

**LONG BEACH ISLAND BOARD OF EDUCATION**

Long Beach Island, New Jersey

**MINUTES OF THE REGULAR MEETING**

Tuesday, September 25, 2012

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 5:30 p.m. in the Conference Room of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on September 25, 2012, to discuss matters of Personnel, Negotiations, and Attorney-Client Privilege. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

The meeting was called to order by the Board President, Ms. Kain, and the roll call followed. The minutes were recorded by Christina M. Galvao, School Business Administrator/Board Secretary.

The following members of the Board of Education were present:

Marilyn Wasilewski	representing	Barnegat Light
Allyn Kain	representing	Surf City
Kristy Raber	representing	Surf City
Lloyd Little	representing	Ship Bottom
Jennifer Bott	representing	Ship Bottom
Georgene Hartmann	representing	Long Beach Township
Dawn Kennedy-Little	representing	Long Beach Township
Bonnie Picaro	representing	Long Beach Township
Terry Deakyne	representing	Harvey Cedars

ABSENT: None

**ALSO PRESENT:**

Ms. Karen T. McKeon, Superintendent

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Let the Board Minutes reflect that the Board returned to the open meeting in the media center at 7 p.m.

**CORRESPONDENCE:** None

**BOARD RESOLUTIONS:**

The following items are presented by the Board Secretary for approval:

It was moved by Marilyn Wasilewski and seconded by Dawn Kennedy-Little to approve the following item(s):

- (a) Minutes of the Regular Meeting of the Board of Education, August 28, 2012

Upon roll call, the motion carried as follows:

8 ayes  
1 abstention (Raber)

It was moved by Marilyn Wasilewski and seconded by Jennifer Bott to approve the following item(s):

- (b) Bill List for September 2012

Upon roll call, the motion carried as follows: 9 ayes

It was moved by Georgene Hartmann and seconded by Dawn Kennedy-Little to approve the following item(s):

- (c) **Financial Report of the Board Secretary**

That the Board of Education approve the following:

**BE IT RESOLVED:** That the Long Beach Island School District Board of Education accepts the Financial Report of the Board Secretary for the period ended July 31, 2012, as attached, and

**BE IT FURTHER RESOLVED:** That pursuant to N.J.A.C. 6:20-2A.10, the Board Secretary's financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Upon roll call, the motion carried as follows: 9 ayes

It was moved by Georgene Hartmann and seconded by Dawn Kennedy-Little to approve the following item(s):

- (d) **Financial Report of the Treasurer of School Funds**

That the Board of Education approve the following:

**RESOLVED,** That the Long Beach Island Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended July 31, 2012.

Upon roll call, the motion carried as follows: 9 ayes

#### **BOARD COMMITTEE REPORTS:**

- The Negotiations Committee will meet on November 29, 2012 for mediation.

**PRESIDENT'S REMARKS:** Ms. Kain reminded everyone that the composter unveiling ceremony is September 28<sup>th</sup>.

#### **SUPERINTENDENT'S REPORT/RECOMMENDATIONS/BOARD ACTION:**

#### **PERSONNEL:**

It was moved by Kristy Raber and seconded by Georgene Hartmann to approve the following item(s):

- (a) **Transportation Aides:** To approve the employment of transportation aides for the 2012/2013 school year at the hourly rate of \$12.66 as follows: (Benefits are not included.)

Catherine Franks (currently employed as a substitute in the district)

Charlene Boyle (previously employed by the district)

- (b) **Substitute Extension Request:** To approve an extension for Kathleen McClellen, physical education substitute, for a total of 40 instructional days.
- (c) **Substitute Personnel:** To approve substitute personnel for the 2012/2013 school year pending criminal history approval as follows:
- |                           |  |
|---------------------------|--|
| Darlene Polson            | Transportation Aide (see profile)  |
| Paul Scholey              | Bus Driver (previously employed in the district)                                   |
| Joyce Marten<br>district) | Transportation Aide (currently employed as a substitute in the                     |
| Nadine Erwin              | Transportation Aide (currently employed as a substitute in the district)           |
| Sandrea Medford           | Transportation Aide/Secretary (currently employed as a substitute in the district) |
| Brynn Cittadino           | Teacher/Instructional Aide on an emergent hire basis (see profile)                 |
- (d) **Stipend/XCOMP Positions:** To approve stipend/XCOMP positions for the 2012/2013 school year at the XCOMP rate of \$35/hr. as follows:
- **AM Tutoring:** Language Arts Literacy, Grades 1-6, 2 mornings/week, 7:30 a.m. to sign-in from October 1, 2012 through March 22, 2013: Kelly Turner
  - **AM Tutoring:** Math, Grades 1-6, 2 mornings/week, 7:30 a.m. to sign-in from October 1, 2012 through March 22, 2013: Sharon Dugan, Wendy Yeager
  - **EJ and LBI Recess Detention Supervisors:** as needed throughout the school year:

LBI School:	Lisa Hattrich
EJ School:	Kelly Turner
  - **Science and Math Service Learning Grades 3-6:** 30 hrs. for a total of \$1,050: Cathy McBride
- (e) **Kids Care Supervisor:** To approve the employment of Brynn Cittadino and Nadine Erwin as Kids Care Supervisors for the 2012-2013 school year at the hourly rate of \$14. Benefits are not included.
- (f) **Spanish Interpreter:** To approve Rosa Warfel as a Spanish interpreter at the XCOMP rate of \$35/hr.

- (g) **BioSafety Officers:** To appoint Bianca Aniski, EJ School Nurse, and Sharon VonGorski, LBI School Nurse, as the district's BioSafety Officers for the 2012-2013 school year.
- (h) **Right to Know Officer:** To appoint John Moroli, Head Custodian, as a Right to Know Officer for the Long Beach Island School District for the 2012/2013 school year.
- (i) **Preschool Mentor:** To approve payment in the amount of \$238.42 to Laura Daly for mentoring services for Danielle Picklo, Part-time preschool teacher.
- (j) **Preschool Mentor:** To approve Anne Einselen as a mentor for Lisa Boyd, part-time preschool teacher, at a cost of \$550.
- (k) **Summer Hours:** To approve 8 additional summer hours for Julie Oldham at the XCOMP rate of \$35/hr. for orientations for third grade/new students/Choice students.

Upon roll call, the motion carried as follows: 9 ayes

**SPECIAL EDUCATION:**

It was moved by Marilyn Wasilewski and seconded by Kristy Raber to approve the following item(s):

- (a) **Shared Services Agreement:** To approve entering into a shared services agreement with Stafford Township School District for physical therapy services for a special education student.
- (b) **Out-of-District Placements:** To approve special education out-of-district placements for the 2012-2013 school year as follows:

2 students to Stafford Township	\$12,566.22
1 student to The Alpha School (summer 2012)	\$ 8,421.29
(2012-13 school year)	\$50,527.71

1 student placement pending

Transportation is provided by the Long Beach Island School District.

- (c) **Homebound Instructor:** To approve Melissa Raleigh as a Homebound Instructor for one special education student beginning September 5, 2012 through final program placement 10 hours/week at the XCOMP rate of \$35/hr. Benefits are not included. Ms. Raleigh is a substitute teacher in the district.
- (d) **Child Study Team Consultants:** To approve the Child Study Team Consultant list for the 2012/2013 school year as presented.

Upon roll call, the motion carried as follows: 9 ayes

**DISTRICT/STATE/FEDERAL:**

It was moved by Marilyn Wasilewski and seconded by Jennifer Bott to approve the following item(s):

- (a) **NJQSAC (NJ Quality Single Accountability Continuum):** Update
- (b) **Parent/Student Information Guide:** To approve the 2012-2013 Parent/Student Information Guide as required by QSAC as presented.
- (c) **Grant Application:** To approve applying for a Target and Young audiences NJ grant for up to \$10,000 for arts education programming in NJ Schools.

Upon roll call, the motion carried as follows: 9 ayes

**FOOD SERVICE:**

It was moved by Marilyn Wasilewski and seconded by Georgene Hartmann to approve the following item(s):

- (a) **Shared Services Agreement:** To approve a shared services agreement with Stafford Township School District for food services for the 2012-2013 school year in the amount of \$27,500.

Upon roll call, the motion carried as follows: 9 ayes

**MISCELLANEOUS:**

It was moved by Kristy Raber and seconded by Georgene Hartmann to approve the following item(s):

- (a) **Professional Day Requests:** To approve professional day requests as follows:

<b>Employee(s):</b>	<b>Tina Galvao/John Moroli</b>
Conference:	Facilities Evaluation Training
Location:	Galloway
Date:	August 28, 2012
Rationale:	The training will provide an overview of the annual facilities evaluation checklist and physical walk-through of Absegami High School in preparation for QSAC visitation.
Cost:	Mileage

<b>Employee(s):</b>	<b>Kathy Sheplin</b>
Conference:	QSAC Review
Location:	Toms River
Date:	September 18, 2012
Rationale:	To receive packet of information on the upcoming QSAC visitation.
Cost:	Mileage

**Employee(s): Julie Oldham**  
Conference: Children's Interagency Coordinating Council (CIACC)  
Location: Toms River and Lacey Township High School  
Date: September 27, October 19, November 16, December 7, 2012 and January 18, February 8, March 8, April 12, and May 31, 2013  
Rationale: To attend monthly meetings.  
Cost: Mileage

**Employee(s): Lyn Moffitt**  
Conference: Regional Safety Meetings  
Location: Oxycocus School  
Date: October 2, December 12, 2012, February 5, and May 7, 2013  
Rationale: To attend mandatory safety meetings.  
Cost: Mileage

**Employee(s): Karen McKeon/Cathy McBride**  
Conference: OceanFirst Foundation Model Classroom Grant Recipients Reception  
Location: Brielle  
Date: October 2, 2012  
Rationale: To attend reception where grant recipients will be announced.  
Cost: Mileage

**Employee(s): Karen McKeon/Fran Meyer/Julie Oldham**  
Conference: Common Core Black Belt Cohort Workshop  
Location: Point Pleasant  
Date: October 15, 2012  
Rationale: To attend workshop to obtain certification in Core Content Standard Area.  
Cost: Mileage

**Employee(s): Karen McKeon**  
Conference: NJ School Boards Convention  
Location: Atlantic City  
Date: October 23-25, 2012  
Rationale: To attend annual convention.  
Cost: \$150 registration and mileage

**Employee(s): Rosa Warfel**  
Conference: Experienced Bilingual/ESL/ELS/ Supervisors  
Location: Middlesex County College  
Date: October 29, 2012  
Rationale: To gain information on services provided by the Bureau of Bilingual/ESL Education.  
Cost: Mileage

**Employee(s):** Amy Ferrer/Heidi DeBiasi  
**Conference:** Wilson Introduction/Applied Methods  
**Location:** Princeton  
**Date:** November 12-14, 2012  
**Rationale:** To receive training in the Wilson Reading System to use in balanced literacy instruction.  
**Cost:** \$650 each registration and mileage

**Employee(s):** Sharon VonGorski  
**Conference:** Innovative Ideas for Enhancing Your Effectiveness as a School Nurse  
**Location:** Cherry Hill  
**Date:** November 26, 2012  
**Rationale:** To keep current on all levels of school nursing.  
**Cost:** \$229 registration and mileage

**Employee(s):** Rosa Warfel  
**Conference:** Response to Intervention for Struggling ELLS  
**Location:** Middlesex County College  
**Date:** December 7, 2012  
**Rationale:** To gain information on how to distinguish when an English language learner is progressing normally through the second language acquisition process and when an ELL may have a learning disability.  
**Cost:** Mileage

- (b) **Field Trips:** To approve annual field trips as presented. See attached.
- (c) **Building and/or Grounds Usage Requests:** To approve building and/or grounds usage requests as follows pending receipt of proof of insurance:
- Girls on the Run (6<sup>th</sup> grade), LBI Grade School, Monday and Wednesday, September through May
  - Girls on the Run (3<sup>rd</sup> – 5<sup>th</sup> grade), LBI Grade School, Monday and Wednesday, September 24-December 10, 2012 and April – June 2013
  - Girl Scouts, LBI Grade School, Thursdays beginning September 20
  - Ship Bottom Basketball Association, LBI Grade School Gym, Fridays beginning September 28, 2012
  - LBI PTA, LBI Grade School Media Center, PTA Meetings September 25, October 23, November 27, 2012, January 15, February 12, March 12, April 16, and May 7, 2013
  - Tiger Scouts, EJ School, den meetings September 20, October 4, November 1, and December 6, 2012
  - LBI PTA Book Fair, EJ and LBI Schools, October 11-19, 2012

- Cub Scouts (Wolfs), EJ School, den meetings September 20, October 18, November 15, December 20, 2012 and January 17, February 21, March 21, April 18, and May 16, 2013

- (d) **Donation:** To accept a donation of a Sun Spotter for Ms. Kelly's first grade class from DonorsChoose.org. (see attached)
- (i) **Donation:** To accept a donation of preschool mats from Mrs. Beetel.

Upon roll call, the motion carried as follows: 9 ayes

- (e) **Harassment, Intimidation, and Bullying (HIB):** Update
- (f) **Composter Unveiling:** The Nath Rocket Composter will be unveiled on Friday, September 28<sup>th</sup> at 9:30 a.m. at the Ethel Jacobsen School.
- (g) **Conferences/National School Lunch Week/PTA Book Fair:** Parent/Teacher Conferences will be October 15-17. National School Lunch Week will be recognized October 18<sup>th</sup> and 19<sup>th</sup>, and parents will be invited to eat lunch with their children on October 18<sup>th</sup> and 19<sup>th</sup>. The PTA Book Fair will be October 15-19 at EJ and LBI.
- (h) **Principal's Report:** Mrs. Meyer will report.

**COMMENTS FROM THE PUBLIC ON AGENDA ITEMS:** None

**COMMENTS FROM THE PUBLIC:**

- Rick McDonough, Ship Bottom, asked about the food service contract, offered a donation of art supplies, and expressed concerns about the preschool program.
- Amye Compitello, Beach Haven Terrace, asked about the preschool program rest time, food allergy documentation requirements, and Virtual Backpack.
- Karen Beetel, North Beach, asked about Virtual Backpack.

It was moved by Kristy Raber and seconded by Dawn Kennedy-Little to adjourn.

The motion carried as follows: 9 ayes

The time the meeting adjourned was approximately 8:20 p.m.

Respectfully submitted,

Christina M. Galvao  
School Business Administrator/Board Secretary



Minutes 9/25/12  
Regular Meeting  
Page 9

**Next Meeting:** Tuesday, October 9, 2012  
Executive Session, 5:30 PM  
Working Meeting, 7 PM  
LBI Media Center