

## LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

### MINUTES OF THE REGULAR MEETING

Tuesday, May 19, 2015

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 5:30 p.m. in the Conference Room of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on May 19, 2015, to discuss matters of Attorney-Client Privilege, Student Issues, and Personnel. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

The working meeting was called to order by the Board President, Mrs. Bott at 7:05 p.m.

The following members of the Board of Education were present:

|                    |              |                                  |
|--------------------|--------------|----------------------------------|
| Jennifer Bott      | representing | Ship Bottom                      |
| Steve Evert        | representing | Long Beach Township              |
| Allyn Kain         | representing | Surf City                        |
| Kristy Raber       | representing | Surf City (arrived at 7:15 p.m.) |
| Colette Southwick  | representing | Long Beach Township              |
| Marilyn Wasilewski | representing | Barnegat Light                   |
| Georgene Hartmann  | representing | Long Beach Township              |
| Bonnie Picaro      | representing | Long Beach Township              |

Absent: None

Also present:

Karen T. McKeon, Superintendent  
Enrico Siano, Interim SBA/Board Secretary  
Dennis McKeever, Esq.  
Nicholas Savio, Esq.

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Let the Board Minutes reflect that the Board returned to the open meeting in the media center at 7:05 p.m.

### **Pledge of Allegiance**

**Roll Call:** Roll call was taken by Mr. Siano.

**Adequate Notice of Meeting:** Adequate Notice of Meeting statement was read by Mrs. Bott.

**Mission Statement:** Mrs. Bott read the Long Beach Island School District Mission Statement.

**Correspondence:** Resolution: Long Beach Township

**Board Resolutions:**

**MINUTES:**

A motion was made by Marilyn Wasilewski, seconded by Colette Southwick to approve the following:

- (a) Minutes of the Regular Meeting of the Board of Education, April 21, 2015
- (b) Minutes of the Working Meeting of the Board of Education, May 5, 2015

Upon a roll call vote, the motion carried: 8 ayes

**BILLS/TRANSFERS:**

A motion was made by Colette Southwick, seconded by Marilyn Wasilewski to approve the following:

- (a) Bill List for May 2015
- (b) **Line Item Transfers (Revenue and Expenditure)**  
That the Board of Education approve the following:

**WHEREAS;** N.J.A.C. 6:20-2A.10 "Over expenditure of Funds" states "A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;"

**NOW, THEREFORE, BE IT RESOLVED:** That the attached revised revenue and expenditure line item transfers for the period ended April 30, 2015, be approved as attached, and

**BE IT FURTHER RESOLVED;** that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

**Mrs. Hartmann questioned costs for floor joist repairs and items on the transfer list that had the description of "LBI Floor Joist Repairs." Mr. Siano explained that only the first item listed as "LBI Floor Joist Repairs" pertained to the actual repair. The other items with the same description were not to be included under the floor joist repairs and it was determined that the descriptions were in error.**

Upon a roll call vote, the motion carried: 8 ayes

**FINANCIAL REPORTS:**

A motion was made by Steve Evert, seconded by Georgene Hartmann to approve the following:

- (a) **Financial Report of the Board Secretary**  
That the Board of Education approve the following:

**BE IT RESOLVED:** That the Long Beach Island School District Board of Education accepts the Financial Report of the Board Secretary for the period ended April 30, 2015, as attached, and

**BE IT FURTHER RESOLVED:** That pursuant to N.J.A.C. 6:20-2A.10, the Board Secretary's financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

(b) **Financial Report of the Treasurer of School Funds**

That the Board of Education approve the following:

**RESOLVED,** That the Long Beach Island Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended April 30, 2015.

Upon a roll call vote, the motion carried: 8 ayes

**Board Committee Reports:**

- The Curriculum Committee met on May 19, 2015. **Ms. McKeon reported.**
- The Building and Grounds Committee met on May 19, 2015. **Mrs. Southwick reported.**

**President's Remarks:** Mrs. Bott addressed/spoke about the following:

- Thanked everyone for attending the meeting
- Recognized Honor Roll students
- Superintendent Interviews
- Harvey Cedars Vacancy
- School Business Administrator update
- Personnel Committee needs to meet
- School Consolidation
- Unsung Heroes Award Ceremony—Congratulations to Jonathan Alvarado, recipient from our District

**Superintendent's Report:** Ms. McKeon recognized the following:

- Honor Roll Students to date
- Support Staff
- Thanked the outgoing PTA Executive Board
- Congratulated the PTA's incoming Executive Board and invited Mr. Beaty, PTA President elect to speak

**Public Comment on Agenda Items:**

Thomas Beaty, Holgate, asked questions/commented on the following:

- Harvey Cedars Vacancy. Mrs. Bott – 1 application received

Bill Kunz, Long Beach Township asked questions/commented on the following:

- Presentation to Mayors: in June?, before public presentation, information the same as public presentation?
- DiCara Rubino presentation – Mrs. Bott said that it was postponed.

Kate Baker, Manahawkin, asked questions/commented on the following:

- Complimented teachers and staff on S'mores Night.

Kelly Turner, Teacher, made the following comments on S'mores Campfire Night:

- Thanked the LBIEA for providing S'mores night
- Thanked the teachers and staff for volunteering their time
- Thanked the community and families

Public comment on agenda items ended.

Ms. McKeon, Superintendent spoke about the Literacy Action Plan and thanked Mr. Siano, teachers, staff and Board members.

**PERSONNEL:**

A motion was made by Colette Southwick, seconded by Kristy Raber to approve the following personnel items:

- (a) **Substitute Personnel:** To approve the employment of Kathleen Cochran as a substitute classroom aide and substitute transportation aide for the remainder of the 2014-15 school year. Ms. Cochran is currently employed as a substitute in the district.
- (b) **Summer Employment:** To approve summer employment at the Stipend/XCOMP rate as follows:
  - **County-Wide Curriculum Framework Task Force:** 4 teachers, 4 days/6 hrs. per day (July 13-16, 8 a.m. to 2 p.m. each day, location to be determined) at a stipend of \$960 each and mileage to participate in the areas listed below. The framework must be typed and in document form: Wendy Yeager, Julie Oldham, Chloe Wiskow and Cathy McBride
  - **Model Curriculum Centers:** 1 teacher/grade level, 10 hrs. at the XCOMP rate of \$35/hr. (\$350 each) to create a model curriculum center for ELA/Social Studies/Science Units and Math/Science units: Kelly Turner (K-1), Wendy Yeager (2), Chloe Wiskow (3), Janelle Scholey (4), Julie Oldham (5-6), Cathy McBride (K-6 science)
- (c) **Accumulated Unused Vacation Days Reimbursement:** To approve payment of accumulated unused vacation days not to exceed (40) vacation days based on the current per diem rate of \$480.77 as per the terms and conditions of Karen McKeon, Superintendent of Schools, employment contract, dated August 1, 2011, Article 6, sub-article "B," Accumulated Unused Vacation Days.
- (d) **Accumulated Unused Sick Days Reimbursement:** To approve payment in an amount not to exceed \$15,000 for accumulated unused sick days as per the terms and conditions of Karen McKeon, Superintendent of Schools, employment contract, dated August 1, 2011, Article 6, sub-article "A," Accumulated Unused Sick Days.

Upon a roll call vote, the motion carried: 7 ayes

1 abstention on all items (Hartmann)

**MISCELLANEOUS ITEMS:**

A motion was made by Kristy Raber, seconded by Marilyn Wasilewski to approve the following miscellaneous items:

- (a) **Professional Day Request:** To approve a professional day request as follows:

**Employee(s):** Patti Gerety/Chris Conrad/Julie Oldham/  
Ellen Cook/Anne Einselen/Frank Birney  
**Conference:** NJKEA Seminar (NJ Kindergarten Entry Assessment)  
**Location:** Little Egg Harbor  
**Date:** June 10-12, 2015 (Frank Birney, 1 day to be determined)  
**Rationale:** To attend kindergarten seminar to support best practices in the  
Kindergarten year.  
**Cost:** Mileage

- (b) **Field Trip Request:** To approve a field trip request as follows:

**Trip:** Nina/Pinta Tour and Dock Tour  
**Location:** Barnegat Light  
**Grade(s):** 4<sup>th</sup> Grade  
**Teacher(s):** Ms. Daly and Miss Scholey  
**Date:** May 22, 2015  
**Time:** 9-11:45  
**Objective:** To tour working replicas of Christopher Columbus' Ships the Nina and  
Pinta and tour the docks at Viking Village.  
**Transp:** One Bus  
**Cost:** Transportation

**Mrs. Bott thanked Mr. Beaty for suggesting the Nina and Pinta trip.**

- (c) **Building and/or Grounds Usage Request:** To approve a building and/or grounds usage request as follows pending receipt of proof of insurance and space availability:
- LBIEA, EJ Gym, 2<sup>nd</sup> Campfire Reading Night, May 12, 2015 6-8 p.m.
- (d) **Donation:** To accept the donation of admission costs in the amount of \$5 per person for the 4<sup>th</sup> grade students, teachers and chaperones to tour the Nina and Pinta in Barnegat Light from Dr. and Mrs. Bott from Causeway Chiropractic.
- (e) **Donation:** To accept two donations from Acme Markets in the amount of \$500 each one for the Ethel Jacobsen School and one for the Long Beach Island Grade School. The donations will be awarded at the unveiling of the new Acme Market on May 22, 2015 at 9 a.m.
- (f) **Change of Date for Observance for July 4<sup>th</sup>:** To approve changing the district's date for the observance of the July 4<sup>th</sup> holiday from Friday, July 3, 2015 to Monday, July 6, 2015.

Upon a roll call vote, the motion carried: 8 ayes

- (g) **EJ Garden Seed Packets:** Seeds from the Ethel Jacobsen School Garden that were harvested last fall will be packaged by the students and sent home with students in grades K-2. There is a suggested donation of \$1.00 (no obligation). A tally of money collected is posted on the garden bulletin board along with the garden items purchased. The LBIEA will be depositing the funds.
- (h) **Harassment, Intimidation, and Bullying (HIB):** Two investigations were completed, and both incidents were not confirmed as HIB.
- (i) **Principal's Report:** Ms. McKeon reported that Mr. Birney will be returning June 1<sup>st</sup>.
- (j) **Fire/Security Drills:** Fire and Security drills were held in accordance with State Law as follows:
  - Ethel Jacobsen School**
    - Fire: April 29, 59 seconds
    - Security: April 30, Code Live In
  - LBI Grade School**
    - Fire: April 28, 47 seconds
    - Security: April 30, Code Live Out
- (k) **Upcoming Events:** May events were listed.

**Public Comment:**

Steve Moser, Ship Bottom, asked questions/commented on the following:

- Sale of the LBI Grade School
- Audio/video taping of board meetings
- Executive session minutes, timeframe for release. Mr. Savio responded.

Stacey Fuessinger, Ship Bottom, asked questions/commented on the following:

- Public meeting other than Board meeting for parent/board of education dialogue
- Noneducational expenditures \$530,000
- Increase in attorney fees – Mrs. Bott responded
- Paying two Business Administrators – Mrs. Bott responded.

Rick McDonough, Ship Bottom, asked questions/commented on the following:

- Attorneys present at every meeting – change in laws/statute, board representation? Mrs. Bott and Mrs. Picaro responded.
- Made a formal request to tape meetings. Mr. Siano responded.

Bill Kunz, Long Beach Township, asked questions/commented on the following:

- Assured BOE that he did not encourage recording requests
- Asked that Mr. Deakyne's resignation letter be read. Mrs. Bott read it aloud.

At 8:05 p.m., a motion was made by Colette Southwick, seconded by Marilyn Wasilewski to return to Executive Session.

Upon a roll call vote, the motion carried: 8 ayes

At 9:05 p.m. a motion was made by Allyn Kain, seconded by Colette Southwick to adjourn. Upon a roll call vote, the motion carried.

Respectfully submitted,



Kathy Sheplin, Assistant Board Secretary