

LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

MINUTES OF THE WORKING MEETING

Tuesday, July 9, 2013

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 4 p.m. in the Conference Room of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on July 9, 2013, to discuss matters of Negotiations, Attorney-Client Privilege, Student Issues, and Personnel. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

The meeting was called to order by the Board President, Mrs. Picaro, and the roll call followed. The minutes were recorded by Christina M. Galvao, School Business Administrator/Board Secretary.

The following members of the Board of Education were present:

Allyn Kain	representing	Surf City
Jennifer Bott	representing	Ship Bottom
Marilyn Wasilewski	representing	Barnegat Light
Terry Deakyne	representing	Harvey Cedars
Bonnie Picaro	representing	Long Beach Township
Steve Evert	representing	Long Beach Township
Dawn Kennedy-Little	representing	Long Beach Township
Georgene Hartmann	representing	Long Beach Township

ABSENT:

Kristy Raber	representing	Surf City
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ALSO PRESENT:

Karen T. McKeon, Superintendent
Anthony P. Sciarrillo, Board Attorney
Joshua Sklarin, Attorney

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Let the Board Minutes reflect that the Board returned to the open meeting in the multipurpose room at 7:05 p.m.

CORRESPONDENCE:

- Letter from Eddie English, Borough of Ship Bottom Council Member, LBI Grade School Playgrounds
- Congratulations note from Michelle Obama, HealthierUS School Challenge Award
- Letter from Board Member, Allyn Kain, asking BOE to reconsider course of action concerning two schools
- Letter from Board Member, Georgene Hartmann, in response to Ms. Kain's letter

Ms. Picaro asked Board Members if they wanted to respond to Ms. Kain's letter.

- **Ms. Little commented that she respects Ms. Kain's opinion, but the board voted and she supports that decision.**
- **Ms. Hartmann felt obligated to respond to the letter.**
- **Ms. Bott commented that she doesn't agree with everything in the letter, but she respects Ms. Kain's opinion. She also noted that there has been much discussion on this topic since October and she supports the board's decision.**

BOARD COMMITTEE REPORTS:

- **The Negotiations Committee met on July 9, 2013 at 10 a.m. Both sides were not successful at working out an agreement. Both sides were given recommendations by the mediator. If not successful, they will proceed to the next phase, fact finding.**

PRESIDENT'S REMARKS: None

Ms. Picaro introduced representatives of DiCara/Rubino architects to report on facilities as follows:

- **EJ Playground, Door, Security, Roof Projects and Modular Classrooms**
- **LBI Grade School Repairs**

SUPERINTENDENT'S REPORT:

PERSONNEL:

It was moved by Dawn Kennedy-Little and seconded by Georgene Hartmann to approve the following item(s):

- Letter of Intent to Retire:** To accept a letter of intent to retire **with regret** from Kathie Holland-LeFanto, Teacher, effective July 1, 2013. Ms. Holland-LeFanto has worked in the district since 1988.
- Third Grade Teacher:** To approve the employment of Heidi DeBiasi as a Third Grade Teacher for the 2013-14 school year at the annual salary of \$65,521 (step 12 on the BA salary guide). Salary to be adjusted pending the outcome of the collective bargaining process.
- Summer Employment:** To approve the employment of summer positions at the XCOMP rate of \$35/hr. as follows:
 - 1 Teacher to develop K - 6 Next Generation Science curricula in alignment with current Common Core standards: 30 hrs. for a total of \$1,050: Cathy McBride
 - 6 Teachers (one per subject) to develop three exams per subject for non-tested areas: Science, TIPP, Art, Music, Health/PE and World Languages. This will include a baseline exam, mid-year and end-of-course exam: 30 hrs./subject for a total of \$1,050/subject: Lisa Benjamin, Cathy McBride, Amy Ferrer, Tim Cotov, Rosa Warfel, James LaMarco

- 6 Teachers to develop tiered/layered curriculum rubrics for grade level center work for ELA and math. ELA rubrics will infuse social studies and math will infuse science concepts and skills: 10 hrs./subject for a total of \$350/subject: Fran Lawlor

- (d) **Summer Custodian:** To approve the employment of Fred Scheimreif as a part-time summer custodian at the hourly rate of \$21.50 from July 1, 2013 to August 31, 2013. Benefits are not included.
- (e) **Part-time PE/Health Teacher:** To approve the employment of James LaMarco as a part-time PE/Health Teacher for the 2013-14 school year at the annual salary of \$52,421 prorated (step 2 on the BA salary guide). Benefits are not included. Salary to be adjusted pending the outcome of the collective bargaining process. (see profile)
- (f) **Stipend Positions 2013-14 School Year:** To approve stipend/XCOMP positions for the 2013-14 school year at the XCOMP rate of \$35/hr. as follows:
 - **EJ and LBI Afterschool Detention Supervisors:** as needed throughout the school year at the XCOMP rate of \$35/hr.: Kelly Turner
 - **Science and Math Service Learning Grades 3-6:** 30 hrs. for a total of \$1,050: Cathy McBride
 - **Student Council Advisor** 12 hrs. max. for a total of \$420: Fran Lawlor
 - **Webmaster:** 3 hrs./week for 20 weeks for a total of \$2,100: Wendy Yeager
 - **Leaders in Training Supervisor:** 12 hrs. max for a total of \$420: Fran Lawlor

Upon roll call, the motion carried as follows: 8 ayes
 1 abstention on item d (Picaro)

DISTRICT/STATE/FEDERAL:

It was moved by Georgene Hartmann and seconded by Dawn Kennedy-Little to approve the following item(s):

- (a) **No Child Left Behind (NCLB) Grant Application:** To approve submission of the application for the No Child Left Behind (NCLB) Grant FY 2014 to the Department of Education in the following amounts:

Title I Part A Basic:	\$26,402
Title II, Part A:	<u>\$18,192</u>
Total Allocation:	\$44,594

- (b) **IDEA Grant Application:** To approve submission of the application for the IDEA Grant FY 2014 to the Department of Education in the following amounts:

Basic:	\$68,802
Preschool:	<u>\$ 4,146</u>
	\$72,948

(Addendum Item)

(c) **Projects:** To approve projects for the Ethel Jacobsen School and LBI Grade School as follows:

(1) **Ethel A. Jacobsen School Door Project (revised to change funding source)**

WHEREAS the, Long Beach Island Board of Education in Ocean Co., New Jersey (the “Board”), desires to proceed with a school facilities project consisting generally of:

Door Replacement and Security Hardware to the Ethel A. Jacobsen Elementary School, Surf City, New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Long Beach Island Board of Education in Ocean County, the State of New Jersey, as follows:

Section 1: In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Ocean County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2: The Board is submitting this project as a Regular Operating District (ROD) to the New Jersey Department of Education. The Board understands they are funding this project partially as a Capital Outlay. State Funding for this project is proposed through a ROD Grant.

Section 3: The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4: The School Administration and such other officers and agents of the Board as are necessary, including the Board Attorney, Bond Counsel and Architect, are hereby authorized to perform such other acts, to execute such other documents and to take such actions as are necessary to implement the determinations of the Board set forth in this resolution; including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 5: This resolution shall take effect immediately.

(2) **Ethel A. Jacobsen School Security Project (revised to Change funding source)**

WHEREAS the, Long Beach Island Board of Education in Ocean Co., New Jersey (the “Board”), desires to proceed with a school facilities project consisting generally of:

Security Cameras and Access Controls to the Ethel A. Jacobsen Elementary School, Surf City, New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Long Beach Island Board of Education in Ocean County, the State of New Jersey, as follows:

Section 1: In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Ocean County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2: The Board is submitting this project as a Regular Operating District (ROD) to the New Jersey Department of Education. The Board understands they are funding this project partially as a Capital Outlay. State Funding for this project is proposed through a ROD Grant.

Section 3: The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4: The School Administration and such other officers and agents of the Board as are necessary, including the Board Attorney, Bond Counsel and Architect, are hereby authorized to perform such other acts, to execute such other documents and take such actions as are necessary to implement the determinations of the Board set forth in this resolution; including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 5: This resolution shall take effect immediately.

(3) **Long Beach Island Grade School Storm Damage Repair Project**

WHEREAS, the Long Beach Island Board of Education in the County of Ocean, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

School Facility Repairs to Long Beach Island Grade School including but not limited to:

- (1) Boiler Replacement, new raised floor installation, and Electrical service upgrades
- (2) Existing shingle roof removal and replacement
- (3) Site work to repair pavement
- (4) Gymnasium floor refinishing
- (5) New carpet installation
- (6) Remove and replace existing ceiling tiles

NOW, THEREFORE, BE IT RESOLVED by the Long Beach Island Board of Education in Ocean County, the State of New Jersey, as follows:

Section 1: In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Ocean County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2: The Board is submitting this project as an “Other Capital Project” to the New Jersey Department of Education. The Board understands they will not receive State Funding for this project and the District is not seeking a Grant.

Section 3: The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4: The School Administration and such other officers and agents of the Board as are necessary, including the Board Attorney, Bond Counsel and Architect, are hereby authorized to perform such other acts, to execute such other documents and to take such actions as are necessary to implement the determinations of the Board set forth in this resolution; including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 5: This resolution shall take effect immediately.

(4) **Ethel Jacobsen School Roof Replacement**

WHEREAS the, Long Beach Island Board of Education in Ocean Co., New Jersey (the “Board”), desires to proceed with a school facilities project consisting generally of:

Roof Replacement at Ethel A. Jacobsen Elementary School, Surf City, New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Long Beach Island Board of Education in Ocean County, the State of New Jersey, as follows:

Section 1: In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Ocean County Superintendent of Schools and the New Jersey Department of Education for approval. The Board further authorizes the submission of the Schematic Plans to the Municipal planning board for its review.

Section 2: The Board is submitting this project as a Regular Operating District (ROD) to the New Jersey Department of Education. The Board understands they are funding this project partially as a Capital Outlay. State Funding for this project is proposed through a ROD Grant.

Section 3: The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4: The School Administration and such other officers and agents of the Board as are necessary, including the Board Attorney, Bond Counsel and Architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determination of the Board set forth in this resolution; including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 5: This resolution shall take effect immediately.

Discussion on reason for motion, item d:

- (d) **Sale of Long Beach Island Grade School:** To approve suspending the search for potential buyers for the Long Beach Island Grade School until after the restoration is complete and the building is reoccupied. Once the restoration is complete, we will proceed with discussions regarding the future of the district schools.

Upon roll call, the motion carried as follows: 8 ayes (with exceptions noted below)
aye items a, b, c-1, 2, & 4 (Kain)
nay item c-3 (Kain)
nay item d (Kain, Deakyne, Wasilewski)
Comment suspending active search, item d (Evert)
aye items a, b, c (Wasilewski, Deakyne)

SPECIAL EDUCATION:

It was moved by Georgene Hartmann and seconded by Dawn Kennedy-Little to approve the following item(s):

- (a) **Monmouth-Ocean Educational Services Commission:** To approve Monmouth-Ocean Educational Services Commission (MOESC) to provide Child Study Team Services from September 1, 2013 to August 31, 2014 in accordance with the enclosed contract.

Upon roll call, the motion carried as follows: 8 ayes

TECHNOLOGY:

It was moved by Georgene Hartmann and seconded by Jennifer Bott to approve the following item(s):

- (a) **Summer Hours:** To approve summer hours for Mike Morris, Morris Computer Systems, at the rate of \$100/hour for up to 24 hours for upgrading servers and connecting/remapping of network and servers to modular classrooms.
- (b) **Technical Support Agreement:** To approve a contract with Morris Computer Systems for on-site technical support for the 2013/2014 school year at a cost of \$500/month (2, 4-hour days/month).

Upon roll call, the motion carried as follows: 8 ayes

MISCELLANEOUS:

It was moved by Georgene Hartmann and seconded by Jennifer Bott to approve the following item(s):

- (a) **Professional Day Requests:** A recommendation follows to approve professional day requests:

Employee(s):	Amy Ferrer
Conference:	The Great Books Foundation: The Power of Student Questions and The Close Reading Process
Location:	Webinars

Date: July 10 and 11, 2013
Rationale: To improve student reading comprehension and questioning skills. The information will be utilized in TIPP lessons that incorporate the Jr. Great Book materials.
Cost: \$50 each for webinars

Employee(s): Shelley Smith
Conference: Ocean County Tech Coordinators Roundtable
Location: Manahawkin
Date: July 11, 2013
Rationale: For articulation and discussion of County and State level tech issues, video conference with the Atlantic County Roundtable group and presentation by an education specialist from Google on Google apps.
Cost: Mileage

Employee(s): Karen McKeon
Conference: SGO Training through Stronge
Location: Manahawkin
Date: July 10, 2013
Rationale: To attend Student Growth Objective training.
Cost: Mileage

Employee(s): Cathy McBride
Conference: Physical Basis for Understanding Climate Change
Location: Piscataway
Date: July 16, 2013
Rationale: To explore the scientific basis for understanding climate change.
Cost: \$125 registration and mileage

Employee(s): Karen McKeon
Conference: Measuring Teacher's Contributions to Student Learning Growth
Location: Ocean County College
Date: August 2, 2013
Rationale: This workshop is designed to help administrators meet the November 15th deadline for setting Student Growth Objectives (SGO)
Cost: Mileage

- (b) **Acceptance of HealthierUS School Challenge Award:** To accept an award in the amount of \$500 (bronze award) from the US Department of Agriculture, HealthierUS School Challenge.

Upon roll call, the motion carried as follows: 8 ayes

- (c) **Harassment, Intimidation, and Bullying (HIB):** No report

COMMENTS FROM THE PUBLIC ON AGENDA ITEMS: None

COMMENTS FROM THE PUBLIC:

- Cari-Lynn Skipper, Ship Bottom, CST contact for next year, when will meeting take place to discuss with parents concerns about trailers?
- Anise Rainone, West Creek, asked about schedule for specials for students in modular units.
- Stacey Fuessinger, Ship Bottom, concern about whether contractors will complete work if board has not received FEMA and insurance monies before project is completed.
- Rick McDonough, Ship Bottom, suggested having meeting for parents and students before school starts.
- Bill Kunz, Long Beach Township, questioned about EJ roof project and trailer locations suggested someone stay in touch with Ship Bottom.
- Tom Buena, Ship Bottom, wants board to consider opening up playgrounds at LBI.
- Rick McDonough, Ship Bottom, asked for scope of work at the LBI Grade School. Mr. Iamello responded.
- Pat Born, Surf City, mold remediation. Mr. Iamello responded that we have not found any mold at this time. It will be tested again.
- Suzanne Gilbert, Surf City, mold.
- Rick McDonough, Ship Bottom, questioned decision to go to DCA. Mr. Barnett responded that the DOE told the BOE to go to DCA.
- Mindy Ridgeway, Surf City, questioned how there is no mold at the LBI Grade School.
- Tom Buena, Ship Bottom, said he has not seen work at the LBI Grade School.
- Fran Lawlor, Teacher, asked about replacing units in classrooms.
- Launa Ruoff, Surf City, What is the cost to renovate the LBI Grade School. Mr. Iamello reported \$1.7 million estimated costs.
- Stacey Fuessinger, Ship Bottom, modular units.
- Rick McDonough, Ship Bottom, are we legally allowed to house all students in EJ if modular classrooms are not installed?
- Cari-Lynn Skipper, Ship Bottom, questions about modular units.
- Suzanne Gilbert, Surf City, noted that public supported feasibility study that recommended closing the LBI Grade School.
- Mr. DiCara reviewed normal process for approval of temporary classrooms.
- Michele Guerriero, Surf City, is there a plan if modular units aren't in place. Ms. McKeon will contact the County Superintendent to confirm allowing students to all be housed in EJ if modular units are not in place in September.
- Rick McDonough, Ship Bottom, asked about location of trailers—would it impact on EMS landing zones. Mr. Barnett responded that the issue was reviewed with the State Police and the location is not a problem.
- Cari-Lynn Skipper, Ship Bottom, asked why board decided on temporary trailers, not permanent trailers.
- Anise Rainone, West Creek, asked about FEMA requirements to occupy LBI Grade School.
- Laura Dunlap, Long Beach Township, commented on landing zone
- Launa Ruoff, Surf City, asked about terms of board members
- Bill Kunz, Long Beach Township, EMS is in process of getting other sites for emergency landing—questioned if there are any other costs that won't be covered by insurance or FEMA.

The Board did not return to Executive Session.

It was moved by Georgene Hartmann and seconded by Dawn Kennedy-Little to adjourn.

The motion carried as follows: 8 ayes

The time the meeting adjourned was approximately 9:16 p.m.

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Respectfully submitted,

Christina M. Galvao
School Business Administrator/Board Secretary

Next Meeting: Tuesday, July 30, 2013
Executive Session, 5 PM
Regular Meeting, 7 PM
EJ School