

LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

MINUTES OF THE REGULAR MEETING

Tuesday, August 28, 2012

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 5:30 p.m. in the Conference Room of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on August 28, 2012, to discuss matters of Personnel, Negotiations, and Attorney-Client Privilege. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

The meeting was called to order by the Board President, Ms. Kain, and the roll call followed. The minutes were recorded by Christina M. Galvao, School Business Administrator/Board Secretary.

The following members of the Board of Education were present:

Marilyn Wasilewski	representing	Barnegat Light
Allyn Kain	representing	Surf City
Lloyd Little	representing	Ship Bottom
Jennifer Bott	representing	Ship Bottom
Georgene Hartmann	representing	Long Beach Township
Dawn Kennedy-Little	representing	Long Beach Township
Bonnie Picaro	representing	Long Beach Township

ABSENT:

Kristy Raber	representing	Surf City
Terry Deakyne	representing	Harvey Cedars

ALSO PRESENT:

Ms. Karen T. McKeon, Superintendent
Mr. Anthony P. Sciarrillo, Esq.

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Let the Board Minutes reflect that the Board returned to the open meeting in the media center at 7 p.m.

CORRESPONDENCE: None

BOARD RESOLUTIONS:

The following items are presented by the Board Secretary for approval:

It was moved by Georgene Hartmann and seconded by Jennifer Bott to approve the following item(s):

- (a) Minutes of the Regular Meeting of the Board of Education, July 17, 2012

Upon roll call, the motion carried as follows: 7 ayes

It was moved by Marilyn Wasilewski and seconded by Georgene Hartmann to approve the following item(s):

- (b) Bill List for July and August 2012

Upon roll call, the motion carried as follows: 7 ayes

It was moved by Georgene Hartmann and seconded by Jennifer Bott to approve the following item(s):

- (c) **Line Item Transfers (Revenue and Expenditure)**
That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6:20-2A.10 “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

NOW, THEREFORE, BE IT RESOLVED: That the attached revised revenue and expenditure line item transfers for the period ended June 30, 2012, be approved as attached, and

BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

Upon roll call, the motion carried as follows: 7 ayes

It was moved by Georgene Hartmann and seconded by Marilyn Wasilewski to approve the following item(s):

- (d) **Financial Report of the Board Secretary**
That the Board of Education approve the following:

BE IT RESOLVED: That the Long Beach Island School District Board of Education accepts the Financial Report of the Board Secretary for the period ended June 30, 2012, as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6:20-2A.10, the Board Secretary’s financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Upon roll call, the motion carried as follows: 7 ayes

It was moved by Georgene Hartmann and seconded by Dawn Little to approve the following item(s):

(e) **Financial Report of the Treasurer of School Funds**

That the Board of Education approve the following:

RESOLVED, That the Long Beach Island Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended June 30, 2012.

Upon roll call, the motion carried as follows: 7 ayes

BOARD COMMITTEE REPORTS:

- The Negotiations Committee met on August 14, 2012: Mrs. Wasilewski reported in closed session.

PRESIDENT'S REMARKS: None

SUPERINTENDENT'S REPORT/RECOMMENDATIONS/BOARD ACTION: Ms. McKeon and Ms. Meyer reported on school opening activities.

PERSONNEL:

It was moved by Georgene Hartmann and seconded by Dawn Little to approve the following item(s):

- (a) **Second Grade Maternity Leave Replacement Teacher:** To approve the extension of the employment of Amy Ferrer as a second grade maternity leave replacement teacher from November 2, 2012 to November 30, 2012.
- (b) **Resignation:** To accept the resignation of Danielle Picklo, part-time preschool teacher, effective immediately.
- (c) **Part-time Preschool Teacher:** To approve the employment of Lisa Boyd on an emergent hire basis as a part-time preschool teacher (1/2 day 3-year-old program) for the 2012/2013 school year at the annual salary of \$52,121 prorated (step 1 on the BA salary guide) effective September 1, 2012. Benefits are not included. Salary to be adjusted pending the outcome of the collective bargaining process. (see profile)
- (d) **School Social Worker:** To approve using MOESC (Monmouth Ocean Education Services Commission) for social worker services on a per case basis for the 2012/2013 school year at per case rate not to exceed \$375. Benefits are not included.
- (e) **Special Education Teacher:** To approve the employment of Julia Townsend as a full-time special education teacher for the 2012-2013 school year at the annual salary of \$52,421 (step 2 on the BA salary guide). Salary to be adjusted pending the outcome of the collective bargaining process.

(f) **TIPP Replacement Aide:** To approve the employment of Debra Skimmons as a TIPP Replacement Aide from September 4, 2012, through November 30, 2012 at the daily rate of \$70. Benefits are not included.

(g) **Substitute Rates:** To approve substitute rates for the 2012/2013 school year as follows:

Teacher	\$70/day
	\$35/half day
School Nurse	\$140/day
	\$ 20/hr.
Classroom Aide	\$ 8/hr.
Noncertified Aide	\$10/hr.
Certified Aide	\$15/hr.
Bus Drivers	\$17.50/hr.
Transportation Aide	\$10.75/hr.
Cafeteria Worker	\$ 8/hr.
Cafeteria Worker (long-term)	\$ 8.50/hr.
Custodians	\$11/hr.
Custodians (long-term)	\$14/hr.
Secretaries	\$ 9/hr.
Secretaries (long-term)	\$ 9.50/hr.

(h) **Substitute List:** To approve substitute personnel for the 2012/2013 school year as listed below:

Teachers

Janice Frager	Hillary King	Sandi Lusk
Amanda Lusk	Kim Speziale	Kathy McCaffrey
Meg Mathews	Matt Shapiro	Melissa Raleigh
Gina Ciccone	Bob Leichte	Ellie Roessner
Vicky Enochs	James Dorey	Stephanie Cecchini
Rosemarie Unger	Sharon Dugan	Ed Mantie
Lauren Murray	Amy Ferrer	Carole Shanley
Jon Gray	Tom Merchant	Marilyn Yates
Mary Micklewicz	Lisa Boyd	Sharon Walsh
Marcy Burns	Deb Skimmons	Gerry Perko
Anita Bell	Joanne Quartello	Jane Levin
Richard Russo	Ken Nilson	Carol Madden
Tim Cook	Lisa Buehler	Sarah Tool
Holly Novak	Robyn Conte	Carol Labin
Juliane Stokes	Todd Barbuto	Courtney Loughane
Darcy Coligan	Maria Periera	Jackie Cusimano
Allie Panetta	Linda Larson	Kathy DeVitt
Virginia Keary	Lori Nelke	Tracy Hazley

Amy Wawak	Alena Lynski	Janelle Scholey
Heather Sysol	Dick Manzo	Joan Porath
Roseann Carrano	Anthony Bono	Robin Tilton
Gina Tomasco	Barbara Blahut	
Kelly Freeman	Susan Gadsby	
Maureen Hoffman	Katy McClellan	
Donna Zalepa	Jaclyn Grabowski	
William Webster	Danielle Wilk	
Nancy Kurica		

Certified Classroom Aides

Marilyn Yates	Barbara Marcus	Gina Ciccone
Ellie Roessner	Deb Skimmons	Joanne Quartello
Amy Schneberger	Linda Larson	Virginia Keary
Janelle Scholey	Katy McClellan	Nancy Kurica

Noncertified Classroom Aides

Gwen Wasilewski	Pat Minnick	Marion Roy
Lynda Scholey	Lara Sparks	Fran Moncaleri
Lauren Wagoner	Lacey Brindley	Robert Lesniak
Christine Thormann	Catherine Branin	Susan Mescher
Emilia Groves	April Albright	Jackie Spinner
Linda Middleton	Sarah Swan	Joyce Marten
Sandy Medford	Cathy Franks	

Secretaries (*long-term sub)

Lynda Scholey*	Marilyn Yates	Ellie Roessner
June Engel	Ann Tarantino	Toby McCarthy
Carol Farner	Jill Odell	Susan Parziale
Deb Skimmons	Pat Greenwood	Jane Levin
Jackie Spinner	Linda Middleton	Sandy Medford
Joyce Marten		

Nurses

Gerry Montana	Sue Fitler	Diana Mills
Gloria Clark	Susan Saltstein	

Bus Drivers

Keith Mattner	Angelo DeMaio	Bill Baker
Kelly Yoncak-Sanchez	Phillip Romano	

Transportation Aides

Jill Odell	Jackie Spinner	Sandy Maglio
Linda DeWitt	Lynda Scholey	
Jeanne Mauermeyer	Janelle Scholey	
Amy Ferrer	Nancy Kurica	

Custodians

Tammy Gates
David Yates

Nadine Erwin

Randy Skimmons

Kids Care

Sandra Medford
Joanne Miller

Lisa Boyd
Sandi Lusk

Julie Oldham

- (i) **Summer Hours:** To approve additional summer hours as follows:
- Shelley Smith, 40 hrs. for tech services at the XCOMP rate of \$35/hr.
 - Carol Laird, 20 hours for tech services at the XCOMP rate of \$35/hr.
 - Marilyn Yates, 9 days at current daily rate
- (j) **Transportation Aides:** To approve the employment the following transportation aides for the 2012/2013 school year at the hourly rate of \$12.66. Benefits are not included:
- | | |
|-------------------|-------------------------------------|
| Sherri Szafranski | Christine Thormann |
| Marion Roy | Diane Morales (Emergent Hire Basis) |
| Linda Mohalley | Helen Martin (Emergent Hire Basis) |
| Katy McClellan | |
- (k) **Stipend/XCOMP Positions:** To approve stipend/XCOMP positions at the hourly rate of \$35 for the 2012-2013 school year as follows:
- **EJ and LBI Recess Detention Supervisors:** as needed throughout the school year at the XCOMP rate of \$35/hr.

LBI Grade School: Laura Daly
 - **Webmaster:** 3 hrs./week for 20 weeks for a total of \$2,100: Wendy Yeager
 - **Leaders in Training Supervisor:** 12 hrs. max. for a total of \$420: Fran Lawlor
 - **Wind Ensemble Instructor:** 30 hrs. max. for a total of \$1,050: Tim Cotov
- (l) **Observations:** The following are student observations for fall 2012:
- Caitlin Sullivan Kraus, Speech Therapist (Stockton College): Suzanne Humenik
- Mary Kate Gray, Occupational Therapy (UMDNJ): Kathy Hopkins
- (m) **Kids Care Supervisors:** To approve the employment of Sandra Lusk and Joanne Miller as Kids Care Supervisors for the 2012-2013 school year at the hourly rate of \$14.

- (e) **IDEA Grant Application:** To approve submission of the application for the IDEA Grant FY 2013 to the Department of Education in the following amounts:

Basic:	\$72,342
Preschool:	<u>\$ 4,284</u>
	\$76,626
- (f) **Title III Consortium:** To approve participation in the Title III Consortium for the 2012/2013 school year with Stafford Township School District.
- (g) **NJQSAC (NJ Quality Single Accountability Continuum):** The Long Beach Island School District will be monitored for QSAC on February 5, 2013.
- (h) **ACT (Alliance for Competitive Telecommunications):** To approve participation in the Alliance for Competitive Telecommunications (ACT) with the Middlesex Regional Educational Services Commission (MRESC) and the New Jersey Association of School Business Officials (NJASBO) for the period of July 1, 2012 to June 30, 2013.

Upon roll call, the motion carried as follows: 7 ayes

FOOD SERVICE:

It was moved by Dawn Little and seconded by Jennifer Bott to approve the following item(s):

- (a) **Food Service Agreement:** To authorize the School Business Administrator to sign an agreement with Stafford Township School District for food services for the 2012/2013 school year.
- (b) **Lunch Prices:** To approve Sodexo School Services lunch prices as presented for the 2012/2013 school year.

Upon roll call, the motion carried as follows: 7 ayes

MISCELLANEOUS:

It was moved by Dawn Little and seconded by Jennifer Bott to approve the following item(s):

- (a) **Professional Day Requests:** To approve professional day requests as follows:

Employee(s):	Karen McKeon
Conference:	Monthly Roundtable Meetings
Location:	Various locations throughout the county
Date:	August 28, October 2, November 13, December 18, 2012, January 29, February 26, April 9, May 7, May 28, and June 25, 2013
Rationale:	To attend monthly Superintendent meetings.
Cost:	Mileage

Employee(s): Karen McKeon
Conference: QSAC Review
Location: Toms River
Date: September 18, 2012
Rationale: To attend a review of the upcoming QSAC monitoring.
Cost: Mileage

Employee(s): Fran Meyer
Conference: Ocean County Director's Roundtable Meeting
Location: Various locations in Ocean County
Date: September 11, October 9, November 20, December 11, 2012 and January 8, February 12, March 12, April 16, May 14, and June 11, 2013
Rationale: To attend monthly Special Education meetings.
Cost: Mileage

- (b) **Building and/or Grounds Usage Requests:** To approve building and/or grounds usage requests as follows pending receipt of proof of insurance:
- LBI Pack 18 Cub Scouts, LBI Gym, September 11, 2012 from 6:30-7:30
 - Southern Ocean County Chamber of Commerce Chowderfest, 5 school buses, September 30, 2012, 9:30 a.m.-6:30 p.m. The Chamber of Commerce will be responsible for the cost of gas, drivers, and any bus repair and/or maintenance.

Upon roll call, the motion carried as follows: 7 ayes

- (c) **School Opening Schedule:** The first day of school is September 5. September 5-7 are shortened days. LBI students will dismiss at 12:30 and EJ students will dismiss at 12:45.
- (d) **Enrollment Update:** Our 8/27/12 enrollment is as follows:
- | | |
|---------------------|------------|
| Preschool (3) ½ day | 11 |
| Preschool (4) | 15 |
| Kindergarten | 27 |
| First Grade | 32 |
| Second Grade | 30 |
| Third Grade | 45 |
| Fourth Grade | 34 |
| Fifth Grade | 18 |
| Sixth Grade | 35 |
| Total EJ | 115 |
| Total LBI | 132 |
| Grand Total | 247 |
- (e) **Harassment, Intimidation, and Bullying (HIB):** Update
- (f) **Principal's Report:** Mrs. Meyer will report.

- (g) **Coming Events:** EJ Back-to-School Night, September 12, 7 PM
LBI Back-to-School Night, September 13, 7 PM
PTA Bridge Walk, September 22
Composter Unveiling, September 28
Parent/Teacher Conferences, October 15-17
- (h) **FYI:** The EJ School Garden is a top 20 finalist for School Garden of the Year. The winner is currently being decided.
- (c) **Harassment, Intimidation, and Bullying (HIB):** Update
- (d) **Principal's Report:** Mrs. Meyer will report.
- (e) **FYI:** Attached is an article about the EJ School Garden in the Chef's Move to Schools newsletter.

COMMENTS FROM THE PUBLIC ON AGENDA ITEMS:

Pat Born, Surf City, asked for an explanation of the Danielson Program.

COMMENTS FROM THE PUBLIC:

Pat Born, Surf City, asked about the status of the building sale.

It was moved by Marilyn Wasilewski and seconded by Bonnie Picaro to adjourn.

The motion carried as follows: 7 ayes

The time the meeting adjourned was approximately 7:52 p.m.

Respectfully submitted,

Christina M. Galvao
School Business Administrator/Board Secretary

Next Meeting: Tuesday, September 18, 2012
Executive Session, 5:30 PM
Regular Meeting, 7 PM
EJ Media Center