

LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

MINUTES OF THE REGULAR MEETING

Tuesday, August 18, 2015

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 5:30 p.m. in the Media Center of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on August 18, 2015, to discuss matters of Attorney-Client Privilege and Personnel. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

The regular meeting was called to order by the Board President, Mrs. Bott at 7:16 p.m.

The following members of the Board of Education were present:

Jennifer Bott	representing	Ship Bottom
Allyn Kain	representing	Surf City
Kristy Raber	representing	Surf City (arrived at 7:25)
Colette Southwick	representing	Long Beach Township
James Donahower	representing	Harvey Cedars
Marilyn Wasilewski	representing	Barnegat Light
Georgene Hartmann	representing	Long Beach Township
Bonnie Picaro	representing	Long Beach Township

Absent:

Steve Evert	representing	Long Beach Township
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Also present:

Peter Kopack, Superintendent
Enrico Siano, Interim SBA/Board Secretary
Anthony Sciarrillo, Esq.
Nicholas Savio, Esq.

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Pledge of Allegiance

Roll Call: Roll call was taken by Mr. Siano.

Adequate Notice of Meeting: Adequate Notice of Meeting statement was read by Mrs. Bott.

Mission Statement: Mrs. Bott read the Long Beach Island School District Mission Statement.

Correspondence: None

Board Resolutions:

MINUTES:

A motion was made by Colette Southwick, seconded by Marilyn Wasilewski to approve the following:

- (a) Minutes of the Regular Meeting of the Board of Education, July 14, 2015
- (b) Minutes of the Executive Session Meeting of the Board of Education, July 14, 2015
- (c) Minutes of the Working Meeting of the Board of Education, August 4, 2015
- (d) Minutes of the Executive Session Meeting of the Board of Education, August 4, 2015

Upon a roll call vote, the motion carried: 7 ayes

BILLS/TRANSFERS:

A motion was made by Colette Southwick, seconded by Marilyn Wasilewski to approve the following:

- (a) Bill List for August 2015
- (b) **Line Item Transfers (Revenue and Expenditure)**
That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6:20-2A.10 "Over expenditure of Funds" states "A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;"

NOW, THEREFORE, BE IT RESOLVED: That the attached revised revenue and expenditure line item transfers for the period ended June 30, 2015, be approved as attached, and

BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

Upon a roll call vote, the motion carried: 7 ayes

FINANCIAL REPORTS:

A motion was made by Colette Southwick, seconded by Marilyn Wasilewski to approve the following:

- (a) **Financial Report of the Board Secretary**
That the Board of Education approve the following:

BE IT RESOLVED: That the Long Beach Island School District Board of Education accepts the Financial Report of the Board Secretary for the period ended June 30, 2015, as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6:20-2A.10, the Board Secretary's financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

(b) **Financial Report of the Treasurer of School Funds**

That the Board of Education approve the following:

RESOLVED, That the Long Beach Island Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended June 30, 2015.

Upon a roll call vote, the motion carried: 7 ayes

BOARD COMMITTEE REPORTS:

- The Personnel Committee met on August 11, 2015. **Mrs. Hartmann reported.**
- The Building and Grounds Committee met on August 18, 2015. **Mrs. Southwick reported.**

PRESIDENT'S REMARKS: Mrs. Bott reported on BA interviews.

Public Comment on Agenda Items:

Fran Lawlor, LBIEA President, asked questions/commented on the following:

- Invited Board of Education to opening day breakfast

Bill Kunz, Long Beach Township, asked questions/commented on the following:

- Prek 3 enrollment and hiring of teacher. **Mrs. Southwick responded.**

SUPERINTENDENT REMARKS: Dr. Kopack welcomed everyone, thanked staff for work in schools over the summer, and noted that our 4th grade students were published in *Echoes of LBI* magazine.

PERSONNEL: A motion was made by Colette Southwick, seconded by Allyn Kain to approve the following personnel items:

- Special Education Teacher:** To approve the employment of Karen Beetel as a full-time special education teacher for the 2015-2016 school year at the annual salary of \$55,424 (Step 2 on the BA salary guide). Benefits will be waived.
- Facilities Manager:** To approve the employment of David Yates as a Facilities Manager for the 2015-2016 school year at the annual salary of \$55,000. Benefits have been waived.
- Part-time Preschool Teacher:** To approve the employment of Jacqueline Almeida-Ramilo as a part-time preschool teacher for the 2015-2016 school year at the annual salary of \$36,117.24 (Step 1 on the BA salary guide). Benefits are not included.
- Mentor:** To approve Wendy Yeager, Second grade teacher, as a mentor for Elizabeth Messec, 2nd Grade Replacement Teacher, at a cost of \$550 prorated.
- Stipend Positions:** To approve stipend/XCOMP positions at the XCOMP rate of \$35/hr. as follows:

Pacing Guides:

- **K-4:** 2 teachers per grade level, up to 10 hours per teacher:

Kindergarten: Anne Einselen and Ellen Cook
First Grade: Kelly Turner and Sarah Esarey
Third Grade: Chloe Wiskow

- **5/6 ELA:** 2 teachers, up to 10 hours per teacher: Julia Townsend and Fran Lawlor
 - **5/6 Science:** 2 teachers, up to 10 hours per teacher: Cathy McBride
 - **5/6 Math:** 2 teachers, up to 10 hours per teacher: Michelle Klesitz and Donna Tabbacchino
- (f) **Stipend Positions:** To approve posting stipend/XCOMP positions for the 2015/16 school year as follows:
- **AM/PM Tutoring/EBA:** 6 teachers for Language Arts Literacy, Grades 1-6, 2 mornings/week, 7:30 a.m. to sign-in and from dismissal to 4 p.m. beginning October 2015 through April 2016, at the XCOMP rate of \$35/hr.
 - **AM/PM Tutoring/EBA:** 6 teachers for Math, Grades 1-6, 2 mornings/week, 7:30 a.m. to sign-in and from dismissal to 4 p.m. beginning October 2015 through April 2016, at the XCOMP rate of \$35/hr.
 - **Choral Instructor:** Spring concert preparation, 10 hrs. max. for a total of \$350
 - **EJ and LBI Afterschool Detention Supervisors:** as needed throughout the school year at the XCOMP rate of \$35/hr.
 - **Science and Math Service Learning Grades 3-6:** 30 hrs. for a total of \$1,050
 - **After-School STEM Instructor:** 1 teacher, grades 3-6, 25 hrs. max. for a total of \$875
 - **Student Council Advisor** 12 hrs. max. for a total of \$420
 - **AM or PM Band Instructor:** 1 hour/week for 20 weeks at the XCOMP rate of \$35/hr. for a total of \$700.
 - **Webmaster:** 3 hrs./week for 20 weeks for a total of \$2,100
 - **Wind Ensemble Instructor:** 30 hrs. max for a total of \$1,050
 - **Leaders in Training Supervisor:** 12 hrs. max. for a total of \$420

Ms. Kain questioned student transportation with regard to detention.

- (g) **Substitute List:** To approve substitute personnel for the 2015/2016 school year as listed below:

Teachers

Diane Barbieri
Barbara Byrnes
Lauren Carlo
Gina Ciccone
Virginia Coll
Timothy Cook
Linda Donovan
Janice Frager
Jaclyn Grabowski
Kelly Hansen
Judith Hartney
Susan Kraus-Unger
Caroline Labin
Linda Larson
Lauren Lazar
Robert Leichte
Edmund Mantie
Richard Manzo

Kathleen McCaffrey
Kathleen McClellan
Lisa Mennella
Elizabeth Messec
Susan Panaro
Gerry Perko
Joan Porath
Melissa Raleigh
Carole Shanley
Jillian Smith
Sandra Smith-Lusk

Initial approval

Theresa Robinovitz

Nurses

Marie Marucci
Sarah Wright

Diana Mills

Initial approval

Donna Koby
Patricia Allen

Classroom Aides

Christina Black
Gina Ciccone
Kathleen Cochrane
Catherine Franks
Susan Kraus-Unger
Linda Larson

Kathleen McClellan
Linda Mohalley
Debra Richardson
Sandra Smith-Lusk
Gwen Wasilewski
Lauren Lazar

Initial approval

Kelly Servidio

Custodians

Joseph Calabrese
Flocelo Garcia
John Pharo
Tracy Reilly
Theodore Rothstein

Fred Scheimreif
Randy Skimmons
David Yates

Secretary

Christina Black
Kathleen Cochrane
Kathleen McClellan
Sandrea Medford
Lisa Mennella

Elizabeth Messec
Debra Richardson
Gwen Wasilewski

Initial approval

Kelly Servidio

Bus Driver

William Baker
Shane Lupinetti
Keith Mattner

Paul Scholey
Kelly Yoncak-Sanchez

Initial approval

Jennifer Hill
Alan Kostelnik

Transportation Aide

Christina Black
Nadine Erwin
Catherine Franks
Lauren Lazar

Kathleen McClellan
Sandrea Medford
Jill Odell
Debra Richardson

- (h) **Transportation Aide:** To approve the employment of Linda Mohalley as a Transportation Aide for the 2015/16 school year at the hourly rate of \$13.70. (Benefits are not included)
- (i) **KidsCare Caregivers:** To approve the employment of KidsCare Caregivers for the 2015-2016 school year at the hourly rate of \$14 as follows: (Benefits are not included.)

Sandra Lusk
Jeanne Mauermeyer

- (j) **Stipend/XCOMP Hours:** To approve up to 10 hours each at the XCOMP rate of \$35/hr. for members of the DEAC and ScIP Committees.

Upon a roll call vote, the motion carried: 8 ayes items b-f and h-j
7 ayes, 1 abstention (Southwick) item a
5 ayes, 3 abstentions (Picaro, Southwick, Wasilewski)
item g

DISTRICT/STATE/FEDERAL: A motion was made by Colette Southwick, seconded by Kristy Raber to approve the following District/State/Federal items;

- (a) **School Bus Inspections:** School bus inspections were conducted on July 15, 2015. All buses passed. Bus #1 required repairs which will be completed prior to the opening of school.

- (b) **Nonpublic Jointure:** To approve a contract with Southern Regional School District for nonpublic transportation for the 2015/2016 school year at the maximum rate of \$884 per student as follows:
 - All Saints Regional Catholic School
- (c) **Facilities Use Agreement:** To approve submission of the facilities use agreement to St. Francis Parish for the use of the swimming pool for the district's swim program for the 2015-16 school year.
- (d) **HIB School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act:** To approve the submission of the School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act* to the Department of Education for the Ethel Jacobsen School and the Long Beach Island Grade School as presented.
- (e) **BioSafety Officers:** To appoint Sharon VonGorski, LBI School Nurse and Bianca Aniski, EJ School Nurse, as the district's BioSafety Officers for the 2015-2016 school year.
- (f) **Right to Know Officer:** To appoint Enrico Siano, Interim SBA/Board Secretary, as a Right to Know Officer for the Long Beach Island School District for the 2015/2016 school year.
- (g) **HIB Committee:** To approve the HIB (Harassment, Intimidation and Bullying) Committee for the 2015-16 school year as follows:

District Coordinator
Julie Oldham

Committee Members

Rick Kappy	Lisa Boyd	Sharon VonGorski
Julia Townsend	Peter Kopack	Frank Birney

- (h) **ScIP Committee:** To approve the Long Beach Island School District ScIP Committee (School Improvement Panel) for the 2015-16 school year as follows:

District Coordinator
Fran Lawlor

Committee Members

Peter Kopack	Cathy McBride	Sarah Esarey
Kelly Turner	Anne Einselen	Frank Birney

- (i) **DEAC Committee:** To approve the Long Beach Island School District DEAC (District Evaluation Advisory Committee) for the 2015-16 school year as follows:

District Coordinator
Fran Lawlor

Committee Members

Peter Kopack	Cathy McBride	Sarah Esarey
Kelly Turner	Anne Einselen	Frank Birney

- (j) **Revised School Building and/or Grounds Usage Request Form:** To approve the revised School Building and/or Grounds Usage Request Form as presented.

- (k) **(WITHDRAWN) Grant Application:** To approve submission of a mini-grant application to Johnson & Johnson School Health Leadership Program. Grant awards in an amount up to \$1,200 will be rewarded to support the implementation of the Enduring Change Plans.
- (l) **Equivalency Application:** To approve submission of an Equivalency Application Waiver for teacher evaluations for the 2015-16 school year.

Upon a roll call vote, the motion carried: 8 ayes

SPECIAL EDUCATION: A motion was made by Colette Southwick, seconded by Georgene Hartmann to approve the following items:

- (a) **Out-of-District Placements:** To approve special education out-of-district placements for the 2015-2016 school year as follows:

2 students to Stafford Township's Multiply Disabled Program at a cost to be determined.

Transportation will be provided by the Long Beach Island School District.
- (b) **Alternate Method of Compliance:** To approve an alternate method of compliance in accordance with N.J.A.C. 6A:26-6.3 (h) 4ii and iii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom at the Ethel Jacobsen School.

Upon a roll call vote, the motion carried: 8 ayes

CURRICULUM: A motion was made by Colette Southwick, seconded by Marilyn Wasilewski, to approve the following items:

- (a) **Curriculum and Textbooks:** To approve the Long Beach Island School District curriculum, textbooks, novels and ancillary resources for the 2015-2016 school year as aligned with the Common Core Standards and PARCC assessment.

Board Members requested a list of textbooks.

Upon a roll call vote, the motion carried: 8 ayes

FOOD SERVICE: A motion was made by Colette Southwick, seconded by Georgene Hartmann, to approve the following items:

- (a) **Lunch Prices:** To approve Sodexo School Services lunch prices as presented for the 2015/2016 school year.

Upon a roll call vote, the motion carried: 8 ayes

MISCELLANEOUS ITEMS: A motion was made by Colette Southwick, seconded by Marilyn Wasilewski to approve the following miscellaneous items:

- (a) **Professional Day Request:** To approve the following professional day request:

Employee(s): Joanne Miller/Lynda Scholey
Conference: Certification and Benefit Workshop
Location: Atlantic City
Date: August 25, 2015
Rationale: To gain updated information on determining certification documents (free and reduced price meal/milk applications and direct certification).
Cost: Mileage

Upon a roll call vote, the motion carried: 8 ayes

- (b) **Harassment, Intimidation, and Bullying (HIB):** No report.
- (c) **School Opening Schedule:** Teacher orientation is September 2nd and 8th, and the first day of school for students is September 9th.
- (d) **Back-to-School Night:** Back-to-School Night for the EJ School is September 16th and September 17th for the LBI Grade School.
- (e) **Enrollment Update:** Our 8/13/15 enrollment is as follows:
- | | |
|---------------------|------------------------|
| Preschool (3) ½ day | 3 (3 pending) |
| Preschool (4) | 14 |
| Kindergarten | 31 (3 pending) |
| First Grade | 31 (1 pending) |
| Second Grade | 26 |
| Third Grade | 27 |
| Fourth Grade | 26 |
| Fifth Grade | 27 |
| Sixth Grade | 38 |
| Grand Total | 223 (7 pending) |
- (f) **Parent/Teacher Conferences:** Parent/Teacher conferences will be held October 12-14. October 12-14 are shortened days. The LBI School will dismiss at 12:30 and the EJ School dismisses at 12:45. The PTA Book Fair will be held during conferences.
- (g) **Principal's Report:** Dr. Kopack reported.

Public Comment:

Fran Lawlor, teacher, asked questions/commented on the following:

- Spoke about list of novels

Bill Kunz, Long Beach Township, asked questions/commented on the following:

- Announcement to parents: no disruption of students for school year. **Mrs. Bott responded.**
- Consolidation

The Board did not return to executive session.

At 7:48 p.m., a motion was made by Colette Southwick, seconded by Allyn Kain to adjourn. All in favor.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Kathy Sheplin".

Kathy Sheplin, Assistant Board Secretary