

LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

MINUTES OF THE REGULAR MEETING

Tuesday, November 18, 2014

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 5:30 p.m. in the Conference Room of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on November 18, 2014, to discuss matters of Negotiations, Attorney-Client Privilege, Student Issues, and Personnel. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

The regular meeting was called to order by the Board President Mrs. Wasilewski at 7:04 pm.

The following members of the Board of Education were present:

Jennifer Bott	representing	Ship Bottom
Terry Deakyne	representing	Harvey Cedars
Georgene Hartmann	representing	Long Beach Township
Allyn Kain	representing	Surf City
Bonnie Picaro	representing	Long Beach Township
Kristy Raber	representing	Surf City
Colette Southwick	representing	Long Beach Township
Marilyn Wasilewski	representing	Barnegat Light

Absent:

Steve Evert	representing	Long Beach Township
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Also present:

Karen T. McKeon, Superintendent

Anthony Sciarrillo, Esq.

Steven Moran, Business Administrator

Public Comment:

Rick McDonough of Ship Bottom asked if the facilities use fee will be waived for the opening of the Ethel Jacobsen School for the Ship Bottom Christmas Parade scheduled for Saturday, December 6th. The Board assured Mr. McDonough no fees would be charged.

Bill Kunz of Long Beach Township expressed his gratitude over the successful settlement of the teachers' contract through June of 2016 and the availability of the final documents for his review.

Mr. Kunz congratulated the Board members who were re-elected in November: Jennifer A. Bott, Georgene M. Hartmann and Allyn A. Kain.

Mr. Kunz inquired as to whether Frank Little, the civil engineer, contracted to assess the state of the District's buildings, had provided a timeline for the completion and presentation of his findings. Such a timeline is forthcoming.

Mr. Kunz, referencing the approaching Board organization meeting on January 6, 2015, endorsed Steve Evert for president.

Mr. Kunz, noting Georgene Hartmann's annual winter pilgrimage to Florida, inquired about Board members' remote voting rights when out-of-state. The Board's attorney responded that no such remote voting privileges exist, however the absentee Board member may remotely view Board meetings in progress by the use of current internet-driven technology.

Mr. Kunz suggested Jennifer Bott be assigned the duty of reporting on the District's choice program to the public. Superintendent Karen McKeon assured Mr. Kunz that it is superintendent's responsibility to report the public the status of or any changes to the District's choice program and that such reporting has been provided to the public on an ongoing basis.

Mr. Kunz suggested the Board videotape its meetings.

Rick McDonough questioned payments to various vendors that appeared on the November's bills list; Island Medical, Kathryn Hopkins, Michelle Fontana and Sure Rehab. These charges were for occupational therapy and physical therapy services provided to students.

Mr. McDonough requested Board minutes be posted to the District's website in a timely manner.

Mr. McDonough opined the Board present the District's long range facilities plans to the public, 2015/16 and beyond. Mr. McDonough was assured such a presentation will be scheduled upon Mr. Frank Little's completion of his assessment of the District's buildings.

BOARD RESOLUTIONS:

MINUTES:

- (a) A motion was made by Kristy Raber, seconded by Colette Southwick, to approve the minutes of the working meeting of the Board of Education held on May 6, 2014. The motion passed on a roll call vote.
- (b) A motion was made by Georgene Hartmann, seconded by Colette Southwick, to approve the minutes of the working meeting of the Board of Education held on August 4, 2014. The motion passed on a roll call vote.
- (c) A motion was made by Kristy Raber, seconded by Allyn Kain, to approve the minutes of the regular meeting of the Board of Education held on or September 19, 2014. The motion passed on a roll call vote with Georgene Hartmann voting no.
- (d) A motion was made by Kristy Raber, seconded by Colette Southwick, to approve the minutes of the special meeting of the Board of Education held on October 7, 2014. The motion passed on a roll call vote.
- (e) A motion was made by Kristy Raber, seconded by Colette Southwick, to approve the minutes of the regular meeting of the Board of Education held on October 21, 2014. The motion passed on a roll call vote.

FINANCE:

- (f) A motion was made by Kristy Raber, seconded by Colette Southwick, to approve the bills list for November 2014 in the amount of \$215,478.48. The motion passed on a roll call vote.
- (g) A motion was made by Georgene Hartmann, seconded by Jennifer Bott, to approve the October 2014 line item transfers in the amount of \$5,419. The motion passed on a roll call vote.

(h & i) A motion was made by Kristy Raber, seconded by Colette Southwick, to approve the October 2014 Board Secretary's Report and Treasurer's Report. The motion passed on a roll call vote.

COMMITTEE REPORTS:

The Buildings & Grounds Committee met this evening as reported by committee chairperson Colette Southwick.

The Board's attorney, Tony Sciarrillo reported on the policies that appear on this evening's agenda to include the social media policy for both staff and students.

PERSONNEL:

A motion was made by Jennifer Bott, seconded by Kristy Raber, to approve the following personnel items:

- (a) The acceptance of a letter of resignation from Tammy Anderson, School Bus Driver, effective November 26, 2014.
- (b) Substitute personnel for the 2014-15 school year as follows:

Lauren Lazar	Transportation Aide Classroom Aide
Lisa Mennella	Teacher Secretary
Jillian Smith	Teacher
- (c) Stipend/extra compensation positions for the 2014/15 school year as follows:
 - AM/PM Tutoring/Early Bird Academy Language Arts and/or Math Literacy, Grades 1-6. 2 mornings per week from 7:30 a.m. to sign-in and from dismissal to 4 p.m. beginning October 2014 through April 2015, at a rate of \$35 per hour: Melissa Raleigh, Tracy Sherrier, Chloe Wiskow, Janelle Scholey, Laura Daly, Julie Oldham, Sharon Dugan
 - After-School science/math program assistance for 30 hours at the rate of \$35 per hour: Kathleen McClellan
- (d) The employment of Cathy Franks as a transportation aide at the hourly rate of \$13.43. Benefits are not included.
- (e) The employment of Linda Mohalley as a swim program aide at the hourly rate of \$13.43. Benefits are not included.
- (f) The employment of Linda Mohalley as a part-time classroom aide at the annual salary of \$14,216 prorated. Benefits are not included.

The motion carried on a roll call vote with Mrs. Wasilewski abstaining on Jillian Smith, substitute teacher.

POLICY:

A motion was made by Bonnie Picaro, seconded by Georgene Hartmann, to approve the second reading and adopt the (social media policy to replace #4300) as presented. The motion carried on a roll call vote.

DISTRICT/STATE/FEDERAL:

A motion was made by Colette Southwick, seconded by Jennifer Bott, to approve

- (a) The submission of the application for a grant from the New Jersey Department of Health (NJDOH), Family Health Services – Community Health & Wellness and the New Jersey Council on Physical Fitness and Sports (NJCPFS) for \$7,500 to \$12,000 for installation of a sidewalk from the EJ School playground to the Ocean County Library.
- (b) The purchase of three additional bundles of professional development hours at a cost of \$2,700 from SRI (Southern Regional Institute for Professional Development) & ETTC (Educational Technology Training Center).

The motion carried on a roll call vote.

MISCELLANEOUS:

A motion was made by Kristy Raber, seconded by Colette Southwick, to approve the following:

- (a) Professional day requests as follows:

Employee: Cathy McBride
Conference: Shellfish in the Classroom
Location: LBI Foundation of Arts and Sciences
Date: November 14, 2014
Rationale: To learn the activities and procedures for implementing shellfish in the classroom and to gain knowledge of local conservation efforts for Barnegat Bay.
Cost: Mileage

Employees: Shelley Smith and Kathy Sheplin
Conference: NJSMART: Using Data
Location: Barnegat High School
Date: November 19, 2014
Rationale: To attend a presentation on data-driven instruction.
Cost: Mileage

Employee: Karen McKeon
Conference: NJASCD: An Introduction to Google
Location: Neptune High School
Date: November 20, 2014 (5-6:30 p.m.)
Rationale: To gain information on the basics of Google Docs & Forms.
Cost: \$10 registration and mileage

- (b) Use of facilities requests, pending receipt of proof of insurance and space availability, as follows:
- Borough of Ship Bottom, EJ School parking lot and restrooms, December 6, 2014 from 10 a.m. to 2 p.m. for Ship Bottom Christmas Parade. No fees will be charged.
 - Stafford Soccer Club, LBI School Gym, for practices December 5, 12, 19, 2014 and January 9, 16, 23, 30, February 6, 13, 19, 26, and March 5, 12, 19, 26, 2015.
 - LBIEA, LBI School Media Center, NJEA Retirement Workshop, November 19, 2014 from 3:30-6:30 p.m.
 - LBI PTA, EJ or LBI Gym, Movie Night, December 5, 2014.
 - Stafford Soccer Club, LBI School Gym, for practices, December 4, 11, 18, 2014 and January 8, 15, 22, 29, February 5, 12, 16, 23, March 2, 2015
- (c) The acceptance of a donation of two guitars from Kevin McCulla of Ship Bottom for the music department.
- (d) The acceptance of a donation of stickers from Mr. Staiger for all classrooms at the Ethel Jacobsen and LBI Grade Schools.

The motion carried on a roll call vote.

The Board did not return to executive session.

At 8:12 p.m. a motion was made by Colette Southwick and seconded by Kristy Raber to adjourn. All in favor.

Respectfully submitted,

Steven P. Moran
School Business Administrator/Board Secretary