012-13 school year.

- **High Honor Roll Students:** Congratulations to the students who achieved high honor roll for one marking period or more during the 2012-2013 school year:

Paul Adanatzian	Ben Addiego	Kaydee Calandra
Elle Cecchini	Michael Clarke	Tommy Deakyne
*Zoe Deakyne	Braden Dugan	*Parker Dugan
Lilianna Foote	Fred Grimste	*Carmella Hall
*Leah Kowalski	*Jordan Leeds	Laura Leeds
Lucas Micciche	Hailey Middleton	Jillian Middleton
Shelby McDougall	Aidan Olcott	Kady Patterson
Abbey Paulillo	Jack Pleyn	*Alex Rainone
*Bryce Reynolds	Benjamin Ridgeway	Cole Robinson
Ava Ruff	Veronica Ruoff	*Haley Skimmons
*Hannah Skimmons	*Geoffrey Solis	Johnny Tilton
Josh Styler-Tracy	Logan VanLiew	Sean Walsh
JenaLynn Walsh	Sharissa Walsh	Ohanna Williams
Bryan Kahl	Ethan Capone	Kai Manzella
Jackie Beauregard	Zachary Raber	

**\*Students who achieved High Honor Roll for all 4 marking periods.**

- **Perfect Attendance:** Congratulations to the following students for achieving perfect attendance for the 2012-2013 school year:

Bryce Reynolds Alex Rainone Geoffrey Solis

**PERSONNEL:**

It was moved by Dawn Kennedy-Little and seconded by Steve Evert to approve the following item(s):

To approve withdrawing items a, c, d, f, g, j, k

Upon roll call, the motion carried as follows: 8 ayes

It was moved by Dawn Kennedy-Little and seconded by Steve Evert to approve the following item(s):

(b) **Summer Transportation Aide:** To approve the employment of Linda Mohalley as a summer transportation aide at the hourly rate of \$12.66. Benefits are not included. (currently employed as a bus aide in the district)

(e) **Employment of Personnel:** To employ personnel for the 2013/14 school year, as listed below (salaries to be determined at the conclusion of the collective bargaining process):

**Instructional Aides**

Jill Odell (part-time)

Jackie Spinner (part-time)

(h) **Summer Employment:** To approve summer employment for Gail Tumulty, Child Study Team Secretary, for up to 10 days for a total of \$895.

(i) **Storm Reimbursement:** To approve payment in the amount of \$11,784.91 to Karen McKeon, Superintendent, for 13 days worked in addition to the Superintendent's contract to reopen the Long Beach Island School District post Superstorm Sandy.

(k) **(Removed from agenda) Student Teacher:** To approve Chloe Wiskow (Rutgers University) as a student teacher for the fall 2013 semester with Donna Tabbacchino.

Upon roll call, the motion carried as follows: 8 ayes

**SPECIAL EDUCATION:**

It was moved by Kristy Raber and seconded by Georgene Hartmann to approve the following item(s):

(a) **Out-of-District Summer Placements 2013:** To approve summer out-of-district placements for special education students as follows:

7 Students to Stafford Township School District's Preschool Disabled Extended School Year Program Tuition \$5,790

Transportation will be provided by our district.

Upon roll call, the motion carried as follows: 8 ayes

**DISTRICT/STATE/FEDERAL:**

It was moved by Georgene Hartmann and seconded by Dawn Kennedy-Little to approve the following item(s):

- (a) **Obsolete Equipment Disposal:** To approve the disposal of obsolete technology equipment (computers, printers, monitors, etc.) and also, other obsolete equipment.
- (b) **Program Transfers:** To approve program transfers for the 2013-2014 school year until further notice as follows:
  - Grade 3-6 to the Ethel Jacobsen School from the Long Beach Island Grade School
  - District-wide Superintendent to the Ethel Jacobsen School from the Long Beach Island School
  - District-wide Board Office to the Ethel Jacobsen School from the Long Beach Island Grade School
- (c) **QSAC Monitoring:** QSAC Monitoring was June 11, 2013, and the Long Beach Island School District passed in all areas as per the Executive County Superintendent, County Business Administrator, and the County Education Specialist.

Upon roll call, the motion carried as follows: 8 ayes

**TRANSPORTATION:**

- (a) **Semi-Annual Bus Evacuation Drills:** As required by the state, our semi-annual bus drills were conducted on June 10, 2013.

**FOOD SERVICE:**

It was moved by Georgene Hartmann and seconded by Dawn Kennedy-Little to approve the following item(s):

- (a) **Point of Sale Workstation:** To approve the purchase of an All-in-One Point of Sale QSP Workstation for the Ethel Jacobsen School Cafeteria from CC Productions, Inc. in the amount of \$9,810.
- (b) **Support Agreement:** To approve the annual support agreement for the All-in-One Point of Sale QSP Workstation from CC Productions, Inc. in the amount of \$1,620.

Upon roll call, the motion carried as follows: 8 ayes

**MISCELLANEOUS:**

It was moved by Marilyn Wasilewski and seconded by Dawn Kennedy-Little to approve the following item(s):

- (a) **Professional Day Requests:** To approve professional day requests as follows:

<b>Employee(s):</b>	<b>Julie Oldham</b>
Conference:	School Climate Summer Workshop

Location: NYC  
Date: July 9-11, 2013  
Rationale: To renew a positive school climate to our school district and to gain new ideas and insight into how to improve our school climate.  
Cost: \$595 registration and mileage

**Employee(s): Shelley Smith**  
Conference: All things Google PD Summer Camp  
Location: Stockton College  
Date: July 22, 2013  
Rationale: To learn innovative ways that Google tools and apps are being used in education for both staff and students and to integrate any best practices with Google tools and apps into our LBICSD Tech curriculum.  
Cost: 7 ETTC Hours and mileage

**Employee(s): Karen McKeon/Cathy McBride**  
Conference: 2013 New Jersey Science Convention  
Location: Princeton  
Date: October 15-16, 2013  
Rationale: To attend annual NJ Science Convention for information on 21<sup>st</sup> Century Skills, STEM Education, differentiated instruction and classroom infusion with new technologies.  
Cost: \$280 each registration and mileage

- (b) **Building and/or Grounds Usage Request:** To approve a building and/or grounds usage request as follows pending receipt of proof of insurance:
- Borough of Ship Bottom Dept. of Parks and Recreation, EJ Gym, July 11, 18, 25, August 1, 8, 15, 22, 2013, alternate location for weekly concerts at a cost to the Borough of \$35/hr. for custodial services.

Upon roll call, the motion carried as follows: 8 ayes

- (c) **Enrollment Update:** Our 6/14/13 enrollment is as follows:

Preschool (3) ½ day	15
Preschool (4)	14
Kindergarten	30
First Grade .....	30
Second Grade .....	33
Third Grade .....	43
Fourth Grade .....	32
Fifth Grade .....	18
Sixth Grade .....	34

**Total EJ** ..... **122**  
**Total LBI** ..... **127**  
**Grand Total** ..... **249**

- (d) **Harassment, Intimidation, and Bullying (HIB):** There are no confirmed HIB incidents for the second reporting period of January 1, 2013 through June 30, 2013. EVVRS (Electronic Violence and Vandalism Report System) annual data has been verified and transmitted to the state. Also, HIB-ITP Report for Investigations, Trainings, and Programs for report periods 1 and 2 have been submitted to the NJDOE.
  
- (e) **Principal’s Report:** None
  
- (f) **Fire/Security Drills:** Fire and Security drills were held in accordance with State Law as follows:
  - Ethel Jacobsen School**
    - Fire:                     May 30, 70 sec.  
                              June 11, 58 sec.
  
    - Security:                May 30, Non-Fire Evacuation  
                              June 11, Non-Fire Evacuation
  
  - LBI Grade School**                     N/A
  
- (g) **Departmental Reports:**             Special Education, June 2013

It was moved by Georgene Hartmann and seconded by Marilyn Wasilewski to approve the following item(s):

- (h) **Sale of Building/Letter of Intent:** The Board authorizes and approves a letter of intent for a contract for the sale of the Long Beach Island Elementary School to TP, or its successors or assigns, at a contract sales price of \$7,652,602.00 and subject to other acceptable conditions and further subject to the Board’s review and approval by a separate vote on receipt of an acceptable form and final Contract for the sale of the premises between parties.

Upon roll call, the motion failed to carry as follows:             3 ayes (Kain, Raber, Wasilewski)  
   5 nays (Hartmann, Kennedy-Little, Evert, Deakyne, Picaro)

It was moved by Dawn Kennedy-Little and seconded by Georgene Hartmann to approve the following item(s):

- (i) **Restoration of LBI Grade School:** The Board authorizes the architect, DiCara & Rubino, to develop the plans for the full restoration of the Long Beach Island Elementary School in order to permit full occupancy as a functioning elementary school.

Upon roll call, the motion carried as follows:                     5 ayes (Hartmann, Kennedy-Little, Evert, Deakyne, Picaro)  
   3 nays (Kain, Raber, Wasilewski)

**COMMENTS FROM THE PUBLIC ON AGENDA ITEMS:** None

**COMMENTS FROM THE PUBLIC:**

- John Haddish, Surf City, how much money needed to addition to EJ. Mr. Sciarrillo responded.
- Rick McDonough, Ship Bottom, bid, addition, options. Mr. Sciarrillo responded.
- Diane Buonpane, Ship Bottom, bids—how long is board accepting. Mr. Sciarrillo responded. Mrs. Picaro responded.
- Bill DeMio, Ship Bottom, board previously voted on fixing the LBI School? Mr. Sciarrillo responded. Mrs. Picaro responded.
- Steve Rabbitt, Barnegat Light, cost to repair LBI School, 2 schools not up to par. Mr. Sciarrillo responded.
- Rich McDonough, Ship Bottom, remediate LBI, bid
- Launa Ruoff, Surf City, clarification on school votes, architect costs (who pays), combine with Beach Haven School. Mr. Sciarrillo responded.
- John Puljer, Ship Bottom, LBI School grounds. Mrs. Picaro responded.
- Cari-Lynn Skipper, Ship Bottom, architect timeline, modular classrooms. Mr. Sciarrillo responded.
- Jerry Micciche, Ship Bottom, modular classrooms, when up and running? Mr. Sciarrillo responded.
- Launa Ruoff, Surf City, asking price of LBI School before Sandy. Mr. Sciarrillo responded.
- Launa Ruoff, Surf City, board disappointed in \$7.5 million bid? Mr. Sciarrillo responded.
- Stacey Fuessinger, Surf City, feasibility study 3 years old—still feasible? Mr. Sciarrillo responded.
- Stacey Fuessinger, Surf City, DCA review 28 days at last meeting. Mr. Sciarrillo responded.
- Rick McDonough, Ship Bottom, discussion on where students are going, parents need a commitment, what is board doing. Mr. Sciarrillo responded.
- Launa Ruoff, Surf City, enrollment next year? Ms. McKeon responded.
- Steve Evert, Board Member, addressed the public
- Rick McDonough, can EJ operate the same as last year. Ms. McKeon responded.
- Dawn Kennedy-Little, Board Member, addressed the public
- Karen Beetel, North Beach, has number for Gov. Christie's office—has been calling twice/week since March
- Bill Kunz, Long Beach Twp., name of bidder (Mr. Sciarrillo responded, TP), combine FEMA and insurance money, modular classrooms—who makes the decision DCA, Surf City or Ship Bottom. Mr. Sciarrillo responded and Ms. McKeon responded.
- Luana Ruoff, Surf City, asked if project manager can attend the next meeting? Mrs. Picaro responded.
- Bill Kunz, Long Beach Twp., asked for DCA's number. Mrs. Little responded.
- Bill Kunz, Long Beach Twp., personnel, committee reports, negotiations. Mr. Sciarrillo responded.
- Cari-Lynn Skipper, Ship Bottom, possible to have a microphone for Board?
- Stacey Fuessinger, Ship Bottom, why did board vote to restore LBI? Ms. Kain, Ms. Raber, Ms. Wasilewski, Mrs. Picaro, and Mrs. Hartmann responded.
- Rick McDonough, Ship Bottom, air quality at LBI. Mrs. Hartmann responded. A discussion took place with Ms. Kain. Mrs. Raber responded also.
- Dawn Kennedy-Little, Board Member, restoration
- Rick McDonough, Ship Bottom, long-term goal—build great addition. Mrs. Picaro responded.
- Ms. McKeon, Superintendent, thanked Mr. McDonough for the graduation sign he donated.
- Stacey Fuessinger, Ship Bottom, appreciated hearing the board's thoughts.
- Cari-Lynn Skipper, Ship Bottom, need to meet criteria so that education can happen. Ms. Kain responded.
- Bill Kunz, Long Beach Twp., negotiations. Mr. Sciarrillo responded July 9<sup>th</sup>.

It was moved by Marilyn Wasilewski and seconded by Kristy Raber to approve the following item(s):

To return to Executive Session at approximately 8:50 p.m.

Upon roll call, the motion carried as follows: 8 ayes



The Board returned to open session at approximately 9:55 p.m.

**PERSONNEL:**

It was moved by Dawn Kennedy-Little and seconded by Georgene Hartmann to approve the following item(s):

- (a) **Summer Bus Driver:** To approve the employment of Lawrence Scott as a summer bus driver at the hourly rate of \$17.50. Benefits are not included. (currently employed as a bus driver in the district)
- (c) **Summer Custodian:** To approve the employment of Keith Mattner as a summer custodian at the hourly rate of \$21.50/hr. from July 1, 2013 to August 31, 2013. Benefits are not included.
- (d) **Grounds Maintenance:** To approve the employment of David Yates for grounds maintenance at the hourly rate of \$17.25 from July 1, 2013 to August 31, 2013. Benefits are not included.
- (f) **Employment of Personnel:** To approve the employment of Marilyn Yates, Payroll/Secretary, for an additional day (5 days/week), from 10 months to 12 months effective July 1, 2013 to June 30, 2014 with 2 week's vacation at the annual salary of \$27,286. Benefits have been waived. Salary to be adjusted pending the outcome of the collective bargaining process.
- (g) **School Business Administrator/Board Secretary:** To approve the contract of Christina M. Galvao as part-time School Business Administrator/Board Secretary of the Long Beach Island School District from July 1, 2013 through October 30, 2013 at a salary of \$11,833.33 as approved by the Executive County Superintendent.
- (j) **Additional Hours:** To approve 7.5 additional hours for Kelly Turner at the XCOMP rate of \$35/hr. for academic assistance in closing out the school year for Mrs. Esarey.
- (l) **Summer Custodial Rates:** To establish rates for summer custodians as follows:
  - Experience \$21.50/hr.
  - No Experience \$14.50/hr.

Upon roll call, the motion carried as follows: 8 ayes

**DISTRICT/STATE/FEDERAL:**

It was moved by Kristy Raber and seconded by Marilyn Wasilewski to approve the following item(s):

- (d) **Proposals:** To approve contracts for repairs to the Long Beach Island Grade School as follows:
  - Mellon Certified Restoration for temporary air conditioning to the library, computer lab and gymnasium for 4 months from June 19, 2013 to October 19, 2013 in the amount of \$28,495.

Upon roll call, the motion carried as follows: 8 ayes

The Board returned to Executive Session at approximately 10 p.m.

It was moved by Marilyn Wasilewski and seconded by Kristy Raber to adjourn.

The motion carried as follows: 8 ayes

The time the meeting adjourned was approximately 10:45 p.m.

Respectfully submitted,

Kathy Sheplin  
Assistant Board Secretary

**Next Meeting:** Tuesday, July 9, 2013  
Executive Session, 5 PM  
Working Meeting, 7 PM  
EJ School