

## LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

### MINUTES OF THE WORKING MEETING

Tuesday, June 2, 2015

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 5:30 p.m. in the Conference Room of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on June 2, 2015, to discuss matters of Attorney-Client Privilege, Student Issues, and Personnel. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

The meeting was called to order by the Board President, Mrs. Bott at 7:10 p.m.

The following members of the Board of Education were present:

Jennifer Bott	representing	Ship Bottom
Steve Evert	representing	Long Beach Township
Allyn Kain	representing	Surf City
Kristy Raber	representing	Surf City
Colette Southwick	representing	Long Beach Township
James Donahower	representing	Harvey Cedars
Marilyn Wasilewski	representing	Barnegat Light
Georgene Hartmann	representing	Long Beach Township
Bonnie Picaro	representing	Long Beach Township

Absent: None

Also present:

Karen T. McKeon, Superintendent

Anthony Sciarrillo, Esq.

Nicholas Savio, Esq.

Let the Board Minutes reflect that the Board returned to the open meeting in the media center at 7:10 p.m.

#### **Call to Order**

#### **Pledge of Allegiance**

Roll Call was taken by Mr. Siano, Interim SBA/Board Secretary

**Adequate Notice of Meeting:** Adequate Notice of Meeting statement was read by Mrs. Bott.

**Oath of Office:** James Donahower, Representative from Harvey Cedars, received the Oath of Office at the Special Meeting prior to the working meeting. Mr. Donahower was introduced to the public.

**Mission Statement:** Mrs. Bott read the Long Beach Island School District Mission Statement.

**Correspondence:** Letter: All Saints Regional Catholic School

**Presentation:** Mrs. Bott gave a PowerPoint presentation on consolidation options.

**Public Comment on Presentation:**

Tom Beaty, Long Beach Township, commented, asked questions about the following:

- Timeframe for mobile classrooms. Mrs. Bott responded: 3 year lease, 16-18 month construction timeline
- Cost for additions-has a builder looked at plans? Mrs. Bott explained that the going rate for school construction is as listed according to our architect. She also explained that there is a difference between residential, commercial, and educational construction. Mr. Sciarrillo explained the restrictions.

Jennifer Begonia, Barnegat Light, commented, asked questions about the following:

- Modular needs both plans – Mrs. Bott responded that modular classrooms would be needed for both options.
- Classroom addition for EJ and LBI – Mrs. Bott explained the classroom additions for both buildings and explained the gym on the EJ addition.

Rick McDonough, Ship Bottom, commented, asked questions about the following:

- Thanked the BOE for the information
- Asked about Option #3 on presentation and repairs – Mrs. Bott explained the repairs needed at the LBI Grade School, timeframe and budget. She also explained Long Range Facilities planning for additional work.
- Ship Bottom Greenspace included in plan? Mrs. Bott explained that the Ship Bottom ball field is not owned by the Board of Education and is not included in EJ greenspace.
- Asked about renovation costs

John Hadash, Surf City, commented, asked questions about the following:

- Appraisal companies

Dawn Kennedy-Little, Long Beach Township, commented, asked questions about the following:

- Square footage differences in various reports
- Differences in additions at EJ and LBI
- Changes in rules and regulations regarding classroom size – Mrs. Bott explained programming/addition needs. Ms. McKeon explained the number of classrooms for addition.

Susan Hughes, Ship Bottom, commented, asked questions about the following:

- \$250,000 salary savings/what staff members would be eliminated – Mrs. Bott responded.
- Greenspace on EJ site – Mrs. Bott explained the properties at the EJ site.

Stacey Fuessinger, Ship Bottom, commented, asked questions about the following:

- Cost for addition and soft costs included – Mrs. Bott said soft costs are included.
- ROD Grants and LBI School
- Maintenance needs over the past 20 years – not enough done?

Michelle Guerriero, Surf City, commended, asked questions about the following:

- Sale amount for EJ property in presentation – Mrs. Bott explained where the \$5 mil. figure came from.
- Greenspace was discussed

Willie Kahl, Ship Bottom, commented, asked questions about the following:

- Greenspace
- Sale of LBI School
- Possibility of LBI School property being purchased through Green Acres funds
- Current offer on LBI School property
- Property values going up – wait to sell property
- Make a plan for location of children in advance of sale of school
- Using the LBI School for a Ship Bottom Borough Hall
- Bus location at EJ property
- Decline/Increase of Enrollment

William Wright, Surf City, commented, asked questions about the following:

- Clarification of property lines and ownership of EJ property – Mrs. Bott explained.

Steven Moser, Ship Bottom, commented, asked questions about the following:

- Infrastructure
- Option to house students during construction at Beach Haven School – Mrs. Bott said that she did not speak to Beach Haven about housing our students at the Beach Haven School. She also explained the permanent modular option.
- Location of modulares same as after Sandy – Mrs. Bott said that would most likely be the location.
- Students in modulares use EJ cafeteria - Mrs. Bott said, “Yes.” She also explained that if the Board of Education can secure funds for the addition through a referendum, the modular classrooms would not be needed during construction.
- Need for a security guard for modulares
- School elevation, which school is higher?
- Climate of Mayors’ meeting, nondisclosure form signed regarding Mayors’ presentation? Mrs. Bott responded.
- Soft costs and overages figured into cost of additions – Mrs. Bott said, “Yes.”
- Quality of new additions, Chevrolet/Buick/Cadillac? Mrs. Bott explained that the BOE has to abide by the parameters of the DCA and NJ DOE. She said the board intends to get the best facility at the best cost.
- Time frame on decision? Mrs. Bott responded.
- Playground at EJ during construction – Mrs. Bott said that it will be the current location.

Bill Mills, Ship Bottom, commented, asked questions about the following:

- Greenspace and use of the LBI Grade School grounds by children year round
- Modular placement and timeline at EJ School – Mrs. Bott responded.

CariLynn Skipper, Ship Bottom, commented, asked questions about the following:

- Children have heard staff commenting about modular classrooms location, covered walkways, timeframe – Mrs. Bott responded.
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Fran Lawlor, Teacher, commented, asked questions about the following:

- Responded to Mrs. Skipper regarding staff comments and speaking to students

Carmela Salluce, Ship Bottom, commented, asked questions about the following:

- Operational costs (staff salaries and facility costs) – Mrs. Bott responded.

Summer Sullivan, Surf City, commented, asked questions about the following:

- Offers on the LBI School property
- Mayors' offers on EJ property – Mrs. Bott and Mr. Sciarrillo explained the EJ reverter clause.
- EJ best choice for addition
- Solar panels at either site

Barbara Wright, Surf City, commented, asked questions about the following:

- Size of the addition at the EJ school, large enough?

Laura Dunlap, Long Beach Township, commented, asked questions about the following:

- Referendum
- How is profit from sale earmarked? Mr. Siano responded.
- Solar panels/extra classroom – Mr. Evert responded that savings from single site solution could help with costs.

Pat Adair, Ship Bottom, commented, asked questions about the following:

- Addition decision – no matter what the Board decides it will be wrong, need to make a decision

Georgene Hartmann, Board Member, addressed the public as to other ways of maintaining two buildings (Choice Program, etc.).

The presentation concluded at 8:45 p.m. and Mrs. Bott announced it will be available on the district's website tomorrow.

**BOARD RESOLUTIONS:** A motion was made by Colette Southwick, seconded by Kristy Raber to approve the following items:

- (a) **Capital Reserve Deposit:** To approve depositing up to \$750,000 into the capital reserve account for capital projects as identified in the district's Long Range Facilities Plan.
- (b) Minutes of the Executive Session meetings of the Board of Education, January 20, 2015, February 3, 2015, February 17, 2015, March 3, 2015, March 19, 2015, April 14, 2015, April 21, 2015 and May 5, 2015 as presented

**Mrs. Picaro noted that the reason for her abstention was that she was not able to review the minutes prior to the meeting. Mr. Sciarrillo said that if Mrs. Picaro has a discrepancy with the minutes, it can be corrected at the next meeting.**

Upon a roll call vote, the motions carried: 8 ayes and 1 abstention item a (Donahower)  
5 ayes, 4 abstentions item b, January 20, 2015 (Donahower, Hartmann, Picaro, Wasilewski)  
6 ayes, 3 abstentions item b, February 3, 2015 (Picaro, Donahower, Hartmann)  
6 ayes, 3 abstentions item b, February 17 and March 3, 2015 (Picaro, Donahower, Hartmann)  
5 ayes, 4 abstentions item b, March 19, 2015 (Evert, Hartmann, Picaro, Donahower)  
7 ayes, 2 abstentions item b, April 14, April 21, May 5, 2015 (Picaro, Donahower)

**Board Committee Reports:**

- The Personnel Committee met on May 26, 2015. **Mrs. Hartmann reported: School Business Administrator applications received and interviews scheduled.**

**President's Remarks:** Mrs. Bott thanked everyone for all of their time with regard to consolidation.

**Comments from the Public on Agenda Items:**

Rick McDonough, Ship Bottom, commented, asked questions about the following:

- Reason for Choice resolution limiting outgoing choice students—never done before – Ms. McKeon responded that the resolution has been approved annually since the Choice Program began.

Steven Moser, Ship Bottom, commented, asked questions about the following:

- Real Estate appraisals being withdrawn from the agenda – Ms. McKeon and Mr. Sciarrillo responded.

**Superintendent's Report/Recommendations/Board Action:** Ms. McKeon discussed the end of the year schedule and noted that the next board meeting is June 16<sup>th</sup>.

**PERSONNEL:** A motion was made by Kristy Raber, seconded by Colette Southwick to approve the following personnel items:

- (a) **Homebound Instructor:** To approve Julie Oldham as a Homebound Instructor 5 hours per week not to exceed 17 hours, at the hourly rate of \$35 beginning June 1, 2015 through the end of the school year.
- (b) **Homebound Instructor:** To approve Lisa Hattrich as a Homebound Instructor for one student not to exceed 55 hours at the hourly rate of \$35 for the 2014/2015 school year.
- (c) **Employment of Personnel:** To employ personnel from July 1, 2015 through June 30, 2016, as listed below:

**Instructional Aides**

Jeanne Mauermeyer  
Robin Tilton  
Linda DeWitt  
Nadine Erwin (Part-time)  
Jill Odell (Part-time)  
Martina Donahower (Part-time)  
Debra Skimmons (Part-time)  
Jackie Spinner (Part-time)

- (d) **Secretarial Salaries:** To approve secretarial salaries from July 1, 2015 through June 30, 2016 as follows:

Joanne Miller \$45,914.28  
Marilyn Moffitt \$59,783.22  
Lynda Scholey \$28,884.36  
Kathy Sheplin \$54,683.22  
Marilyn Yates \$33,615.12  
Gail Tumulty \$15,991.56 (part-time/10 months)

**Mrs. Picaro explained the reasons why she would be voting no on item d: asked for job duties and should go through proper channels (personnel committee then board).**

- (e) **Secretarial Base Salary:** To establish the base salary for a 12 month, full-time secretary with no experience at \$26,500. Experience increments to be calculated at 2% of base salary for each year of experience granted not to exceed 4 years effective July 1, 2015.
- (f) **Head Bus Driver Stipend:** To approve a stipend for William Moritz as head bus driver in the amount of \$1,500 for the 2015/2016 school year.
- (g) **Board Office Stipend:** To approve a stipend for Marilyn Moffitt for additional assignments in the amount of \$3,000 retroactively effective from April 1, 2015 to December 31, 2015.
- (h) **Superintendent Secretary/Assistant Board Secretary Stipend:** To approve a stipend for Kathy Sheplin for additional assignments in the amount of \$5,000 retroactively effective from April 1, 2015 to December 31, 2015.
- (i) **Summer Bus Driver:** To approve the employment of Charlene Boyle as a summer bus driver at the hourly rate of \$17.50. Benefits are not included. (currently employed as a bus driver in the district)
- (j) **Summer Transportation Aide:** To approve the employment of Linda Mohalley as a summer transportation aide at the hourly rate of \$12.66. Benefits are not included. (currently employed as a bus aide in the district)
- (k) **Summer Custodian:** To approve the employment of Nadine Erwin as a full-time summer custodian step 5 on the Custodian/Maintenance Salary Guide from July 1, 2015 to September 8, 2015.
- (l) **Summer Employment:** To approve summer employment for Gail Tumulty, Child Study Team Secretary, for up to 45 hours at the hourly rate of \$17.77.

- (m) **Summer Employment:** To approve summer employment at the Stipend/XCOMP rate as follows:
  - **County-Wide Curriculum Framework Task Force:** 1 teacher, 4 days/6 hrs. per day (July 13-16, 8 a.m. to 2 p.m. each day, location to be determined) at a stipend of \$960 and mileage to participate in the areas listed below. The framework must be typed and in document form:  
Amy Ferrer
  - **Model Curriculum Centers:** 1 teacher/grade level, 10 hrs. at the XCOMP rate of \$35/hr. (\$350) to create a model curriculum center for ELA/Social Studies/Science Units and Math/Science units: Lisa Hattrich, (grades 5-6)
- (n) **Health Benefits Waiver:** To approve a health benefits waiver in the amount of \$5,000 for full-time employees that can provide documentation that they are insured by another provider.

Upon a roll call vote, the motions carried:

- 8 ayes and 1 abstention (Donahower) items a, e, g, h, i, j, k, l, n
- 6 ayes, 1 nay (Raber), 1 abstention (Donahower) item b
- 7 ayes, 2 abstentions (Donahower, Southwick) item c
- 7 ayes, 2 abstentions (Donahower, Hartmann) item d
- 7 ayes, 2 abstentions (Donahower, Southwick) item f
- 7 ayes, 2 abstentions (Donahower) item m, (Raber) item f, Model Curriculum Centers only

**DISTRICT/STATE/FEDERAL:** A motion was made by Colette Southwick, seconded by Kristy Raber to approve the following District/State/Federal items;

- (a) **(WITHDRAWN) Real Estate Appraisals:** To authorize Enrico Siano, Interim School Business Administrator/Board Secretary, to solicit appraisal firms to conduct real estate appraisals on the Ethel Jacobsen School, Surf City and the Long Beach Island Grade School, Ship Bottom properties.
- (b) **(WITHDRAWN) Rocket Composter:** To approve returning the Rocket Composter to Nath Sustainable Solutions.

**Mrs. Bott explained that the Rocket Composter motion was being withdrawn to obtain more information on cost to recipients for repairs (2 interested parties).**

- (c) **Choice Students:** To approve that not more than 10% of a grade level or 10% of the total school population can transfer out of the Long Beach Island School District for Choice Schools in other districts.

Upon a roll call vote, the motions carried: 8 ayes, 1 abstention (Donahower)

**MISCELLANEOUS ITEMS:** A motion was made by Kristy Raber, seconded by Colette Southwick to approve the following miscellaneous items:

- (a) **Field Trip Requests:** To approve the following field trip requests as presented:

**Trip:** **Cold Springs Village**  
**Location:** Cape May  
**Grade(s):** First  
**Teacher(s):** Esarey/Turner  
**Date:** May 27, 2015  
**Time:** 8:30-2:50  
**Objective:** To tour village.  
**Transp:** One bus  
**Cost:** Additional bus provided MOESC

**Ms. McKeon noted that**  
**Trip:** **Barnegat Bay Blitz**  
**Location:** Ship Bottom Beach (**Due to beach replenishment, students will stay on school grounds.**)  
**Grade(s):** 3<sup>rd</sup> and 4<sup>th</sup>  
**Teacher(s):** Wiskow/DeBiasi/Daly/Scholey  
**Date:** June 3, 2015  
**Time:** 1:15-2:30  
**Objective:** To participate in the Barnegat Bay Blitz.  
**Transp:** Walking trip  
**Cost:** None

(b) **Building and/or Grounds Usage Request:** To approve a building and/or grounds usage request as follows pending receipt of proof of insurance and space availability:

➤ LBI PTA, LBI Media Center, June 15 at 7 p.m. for a PTA Meeting

Upon a roll call vote, the motions carried: 9 ayes

(c) **Harassment, Intimidation, and Bullying (HIB):** Update

(d) **Semi-Annual Bus Evacuation Drills:** As required by the state, our semi-annual bus evacuation drills were conducted on June 3, 2015.

(e) **Principal's Report:** Ms. McKeon reported in his absence.

(f) **Upcoming Events:** June events were listed.

#### **Comments from the Public:**

Fran Lawlor, LBIEA President, commented, asked questions about the following:

- Correction requested for item on May 19<sup>th</sup> Board agenda regarding the LBIEA depositing funds for donations received from seed packets. The LBIEA will not be handling funds.



Willie Kahl, Ship Bottom, commented, asked questions about the following:

- Appraisal last done in 2010, important to find out current market value
- Why sell the LBI School now? Mrs. Bott explained the costs for repairs to schools and impact on future programs. She reviewed the programs that have already been lost and/or modified due to budget constraints.

Steven Moser, Ship Bottom, commented, asked questions about the following:

- Bid process – Mr. Sciarrillo responded that the Board has to accept the lowest responsible bid.
- Lowest bid doesn't insure quality

Rick McDonough, Ship Bottom, commented, asked questions about the following:

- Appraisal of school property – Mr. Sciarrillo said that the Board will revisit the appraisals at a later time.

Bill Kunz, Long Beach Township, commented, asked questions about the following:

- Thanked the Board for the presentation
- Acme Donations recognized by BOE for donations to schools? Ms. McKeon said that Acme was recognized and donations accepted at the May 19<sup>th</sup> BOE meeting.

Thomas Beaty, Long Beach Township, commented, asked questions about the following:

- Thanked the Board

CariLynn Skipper, Ship Bottom, commented, asked questions about the following:

- Child Study Team structure for next year and consistent case manager – Ms. McKeon said that the Board currently discussing CST for next year.

The Board did not return to executive session.

At 9:15 p.m. a motion was made by Colette Southwick and seconded by Marilyn Wasilewski to adjourn. All in favor.

Respectfully submitted,



Kathy Sheplin, Assistant Board Secretary