

# LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

## MINUTES OF THE WORKING MEETING

Tuesday, September 1, 2015

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 6:57 p.m. in the Media Center of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on September 1, 2015, to discuss matters of Attorney-Client Privilege and Personnel. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

The meeting was called to order by the Board President, Mrs. Bott at 7:15 p.m.

The following members of the Board of Education were present:

Jennifer Bott	representing	Ship Bottom
Steve Evert	representing	Long Beach Township
Allyn Kain	representing	Surf City
Colette Southwick	representing	Long Beach Township
Marilyn Wasilewski	representing	Barnegat Light
Georgene Hartmann	representing	Long Beach Township
Bonnie Picaro	representing	Long Beach Township
James Donahower	representing	Harvey Cedars

Absent:

Kristy Raber	representing	Surf City
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Also present:

Peter J. Kopack, Superintendent

Tony Sciarrillo, Esq.

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

### Call to Order

### Pledge of Allegiance

### Roll Call

**Adequate Notice of Meeting:** Adequate Notice of Meeting statement was read by Mrs. Bott.

**Mission Statement:** Mrs. Bott read the Long Beach Island School District Mission Statement.

**Correspondence:** None

**Board Committee Reports:** None

**President's Remarks:** Mrs. Bott addressed the public regarding the following topics: Board meeting with bidders for information only, preparation for school openings, return of teaching staff, PreK-K orientation.

**Comments from the Public on Agenda Items:** None

**Superintendent's Report/Recommendations/Board Action:** Dr. Kopack addressed the Board and public as follows: Thank you to staff for school opening preparations, Back-to-School Nights, Staff Orientation, PreK/Kindergarten Tea, and upcoming PTA meeting.

**PERSONNEL:** A motion was made by Colette Southwick, seconded by Marilyn Wasilewski to approve the following personnel items:

- (a) **Custodian:** To approve the employment of Nadine Erwin as a full-time custodian for the 2015-16 school year at the annual salary of \$44,394 (step 5 on the custodian salary guide).
- (b) **Classroom Aide:** To approve the employment of Catherine Franks as a part-time classroom aide for the 2015-16 school year at the annual salary of \$14,500 prorated (step 2 on the classroom aide guide). Benefits are not included.
- (c) **Substitute Rates:** To approve substitute rates for the 2015/2016 school year as follows:

Teacher	\$75/day \$37.50/half day
School Nurse	\$140/day \$ 20/hr.
Noncertified Classroom Aide	\$ 8.59/hr.
Bus Drivers	\$17.50/hr.
Transportation Aide	\$10.75/hr.
Custodians	\$11/hr.
Custodians (long-term)	\$14/hr.
Secretaries	\$ 10/hr.
Secretaries (long-term)	\$ 10.50/hr.

- (d) **Substitute Personnel:** To approve the employment of substitute personnel for the 2015-16 school year as follows:

Marilyn Miller	Classroom Aide (previously employed as a substitute in the district)
Teresa Patterson	Classroom Aide/Transportation Aide (see profile)

- (e) **Stipend Positions:** To approve stipend/XCOMP positions at the XCOMP rate of \$35/hr. as follows:

**Pacing Guides:**

- **K-4:** 2 teachers per grade level at the XCOMP rate of \$35/hr. for up to 10 hours per teacher

Second Grade: Wendy Yeager and Tracy Sherrier  
 Fourth Grade: Janelle Scholey

- **5/6 Social Studies:** 2 teachers at the XCOMP rate of \$35/hr. for up to 10 hours per teacher: Julie Oldham and Donna Tabbacchino
- (f) **Mentor:** To approve William Presutti as a Mentor for Peter Kopack, Superintendent, at a cost of \$2,500.
- (g) **Bus Driver:** To approve the employment of Virginia Conner as a bus driver for the mid-day run, 1 hour/day beginning September 9, 2015 at the hourly rate of \$20.60. This is a temporary position until another driver is hired. Benefits are not included.

**(ADDENDUM ITEMS)**

- (h) **Letter of Resignation:** To accept a letter of resignation from Debra Skimmons, Part-time Aide, effective immediately.
- (i) **Stipend/XCOMP Positions:** To approve posting stipend/XCOMP positions as follows:
  - **Curriculum Review:** 4 teachers, 5 hours each at the XCOMP rate of \$35/hr. to review district curriculum, write curriculum and present to BOE for approval and update website in preparation for QSAC review.

Upon a roll call vote, the motions carried:         8 ayes items a through g and i  
    7 ayes, 1 abstention item h (Picaro)

**DISTRICT/STATE/FEDERAL:** A motion was made by Colette Southwick, seconded by Marilyn Wasilewski to approve the following items:

- (a) **Contract Approval:** To approve a contract with NJ Commission for the Blind and Visually Impaired for educational services from September 1, 2015 to June 30, 2016 in the amount of \$1,900.
- (b) **Monmouth-Ocean Educational Services Commission:** To approve a contract with Monmouth-Ocean Educational Services Commission (MOESC) to provide Child Study Team Services from September 1, 2015 to June 30, 2016.
- (c) **No Child Left Behind (NCLB) Grant Acceptance:** To accept No Child Left Behind (NCLB) Grant FY 2016 funds from the Department of Education in the following amounts:

Title I Part A Basic:	\$60,192
Title II, Part A:	\$18,037
Title III:	\$ 2,358
Total Allocation	\$80,587

- (d) **IDEA Grant Acceptance:** To accept IDEA Grant FY 2016 funds from the Department of Education in the following amounts:

Basic:	\$72,884
Preschool:	<u>\$ 4,202</u>
Total Allocation	\$77,086

- (e) **District and School Goals:** To approve District and School Goals for the Long Beach Island School District for the 2015-16 school year as follows:

**DISTRICT:**

1. To continue to further develop and improve upon character education initiatives and health and wellness opportunities for all students.
2. Increase collaboration and communication within the communities and outside of the district to expand upon articulation and to promote opportunities for students to be involved in the process.
3. To continue to invite local Ocean and Coastal Science organizations into the district to address STEAM (Science, Technology, Engineering, Arts, and Math) content and compliment MARE (Marine Activities, Resources and Education).
4. One to one technology implementation opportunities for students in grades Pre K-2 and 3-6 and introduction to Google email and docs to promote digital and collaborative learning.

**SCHOOL GOALS EJ AND LBI SCHOOLS:**

1. To review current safety, security and crisis management procedures and make recommendations.
2. To increase the use of technology as an integrated strategy in teaching and learning.
3. To continue to update maintenance within and outside the school buildings.
4. Increase articulation between grade levels.

Upon a roll call vote, the motions carried: 8 ayes

**MISCELLANEOUS ITEMS:** A motion was made by Colette Southwick, seconded by Marilyn Wasilewski to approve the following miscellaneous items:

- (a) **Professional Day Requests:** To approve professional day requests as follows:

<b>Employee(s):</b>	<b>Peter Kopack</b>
Conference:	Superintendent's Roundtable Meetings
Location:	Various locations in Ocean County
Date:	August 24, September 29, November 10, December 15, 2015 and January 26, February 23, March 22, April 12, May 11-13 (one day TBD), and June 7, 2016.
Rationale:	To attend required monthly County Superintendent Roundtable meetings.
Cost:	Mileage

**Employee(s):** Peter Kopack  
**Conference:** New Superintendent's Academy Sessions  
**Location:** Trenton  
**Date:** September 18, October 21, November 18, 2015 and January 15, February 24, March 15, and May 5, 2016.  
**Rationale:** Required workshops for Administrator Training Program through NJASA (New Jersey Association of School Administrators).  
**Cost:** Mileage

**Employee(s):** Frank Birney  
**Conference:** Special Education Roundtable Meetings  
**Location:** Various locations in Ocean County  
**Date:** October 13, November 17, December 16, 2015 and January 12, February 16, March 15, April 12, May (TBD), and June 7, 2016  
**Rationale:** To attend required monthly meetings.  
**Cost:** Mileage

**Employee(s):** School Business Administrator  
**Conference:** OCASBO (Ocean County Association of School Business Officials) Meetings  
**Location:** Various locations  
**Date:** September 25, October 16, November 20, December 11, 2015 and January 22, February 26, March 24, April 22, May 20, June 9, and June 24, 2016  
**Rationale:** To attend required monthly meetings.  
**Cost:** Mileage

**(ADDENDUM ITEMS)**

**Employee(s):** Enrico Siano  
**Conference:** Ethics  
**Location:** Mt. Laurel  
**Date:** October 6, 2015  
**Rationale:** To gain information on the latest Ethics requirements involving purchasing and other business office functions. This program satisfies the Ethics requirements for Qualified Purchasing Agent.  
**Cost:** Mileage

**Employee(s):** Shelley Smith/Peter Kopack/Amy Ferrer  
**Conference:** OCEAN Ed Tech Expo 2015  
**Location:** Bayville  
**Date:** October 12, 2015  
**Rationale:** The focus of this workshop is to provide information on technology and uses in the classroom.  
**Cost:** \$50 each registration and mileage

Upon a roll call vote, the motions carried: 8 ayes

(b) **Harassment, Intimidation, and Bullying (HIB):** No report.

- (c) **Principal's Report:** Mr. Birney reported on staff/teacher preparation toward school opening.
- (d) **Enrollment:** Enrollment as of August 27, 2015:

PreK-3	5 (2 possible)
PreK-4	14
Kindergarten	31 (2 possible)
First Grade	30
Second Grade	26 (2 possible)
EJ Total	106 (6 possible)

Third Grade	26
Fourth Grade	26
Fifth Grade	27
Sixth Grade	38
LBI Total	117

**District Total 223**

**Mrs. Bott noted that the structural shoring up will be 90% complete at the end of the week and that all classroom areas will be completed prior to the start of school.**

**Comments from the Public:**

Francis Hodgson, Surf City, commented, asked questions about the following:

- Structural repairs at LBI Grade School. Mrs. Bott responded
- Modular classrooms
- EJ property boundary restrictions

Bill Hodgson, Surf City, commented, asked questions about the following:

- MOESC cost
- Structural repair timeline
- Cost of copy machine

Steve Moser, Ship Bottom, commented, asked questions about the following:

- Cost of permanent shoring
- Timeline for construction of new school
- Modularity/timeframe/funding
- Cost of modulars after Sandy/FEMA costs
- Renting space at Beach Haven School
- Outside source to evaluate how to save money
- Gave BOE copy of "Joint Use: School Community Collaboration," Cornell University

The Board returned to executive session. No action will be taken.

At 7:50 p.m. a motion was made by Colette Southwick and seconded by Marilyn Wasilewski to adjourn.

All in favor.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kathy Sheplin". The signature is written in black ink and is positioned below the typed name.

Kathy Sheplin, Assistant Board Secretary