

LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

MINUTES OF THE REGULAR MEETING

Thursday, March 19, 2015

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 5:30 p.m. in the Conference Room of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on March 19, 2015, to discuss matters of Attorney-Client Privilege, Student Issues, and Personnel. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

The regular meeting was called to order by the Board President, Mrs. Bott at 7:05 p.m.

The following members of the Board of Education were present:

Jennifer Bott	representing	Ship Bottom
Allyn Kain	representing	Surf City
Kristy Raber	representing	Surf City
Colette Southwick	representing	Long Beach Township
Terry Deakyne	representing	Harvey Cedars
Marilyn Wasilewski	representing	Barnegat Light
Bonnie Picaro	representing	Long Beach Township

Absent:

Steve Evert	representing	Long Beach Township
Georgene Hartmann	representing	Long Beach Township

Also present:

Karen T. McKeon, Superintendent
Enrico Siano, Interim SBA/Board Secretary
Nicholas Savio, Esq.

Mrs. Bott read the Long Beach Island School District's Mission Statement.

BOARD RESOLUTIONS: The following items were presented by the Board Secretary for approval:

MINUTES:

A motion was made by Marilyn Wasilewski, seconded by Colette Southwick, to approve the minutes of the following meetings:

- a. Organization/Working meeting of the Board of Education held on January 6, 2015.
 - Ms. Kain noted that the nominations/votes were incorrect. The notes will be reviewed and minutes corrected.
- b. Regular meeting of the Board of Education held on January 20, 2015.
 - Mrs. Picaro noted that the roll call is incorrect. She was not present. The notes will be reviewed and minutes corrected.

- c. Working Meeting of the Board of Education held on February 3, 2015.
- d. Regular/Working Meetings (combined) of the Board of Education held on March 3, 2015.

The motion passed on a roll call vote. Mrs. Wasilewski abstained from item b.

BILLS/TRANSFERS

A motion was made by Colette Southwick, seconded by Marilyn Wasilewski, to approve the following:

- a. Bill list for March 2015.
 - Mrs. Picaro questioned the cost of the faucet repair and welding in bus garage. Ms. McKeon responded.
 - PO#1500179 in the amount of \$57,650.75 was withdrawn from the bills list.
- b. February 28, 2015 line item transfers

The motion passed on a roll call vote. Mrs. Bott abstained on PO#1500488.

FINANCIAL REPORTS

A motion was made by Marilyn Wasilewski, seconded by Colette Southwick to approve the following items:

- a. February 28, 2015 financial report of the Board Secretary
- b. February 28, 2015 report of the Treasurer of School Funds.

The motion passed on a roll call vote.

BUDGET

(The Board went back into Executive Session at 7:55 p.m. to review the Budget. The Board entered into public session at 8:25 p.m. to approve the budget.)

A motion was made by Colette Southwick, seconded by Terry Deakyne to approve the following item:

- a. **Adoption of Tentative Budget 2015-16:**

BE IT RESOLVED that the tentative budget be approved for the 2015-2016 School Year using the 2015-2016 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

General Fund	\$ 6,462,821
<i>Amount to be raised for tax levy</i>	<i>\$ 5,073,482</i>
Special Revenue Fund	\$ 105,139
Total Funds	\$ 6,567,960

And to advertise said tentative budget in *The Press of Atlantic City* in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Ethel A. Jacobsen School, Surf City, New Jersey on May 5, 2015 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2015-2016 School Year.

The motion passed on a roll call vote of 6-0. Mrs. Picaro was not present for the vote.

MISCELLANEOUS

A motion was made by Colette Southwick, seconded by Kristy Raber to approve the following items:

a. **Travel and Related Expense Reimbursement 2014-2015:**

WHEREAS, the Long Beach Island Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, that the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$5,000 for all staff and board members.

b. **Revised Board Committee List**

To approve the Revised 2015 Board Committee list as presented.

The motion passed on a roll call vote.

BOARD COMMITTEE REPORTS: The Building and Grounds Committee met on March 19, 2015. Mrs. Southwick reported on topics discussed: Doors, Security ROD Grant, Frank Little, Transportation, Rocket Composter, and maintenance.

PRESIDENT’S REMARKS: Mrs. Bott explained why the Mission Statement was read. She also noted the district’s Vision Statement, “Riding the Waves of Excellence.”

Ms. McKeon addressed the audience. She gave an overview of upcoming events, PARCC testing progress, and complimented the teachers and staff on a job well done. Karen Beetel was asked to report on the PTA Carnival. Mrs Einselen was asked to report on Read Across America Day at the EJ School, Mrs. Lawlor was asked to report on Read Across America Day at the LBI Grade School on April 1st, and Ms. McKeon noted that spring recess is near and wished everyone a wonderful holiday with their families. She also went over the changes to the school calendar due to the snow days.

Public Comment on agenda items:

Mrs. Gerety, LBIEA Co-President, reported that thanks to staff preparations, PARCC testing was going very well. Everyone was very well prepared and there have been no tech issues.

Mrs. Lawlor, LBIEA President, spoke about test inconsistencies and security issues from other districts that were discussed at a meeting she attended with Mrs. Gerety.

Ms. McKeon spoke about grade-level scheduling for testing at the LBI Grade School.

Mr. Kunz, Long Beach Township, asked why the budget motion was tabled and asked if the public will see the budget prior to the public hearing. Mr. Siano explained the budget timeline and procedure. Mr. Kunz also asked about the revised Committee List. Mrs. Bott explained the changes and noted that changes will be posted on the website.

PERSONNEL:

A motion was made by Colette Southwick, seconded by Kristy Raber to approve the following personnel items:

- (a) **Full-time Custodian:** To approve the employment of David Yates as a full-time custodian for the remainder of the 2014-15 school year at the annual salary of \$43,104 prorated (step 4 on the custodian salary guide). Benefits will be waived.
- (b) **School Psychologist:** To approve Danielle Capone, School Psychologist, as a replacement for Brittany Flynn in accordance with the districts’ contract with MOESC (Monmouth-Ocean Educational Services Commission) for Child Study Team services effective March 23, 2015.
- (c) **Substitute Personnel:** To approve the employment of substitute personnel for the remainder of the 2014-15 school year as follows: (see profiles)

Barbara Byrnes	Teacher
Tracy Reilly	Custodian
David Dover	Custodian
John Pharo	Custodian
Nadine Erwin	KidsCare Caregiver

- (d) **School Bus Driver:** To approve the employment of Joseph Calabrese as a school bus driver for the remainder of the 2014-15 school year at the annual salary of \$14,800 prorated (step 1 on the bus driver salary guide) effective March 16, 2015. Mr. Calabrese is currently a substitute in the district.
- (e) **Observation:** To approve an observation placement for Jennifer Nelson, Richard Stockton College Student in the Physical Therapy Program, with Michelle Fontana, Physical Therapist.

The motion passed on a roll call vote. Mrs. Picaro voted no on item a, yes on b-e.

DISTRICT/STATE/FEDERAL:

A motion was made by Marilyn Wasilewski, seconded by Kristy Raber to approve the following District/State/Federal items;

- (a) **2014-15 School Calendar Adjustment:** To approve adjusting the 2014-2015 school calendar due the snow days on March 5th and 6th. The last day of school will be June 23rd. June 18th and 19th will now become a full days, and June 22nd and 23rd will be early dismissal days.

The motion passed on a roll call vote.

BUILDING/GROUNDS:

(Motion Withdrawn)

- (a) **Change Order:** To approve payment for additional work for the Ethel Jacobsen School door project to C&M Door Controls, Inc. in the amount of \$12,040.

Ms. Kain questioned the Change Order.

MISCELLANEOUS ITEMS:

A motion was made by Kristy Raber, seconded by Colette Southwick to approve the following miscellaneous items:

- (a) **Professional Day Requests:** To approve professional day requests as follows:

Employee(s):	Cathy McBride
Conference:	NGSS (Next Generation Science Standards): Using the Environment to Build Capacity for Science Education in NJ
Location:	Jacques Cousteau National Estuarine Research Reserve, Tuckerton
Date:	March 18, 2015
Rationale:	To gain exposure to resources that will assist in building capacity and support for NGSS delivery and implementation.
Cost:	Mileage

Employee(s): Anne Einselen/Donna Tabbacchino
Conference: Ready for the Rigor of Grade Three
Location: Lakewood
Date: April 17, 2015
Rationale: This presentation addresses how literacy develops and brain-based research about teaching K-2 students and to gain information about methods and materials for teaching reading.
Cost: Mileage

Employee(s): Shelley Smith/Amy Ferrer
Conference: Code Studio Workshop
Location: Shrewsbury – Monmouth County Library
Date: April 20, 2015
Rationale: To integrate computer science/programming into K-6 technology classes. By using the skills learned in Code Studio, we will be able to implement the new NJCCCS Tech Standard 8.2 for all grade levels.
Cost: Mileage

Employee(s): Frank Birney
Conference: Facets of Dyslexia
Location: Stratford, NJ
Date: April 25, 2015 (Saturday)
Rationale: National and regional experts will share knowledge and experience about dyslexia and language-related disabilities.
Cost: \$125 registration and mileage

Employee(s): Cathy McBride
Conference: Teach at the Beach
Location: Tuckerton Seaport
Date: May 29, 2015
Rationale: To gain resources for enhancing ocean literacy components in our science curriculum and to receive the information and tools needed to integrate effective methods and lessons for conveying ocean science principles.
Cost: \$95 registration and mileage

(Addendum Item)

Employee(s): Bianca Aniski
Conference: FASD for Professionals Working with Young Children
Location: Rutgers
Date: March 25, 2015
Rationale: This seminar will provide an introduction to Fetal Alcohol Spectrum Disorders including how to screen for them and strategies for supporting a transition of problematic behaviors towards positive change.
Cost: Mileage

- (b) **Field Trip Requests:** To approve field trip requests as follows:

Trip: Spirit Day Activity
Location: EJ School
Grade(s): Student Council Members
Teacher(s): Miss Scholey
Date: February 27, 2015
Time: 11:50-12:45
Objective: Student Council Spirit Day Activity, "Relax and Read Together."
Transp: One bus
Cost: Transportation

Trip: Great Adventure
Location: Jackson
Grade(s): 6th Grade Safety Patrol
Teacher(s): Mrs. Lawlor
Date: May 26, 2015 (rain date June 4, 2015)
Time: 8:30 a.m.-6 p.m.
Objective: Thank you for a job well done all year and being responsible role models.
Transp: One bus
Cost: \$785.50 admission and transportation

- (c) **Trip Chaperones:** To approve payment of admission fees for three chaperones to assist on the trip to Liberty Science Center student research symposium component of ProjectCONVERG in the amount of \$19.75 each.
- (d) **Building and/or Grounds Usage Requests:** To approve building and/or grounds usage requests as follows pending receipt of proof of insurance and space availability:
- LBI PTA, LBI Gym, March 20, 2015, PTA Carnival.
- (e) **BJ's Adopt A School Program:** To approve participation in the BJ's Adopt A School Program in conjunction with the LBI PTA.
- (f) **Request for Continued Enrollment:** To approve a request for the continued enrollment of 1 student in the Long Beach Island School District for the remainder of the 2014/2015 school year. The parents are responsible for transportation.
- The motion passed on a roll call vote.
- (g) **Harassment, Intimidation, and Bullying (HIB):** Update
- (h) **Principal's Report:** Mr. Birney, EJ School Principal, reported on St. Patrick's Day event: the bagpipers were former students of the LBI School District.
- (i) **Fire/Security Drills:** Fire and Security drills were held in accordance with State Law as follows:

Ethel Jacobsen School

Fire: February 27, 75 sec.
Security: February 27, Code Live In

LBI Grade School

Fire: February 27, 49 sec.
Security: February 27, Code Live Out

(j) **Departmental Reports:** Special Education, March 2015

(k) **Upcoming Events:**

March 20: Spring Begins
PARCC Testing for Grade 4 – all week in a.m.
PARCC make-ups and extended time afternoon

March 23: PARCC Testing for Grade 3 – all week in a.m.
PARCC Testing at EJ Media for 3W
PARCC make-ups and extended time

March 24: PARCC Testing for Grade 3
PARCC Testing at EJ Media for 3W
PARCC make-ups and extended time
4D Swim Program at St. Francis
Special Education Advisory Group Meeting-EJ
Library, 6-7:30 p.m.

March 25: PARCC Testing for Grade 3
PARCC Testing at EJ Media for 3-Wiskow
PARCC make-ups and extended time
6L Swim Program at St. Francis

March 26: PARCC Testing for Grade 3
PARCC Testing at EJ Media for 3-Wiskow
PARCC make-ups and extended time
5th Grade DARE
5K Swim Program at St. Francis

March 27: PARCC Testing for Grade 3
PARCC Testing at EJ Media for 3W
PARCC make-ups and extended time

March 31: 4D Swim Program at St. Francis

Comments from the Public:

Mrs. Skipper expressed a complaint about the delay in response from the Child Study Team for a meeting request. She expressed her concern with the turnover in the Child Study Team and would like the Board of Education to consider a full-time Child Study Team. She suggested phone calls be returned in 24 hours and meetings set up within 10 days. Ms. McKeon responded that Mr. Birney will be in contact with her.

A motion was made by Allyn Kain, seconded by Colette Southwick to return to Executive Session.

The motion passed on a roll call vote.

The Board returned to executive session at 7:55 p.m.

The Board returned to public session at 8:25 p.m. to vote on the budget.

At 8:30 p.m. a motion was made by Colette Southwick and seconded by Marilyn Wasilewski to adjourn.
All in favor.

Respectfully submitted,

Kathy Sheplin, Assistant Board Secretary