

LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

MINUTES OF THE ANNUAL ORGANIZATION/WORKING MEETING

Tuesday, January 7, 2014

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 8:28 p.m. in the Conference Room of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on January 7, 2014, to discuss matters of Attorney-Client Privilege. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

The meeting was called to order by the Board Secretary, Christina M. Galvao. The minutes were recorded by Christina M. Galvao, School Business Administrator/Board Secretary.

The following members of the Board of Education were present:

Marilyn Wasilewski	representing	Barnegat Light
Kristy Raber	representing	Surf City
Allyn Kain	representing	Surf City
Bonnie Picaro	representing	Long Beach Township
Georgene Hartmann	representing	Long Beach Township
Steve Evert	representing	Long Beach Township
Colette Southwick	representing	Long Beach Township
Jennifer Bott	representing	Ship Bottom

ABSENT:

Terry Deakyne	representing	Harvey Cedars
---------------	--------------	---------------

ALSO PRESENT:

Ms. Karen T. McKeon, Superintendent

Mr. Anthony P. Sciarrillo, Esq.

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Let the Board Minutes reflect that the Board opened the public meeting in the media center at 7 p.m.

1.0 CALL TO ORDER – Board Secretary

1.1 PLEDGE OF ALLEGIANCE

1.2 NOTICE

The annual organization meeting of the Long Beach Island Board of Education will be held at 7 p.m. on Tuesday, January 7, 2014, in the multipurpose room of the Ethel Jacobsen School at 200 South Barnegat Avenue, Surf City, New Jersey.

1.3 OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 22, 2013. Notice of this meeting was published in The Press of Atlantic City. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom, and Long Beach Township for posting.

1.4 OATH OF OFFICE

The Oath of Office will be administered to the newly elected Board members, who represent the following constituent districts: **The Board Attorney, Mr. Sciarrillo, administered the oath of office.**

- A. Long Beach Township (3 years) – Bonnie Picaro
- B. Long Beach Township (2-year unexpired term) – Colette Southwick
- D. Barnegat Light (3 years) – Marilyn Wasilewski
- E. Ship Bottom (1-year unexpired term) – Jennifer Bott

Absent Item C: Harvey Cedars (3 years) – Terry Deakyne

1.5 ROLL CALL OF MEMBERS

Mrs. Picaro	Mr. Deakyne (Absent)	Mrs. Wasilewski
Mrs. Raber	Mrs. Southwick	Ms. Kain
Mrs. Hartmann	Mr. Evert	Mrs. Bott

1.6 ACCEPTANCE OF ELECTION RESULTS

It was moved by Georgene Hartmann and seconded by Marilyn Wasilewski to approve the following item(s):

Motion to have the combined statement of results of the 2013 school election made a part of the organization meeting minutes.

<u>Name</u>	<u>Number of Votes</u>
Bonnie Picaro, Long Beach Township	820
Colette Southwick, Long Beach Township	687
Terry Deakyne, Harvey Cedars	119
Marilyn Wasilewski, Barnegat Light	188
Jennifer Bott, Ship Bottom	313

Upon roll call, the motion carried as follows: 8 ayes

1.7 NOMINATIONS AND ELECTION OF OFFICERS

- A. Chairman pro tem for election of President—Board Secretary

It was moved by Allyn Kain and seconded by Georgene Hartmann to approve the following item(s):

MOTION TO CLOSE NOMINATIONS:

Upon roll call, the motion carried as follows: 8 ayes

VOTE:

Kain (Wasilewski)	Hartmann(Picaro)	Evert (Picaro)
Raber (Wasilewski)	Bott (Picaro)	Deakyne (Absent)
Wasilewski (Wasilewski)	Southwick (Wasilewski)	Picaro (Picaro)

RESULTS: (PRESIDENT) (1) Picaro (4 votes) (2) Wasilewski (4 votes)

Mr. Sciarrillo notified the Board that, if there was no objection, to move selection of President to the Executive County Superintendent due to the tie vote.

It was moved by Allyn Kain and seconded by Kristy Raber to move selection of President to the Executive County Superintendent due to deadlock.

Upon roll call, the motion carried as follows: 8 ayes

C 1. Nominations for Vice President of the Board of Education for a one-year term, beginning tonight.

NOMINATION(S) 1. Jennifer Bott 2. Kristy Raber
NOMINATED BY: Georgene Hartmann Allyn Kain
Second Bonnie Picaro **Second** Marilyn Wasilewski

It was moved by Allyn Kain and seconded by Georgene Hartmann to approve the following item(s):

MOTION TO CLOSE NOMINATIONS FOR VICE PRESIDENT:

Upon roll call, the motion carried as follows: 8 ayes

VOTE:

Kain (Raber)	Hartmann (Bott)	Evert (Bott)
Raber (Raber)	Bott (Bott)	Deakyne (Absent)
Wasilewski (Raber)	Southwick (Raber)	Picaro (Bott)

RESULTS: (VICE PRESIDENT) (1) Bott (4 votes) (2) Raber (4 votes)

C 2. Nominations for Vice President of the Board of Education for a one-year term, beginning tonight.

NOMINATION(S) 1. Jennifer Bott 2. Kristy Raber
NOMINATED BY: Georgene Hartmann Allyn Kain
Second Steve Evert **Second** Marilyn Wasilewski

PRESIDENT PRO TEM TAKES THE CHAIR – MS. KAIN

It was moved by Georgene Hartmann and seconded by Jennifer Bott to approve the following item(s):

1.8 ESTABLISHMENT OF ANNUAL MEETING CALENDAR

Motion to approve the 2014 Annual Meeting Calendar as presented. All public meetings will begin at 7 p.m. unless otherwise noted. Meetings will generally be on the 3rd Tuesday of each month with some exceptions. Executive sessions will be held prior to the public meeting beginning at 5:30 p.m. All meetings will be held at the Ethel Jacobsen School.

January 21, 2014	Regular
February 18, 2014	Regular
March 4, 2014	Working
*March 25, 2014	Regular/Public Budget Hearing
*April 22, 2014	Regular
*May 6, 2014	Working
May 20, 2014	Regular
*June 3, 2014	Working
June 17, 2014	Regular
*July 22, 2014	Regular
August 19, 2014	Regular
September 2, 2014	Working
September 16, 2014	Regular
October 21, 2014	Regular
November 18, 2014	Regular
December 16, 2014	Regular
*January 6, 2015	Organization Meeting (7 p.m.)

***Denotes change from regular schedule.**

Upon roll call, the motion carried as follows: 8ayes

It was moved by Marilyn Wasilewski and seconded by Georgene Hartmann to approve the following item(s):

1.9 APPOINTMENTS 2014: Motion to approve items a through ff.

- A. School Business Administrator/Board Secretary: Steven Moran
- B. Purchasing Agent: Steven Moran
- C. Assistant Board Secretary: Kathy Sheplin
- D. Custodian of School Records: Steven Moran
- E. School Funds Investor: Steven Moran
- F. School Physician: Dr. Harry Larkin, Island Medical Professional Association
- G. Affirmative Action Officer: Timothy Brennan
- H. 504 Officer: Julie Oldham
- I. Public Agency Compliance Officer: Steven Moran
- J. AHERA Representative: Steven Moran
- K. Right-to-Know Officer: John Moroli

- SUI Money Market Account
- Capital Reserve Money Market Account

Account Signers:

- President
- Superintendent
- Treasurer
- Board Secretary

Upon roll call, the motion carried as follows: 8 ayes

It was moved by Georgene Hartmann and seconded by Jennifer Bott to approve the following item(s):

1.12 FINANCE

Motion to authorize maintaining the following petty cash accounts for 2014:

Board Office, \$150
EJ School, \$125
LBI Grade School, \$125

Upon roll call, the motion carried as follows: 8 ayes

It was moved by Georgene Hartmann and seconded by Marilyn Wasilewski to approve the following item(s):

1.13 POLICIES

Motion to adopt all policies established by the previous Board of Education, with the regulations promulgated thereunder, until such time as this present board might wish to make changes.

Upon roll call, the motion carried as follows: 8 ayes

It was moved by Georgene Hartmann and seconded by Bonnie Picaro to approve the following item(s):

1.14 EDUCATIONAL PROGRAMS

Motion to adopt all educational programs and practices established by the previous Board of Education, with the regulations promulgated thereunder, until such time as this present Board might wish to make changes.

Upon roll call, the motion carried as follows: 8 ayes

It was moved by Steve Evert and seconded by Bonnie Picaro to approve the following item(s):

1.15 REAFFIRMATION OF NEW JERSEY SCHOOL BOARD CODE OF ETHICS

RESOLVED, that the New Jersey School Boards Association "Code of Ethics" shall be considered the official Code of Ethics of the Long Beach Island Board of Education:

- *I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.*

- *I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.*
- *I will confine my board action to policymaking, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.*
- *I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.*
- *I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.*
- *I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.*
- *I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.*
- *I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.*
- *I will support and protect school personnel in proper performance of their duties.*
- *I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.*

Upon roll call, the motion carried as follows:

8 ayes

ACKNOWLEDGEMENT OF RECEIPT OF CODE OF ETHICS FOR SCHOOL BOARD MEMBERS. (The Business Administrator will distribute at the meeting for signature – **form was not included at meeting.**)

1.16 CONTINUE WITH THE BOARD OF EDUCATION WORKING MEETING – Ms. Kain, President Pro Tem, presided over the meeting.

TIME: 7:45 p.m.

1. Correspondence - **None**
2. Board Committee Reports
 - The Negotiations Committee will meet on February 20, 2014.
3. President Pro Tem's Remarks – **None**

4. Superintendent's Report/Recommendations/Board Action

FINANCE:

It was moved by Marilyn Wasilewski and seconded by Georgene Hartmann to approve the following item(s):

- (a) **Comprehensive Annual Financial Report (CAFR):** A representative from Jump, Scutellaro and Co., school auditors will be present at our meeting to present the 2012/2013 Comprehensive Annual Financial Report and school audit.
- (b) **Comprehensive Annual Financial Report (CAFR):** To accept the 2012/2013 CAFR Report and school audit as presented. No recommendations were noted.

Upon roll call, the motion carried as follows: 7 ayes
1 abstention (Southwick)

DISTRICT/STATE/FEDERAL:

It was moved by Marilyn Wasilewski and seconded by Georgene Hartmann to approve the following item(s):

- (a) **2014/2015 School Calendar:** To approve the 2014/2015 school calendar as presented.
- (b) **NJAPSA Membership:** To approve a membership to the New Jersey Association of Pupil Services Administrators for Timothy Brennan in the amount of \$150.
- (c) **2013-14 Calendar Adjustment:** As of January 6, 2014, the 2013-14 school calendar will need to be adjusted due to the snow day on December 10th.

Upon roll call, the motion carried as follows: 8 ayes

MISCELLANEOUS:

It was moved by Georgene Hartmann and seconded by Jennifer Bott to approve the following item(s):

- (a) **Field Trip Request:** To approve a field trip request as follows:

Trip:	Adventure Aquarium (This trip replaces the previously approved trip to Fernbrook Farms)
Location:	Camden Aquarium
Grade(s):	First
Teacher(s):	Esarey/Turner
Date:	March 13, 2014
Time:	8:45-2:45
Objective:	To explore animal needs and habitats.
Transp:	One bus
Cost:	\$472.20 (entrance fees) and transportation

Upon roll call, the motion carried as follows: 8 ayes

Respectfully submitted,

Christina M. Galvao
School Business Administrator/Board Secretary

NEXT MEETING: Tuesday, January 21, 2014
Executive Session, 5:30 PM
Regular Meeting, 7 PM
EJ School