

LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

MINUTES OF THE REGULAR MEETING

Tuesday, September 22, 2015

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 5:30 p.m. in the Conference Room of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on September 22, 2015, to discuss matters of Personnel, Attorney-Client Privilege, and Litigation. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

The regular meeting was called to order by the Board President, Mrs. Bott at 7:15 p.m.

The following members of the Board of Education were present:

Jennifer Bott	representing	Ship Bottom
Steve Evert	representing	Long Beach Township
Allyn Kain	representing	Surf City
Kristy Raber	representing	Surf City
Colette Southwick	representing	Long Beach Township
James Donahower	representing	Harvey Cedars
Marilyn Wasilewski	representing	Barnegat Light
Georgene Hartmann	representing	Long Beach Township

Absent:

Bonnie Picaro	representing	Long Beach Township
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Also present:

Peter Kopack, Superintendent
Enrico Siano, Interim SBA/Board Secretary
Anthony Sciarrillo, Esq.
Nicholas Savio, Esq.

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Pledge of Allegiance

Roll Call: Roll call was taken by Mr. Siano.

Adequate Notice of Meeting: Adequate Notice of Meeting statement was read by Mrs. Bott.

Mission Statement: Mrs. Bott read the Long Beach Island School District Mission Statement.

Correspondence: None

BOARD RESOLUTIONS:

MINUTES:

A motion was made by Colette Southwick, seconded by Marilyn Wasilewski to approve the following:

- (a) Minutes of the Regular Meeting of the Board of Education, August 18, 2015
- (b) **(WITHDRAWN)** Minutes of the Executive Session Meeting of the Board of Education, August 18, 2015
- (c) Minutes of the Special Meeting of the Board of Education, August 18, 2015
- (d) Minutes of the Special Meeting of the Board of Education, August 31, 2015
- (e) Minutes of the Working Meeting of the Board of Education, September 1, 2015
- (f) **(WITHDRAWN)** Minutes of the Executive Session Meeting of the Board of Education, September 1, 2015
- (g) Minutes of the Special Meeting of the Board of Education, September 1, 2015
- (h) Minutes of the Special Meeting of the Board of Education, September 10, 2015

Upon a roll call vote, the motion carried: 7 ayes, 1 abstention items a, c, and d (Evert)
 7 ayes, 1 abstention items e, g, and h (Hartmann)

BILLS/TRANSFERS:

A motion was made by Colette Southwick, seconded by Marilyn Wasilewski to approve the following:

- (a) Bill List for September 2015

Upon a roll call vote, the motion carried: 8 ayes

FINANCIAL REPORTS:

A motion was made by Colette Southwick, seconded by Marilyn Wasilewski to approve the following:

- (a) **Financial Report of the Board Secretary**
That the Board of Education approve the following:

BE IT RESOLVED: That the Long Beach Island School District Board of Education accepts the Financial Report of the Board Secretary for the period ended July 31, 2015, as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6:20-2A.10, the Board Secretary's financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

(b) **Financial Report of the Treasurer of School Funds**

That the Board of Education approve the following:

RESOLVED, That the Long Beach Island Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended July 31, 2015.

Upon a roll call vote, the motion carried: 8 ayes

BOARD COMMITTEE REPORTS:

- The Building and Grounds Committee met on September 10, 2015. Mrs. Southwick reported.

PRESIDENT'S REMARKS: Mrs. Bott addressed the public.

Public Comment on Agenda Items:

Bill Kunz, Long Beach Township, asked questions/commented on the following:

- LBI School project progress/cost
- Consolidation

Rick McDonough, Ship Bottom, asked questions/commented on the following:

- Architect bill/drawings/additional services

Steve Moser, Ship Bottom, asked questions/commented on the following:

- Architect drawings/other projects

SUPERINTENDENT REMARKS: Dr. Kopack addressed the public and discussed: Back-to-School Nights, thanked the staff, PTA meeting, Bridge Walk

PERSONNEL:

A motion was made by Colette Southwick, seconded by Kristy Raber to approve the following:

- (a) **Interim SBA Contract Extension:** To approve the extension of the employment contract of Enrico Siano, Interim School Business Administrator/Board Secretary, for the period of October 1, 2015, through on or about November 23, 2015.
- (b) **Part-time Classroom Aide:** To approve the employment of Marguerite Schulze as a part-time classroom aide for the 2015-2016 school year at the annual salary of \$14,270 prorated (Step 1 on the Aide salary guide) effective on or about September 24, 2015. Benefits are not included.
- (c) **Part-time Custodian:** To approve the employment of Tracy Reilly as a part-time custodian for the 2015-16 school year at the annual salary of \$43,044 prorated (step 2 on the Custodian Salary Guide) effective September 23, 2015. Benefits are not included. Ms. Reilly is currently a substitute custodian in the district.

- (d) **Additional Summer Hours:** To approve additional summer hours for the following employees:
- Rosa Warfel, translation of documents, 2 hrs. at the XCOMP rate of \$35/hr. for a total of \$70.
 - Kelly Turner, IEP meetings, 4 hrs. at the XCOMP rate of \$35/hr. for a total of \$140.
 - Karen Beetel, IEP meetings, 4 hrs. at the XCOMP rate of \$35/hr. for a total of \$140.
 - Jeanne Mauermeyer, summer office help and intake, inventory, and distribution of all new science and social studies curriculum materials, 135.75 hrs. at the hourly rate of \$12.85 for a total of \$1,744.40.
- (e) **School Bus Driver:** To approve the employment of Alan Kostelnik as a part-time school bus driver for the 2015-16 school year at the annual salary of \$14,812 effective September 23, 2015. Benefits are not included.
- (f) **Substitute Personnel:** To approve the employment of substitute personnel for the 2015-16 school year as follows:
- Debra Skimmons Teacher/Classroom Aide/Secretary (previously an employee in the district)
 - John Thompson Custodian (see profile)
 - John Bowers Custodian (see profile)
 - Jennifer Swift KidsCare/Classroom Aide (currently a substitute in the district)
- (g) **Stipend Positions:** To approve stipend/XCOMP positions for the 2015/16 school year as follows:
- **AM/PM Tutoring/EBA:** 6 teachers for Language Arts Literacy, Grades 1-6, 2 mornings/week, 7:30 a.m. to sign-in and from dismissal to 4 p.m. beginning October 2015 through April 2016, at the XCOMP rate of \$35/hr.: Wendy Yeager (PM), Kelly Turner (PM)
 - **AM/PM Tutoring/EBA:** 6 teachers for Math, Grades 1-6, 2 mornings/week, 7:30 a.m. to sign-in and from dismissal to 4 p.m. beginning October 2015 through April 2016, at the XCOMP rate of \$35/hr.: Kelly Turner (PM), Wendy Yeager (PM)
 - **EJ and LBI Detention Supervisors:** as needed throughout the school year at the XCOMP rate of \$35/hr.:

(LBI) Janelle Scholey, Julie Oldham, Lori Daly

(EJ) Kelly Turner and Wendy Yeager
 - **Student Council Advisor** 12 hrs. max. for a total of \$420: Janelle Scholey
 - **AM or PM Band Instructor:** 1 hour/week for 20 weeks at the XCOMP rate of \$35/hr. for a total of \$700: Tim Cotov

- **Webmaster:** 3 hrs./week for 20 weeks for a total of \$2,100: Wendy Yeager
- **Wind Ensemble Instructor:** 30 hrs. max for a total of \$1,050: Tim Cotov
- **Leaders in Training Supervisor:** 12 hrs. max. for a total of \$420: Fran Lawlor
- **Curriculum Review:** 4 teachers, 5 hrs. each at the XCOMP rate of \$35/hr. to review district curriculum, write curriculum and preset to BOE for approval and update website in preparation for QSAC review: Kelly Turner, Wendy Yeager

- (h) **Part-time Transportation Aide:** To approve the employment of Jennifer Swift as a part-time transportation aide for the 2015/2016 school year at the hourly rate of \$13.70. Benefits are not included.

Mrs. Hartmann questioned item d and item g, Leaders in Training Supervisor.
Ms. Kain questioned item g, AM/PM Tutoring/EBA.

Upon a roll call vote, the motion carried: 8 ayes items a, c-h
7 ayes, 1 abstention item b (Wasilewski)

DISTRICT/STATE/FEDERAL:

A motion was made by Colette Southwick, seconded by Marilyn Wasilewski to approve the following:

- (a) **Uniform Memorandum of Agreement:** To approve the 2015/2016 Uniform State Memorandum of Agreement between Education and Law Enforcement officials as presented.
- (b) **Cooperative Pricing Agreement:** To approve a cooperative pricing agreement with Hunterdon County Educational Services Commission for the 2015-16 school year for goods and services. There is no fee to join the HCESC.
- (c) **Swim Program Contract:** To approve a contract with St. Francis Community Center in the amount of \$9,100 for the district's swim program beginning on or about November 18, 2015 through April 14, 2016.
- (d) **Tuition Contract:** To approve a tuition contract between the LBI School District (receiving district) and Brick Township School District (sending district) for one first grade student in the amount of \$26,390. The tuition amount was generated using the DOE's software while preparing the 2015-16 budget.

Upon a roll call vote, the motion carried: 8 ayes items b-d

Upon a roll call vote, the motion did not carry: 4 ayes, 4 abstentions item a (Donahower, Kain, Raber, Southwick)

MISCELLANEOUS ITEMS:

A motion was made by Kristy Raber, seconded by Georgene Hartmann to approve the following:

(a) **Professional Day Requests:** To approve the following professional day requests:

Employee(s): Peter Kopack
Conference: Barnegat Light Taxpayers Association Meeting
Location: Barnegat Light
Date: September 12, 2015
Rationale: To attend meeting.
Cost: Mileage

Employee(s): Frank Birney
Conference: NJKEA Trainings
Location: Trenton
Date: September 19 and November 16, 2015
Rationale: To gain the latest information on the NJ Kindergarten Entry Assessment.
Cost: Mileage

Employee(s): Karen Beetel
Conference: Commission of the Blind
Location: West Windsor
Date: October 15, 2015
Rationale: To broaden my understanding of C.V.I. (Cortical Visual Impairment)
Cost: Mileage

Employee(s): Julie Oldham
Conference: School Culture and Climate
Location: Lodi
Date: October 23, 2015
Rationale: To work on improving school culture and climate with regards to bullying and character initiatives.
Cost: \$99 registration and mileage

Employee(s): Sharon VonGorski/Bianca Aniski
Conference: Autism Spectrum Disorders: Symptoms, Diagnosis and Treatment Implications for School Nurses
Location: Alanticare, Egg Harbor Township
Date: October 27, 2015 (evening)
Rationale: To gain information on the roles of various team members working with children with Autism and identify treatments for Autism Spectrum Disorder.
Cost: \$30 registration each and mileage

Employee(s): Anne Einselen/Patti Gerety/Lisa Boyd/Ellen Cook
Conference: NJKEA Training
Location: Clementon
Date: October 9, 2015 (January, March and May TBD)
Rationale: To gain the latest information on the NJ Kindergarten Entry Assessment.
Cost: Mileage

(b) **Field Trip Request:** To approve the following field trip request:

Trip: Science
Location: 20th Street Beach, Ship Bottom
Grade(s): 6th Grade
Teacher(s): Ms. McBride
Date: September 17, 2015 (rain date Sept. 18)
Time: TBD
Objective: To observe and record wave characteristics and properties.
Transp: None (walking)
Cost: None

(c) **Building and/or Grounds Usage Request:** To approve building and/or grounds usage requests as follows pending receipt of proof of insurance and space availability:

- LBI PTA, EJ School Parking lot, for the used clothing drive fundraiser, October 17, 2016, from 8 a.m. to 2:30 p.m.
- Boy Scouts, Pack #18, LBI School, 2nd and 4th Wednesday of the month beginning October 17, 2015 for meetings from 3:15-4:45 p.m.
- **(ADDENDUM ITEM)** LBI Chamber of Commerce, LBI School Gym, LBI FLY indoor kite flying demonstration, October 9, 2015, 5-8 p.m.

Upon a roll call vote, the motion carried: 8 ayes

(d) **Harassment, Intimidation, and Bullying (HIB):** No report.

(e) **Principal's Report:** Mr. Birney reported on the following: school opening, Back-to-School Night, EJ Garden

(f) **Dates to Remember:**

September 8: PK and K Orientation

September 9: School Begins

September 11: Patriot's Day – Red, White & Blue Day

September 16: EJ School Back-To-School Night, 6 p.m.

- September 17: Dr. Pfeiffer-Herbert, Stockton Scientist, to visit our Grade Science classes for a presentation
- September 18: THEME DAY –Neon Day - Birthday Celebrations, Personality of the Month
- September 21: PTA Meeting – LBI Media Center, 7 p.m.
- September 22: Board of Education Meeting, EJ School, 7 p.m.
- September 23: LBI School Back-To-School Night, 6 p.m.
- September 26: PTA Bridge Walk, 8 a.m.
- September 29: EJ School Picture Day
LBI School Picture Day

Public Comment:

Stacey Fuessinger, Ship Bottom, asked questions/commented on the following:

- LBI School shoring/cost

Rick McDonough, Ship Bottom, asked questions/commented on the following:

- Funding for LBI School shoring
- Land Trust application

Steve Moser, Ship Bottom, asked questions/commented on the following:

- Relocate to Beach Haven School/modular classrooms
- Cost of modular classrooms
- Article handed out at the last meeting
- Where LBI Grade School property is marketed
- Evaluation of School Study on website
- Previous structural work at LBI School
- Consolidate to LBI School
- Spanish classes

Frances Hodgson, Surf City, asked questions/commented on the following:

- Outflow pipe/survey/impact on plan

Bill Kunz, Long Beach Township, asked questions/commented on the following:

- Bidders
- Business Administrator

CariLynn Skipper, Ship Bottom, asked questions/commented on the following:

- CST Case Manager

Dawn Kennedy-Little, Long Beach Township, asked questions/commented on the following:

- LBI School bids/sale/timeframe

The Board did not return to executive session. Mrs. Bott announced a change in the October 6, 2015, meeting.

At 8:05 p.m. a motion was made by Colette Southwick and seconded by Kristy Raber to adjourn. All in favor.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kathy Sheplin".

Kathy Sheplin, Assistant Board Secretary